

WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT
Form D - Faculty Self-Appraisal
Regular Faculty and
Contract Faculty in Years Two (2), Three (3), Four (4)

Appraisee _____ Date _____

Performance Appraisal: Semester _____ Year _____

Last Appraisal Date: Semester _____ Year _____

The purpose of this Self-Appraisal is to provide the individual faculty member with an opportunity for introspection, reflection, and planning. It should point out areas of significant competence, effort and contribution made by the appraisee. It should also address recommendations made to the appraisee on his/her last appraisal cycle. The appraisee is to write a paragraph or two for each question below describing pertinent activities performed during the current appraisal and planned during the next appraisal cycle.

1. **Plan:** Describe what your specific plans and focus were for the past evaluation cycle and what it will be for this current evaluation cycle. Be sure to address all areas of your assignment, including plans for participating in SLO assessment and evaluation and for using results in efforts to improve student learning and success. Include here any goals that you have set for yourself or any new ideas, technology or teaching methods that you have employed or that you plan to employ. Explain how you plan to measure the results of these efforts.

2. Institutional Responsibility: Review the Institutional Responsibility Forms that you have submitted since the past assessment cycle (Form I). Are there any additional activities you would like to add to that list? What Institutional Responsibility activities do you plan to undertake in the next appraisal cycle?

3. Steps Taken to Stay Current: This refers to your academic field and/or your teaching assignment or service area. Evidence of currency in the field by participation in activities such as professional conferences, workshops, seminars, webinars, presentations, professional activities, exhibitions, or publications. Currency in the field may also be demonstrated by the currency of course materials and teaching methods.

4. Professional Activities. This refers to your academic field and/or your teaching assignment or service area. Describe workshops taken, textbooks written or being written, service in a professional organization, awards or special recognition received, research undertaken, conference presentations, community presentation or service, etc. This would also include workshops taken/given, conference attendance, coursework done or curriculum development/revision, workshops, seminars, webinars, presentations, exhibitions, or publications.

5. Previous Recommendation. List recommendations from your most recent appraisal and what you have done to address them, if applicable.

6. **Other.** You may include anything here you feel is pertinent, but not covered in any of the other sections.

Appraisee

Date

Signatures of Team indicate that the Faculty Self-Appraisal has been read and discussed with the appraisee, and any questions or recommendations have been identified for focus during the appraisal period.

Team Members _____

(Signatures)

Appraisal Team Leader

Date

I certify that the process outlined in Article 24A or 24B was properly adhered to and completed.

Vice President or Designee Signature

Date