

## **Exemption Request Information for Students**

The West Valley-Mission Community College District (WVMCCD) has a process in place for any student to request a medical or religious exemption to the vaccination requirement.

Exemptions to the vaccination requirement are extremely limited and only available for certain medical conditions and sincerely held religious beliefs.

### **Request a Medical Exemption**

To request a temporary or permanent medical exemption, a student must complete all of the following steps:

#### **1) Select a Vaccination Status using the COVID-19 COMPLIANCE DECLARATION FORM:**

- I am fully vaccinated.
- I have received at least one dose of a vaccine, but I am not yet fully vaccinated (as defined above).
- I have not yet been vaccinated, but I will be getting vaccinated before November 1, 2021.
- I am **not** vaccinated, and **I do not** plan to be vaccinated.
- I plan to request a medical or religious exemption from the vaccination requirement.

#### **2) Complete Medical Exemption Form**

Complete the **Student Medical Exemption Form**, which includes two sections:

- a. The student fills out section 1.
- b. A licensed physician fills out section 2.

#### **3) Complete the COVID Medical Information Waiver Form:**

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#### 4) Obtain a Written Statement from Medical Provider

Provide a written statement from a medical provider exempting you due to a disability or serious medical condition. The Statement must:

- Be submitted on the doctor's office letterhead
- Contain the doctor's printed name
- Contain the doctor's license number
- Contain the doctor's signature
- Contain the date the statement is issued

#### 5) Email Exemption Documents

Email both documents from step 2, 3, and 4 to the following email:

[Covid.healthservices@wvm.edu](mailto:Covid.healthservices@wvm.edu).

**You will be notified of the status of your exemption request after it has been evaluated and approved or denied. Please allow two weeks for review.**

### **Request a Religious Exemption**

To request an exemption based on sincerely held religious beliefs, a student must complete all of the following steps:

#### 1) Select a Vaccination Status using the COVID-19 COMPLIANCE DECLARATION FORM:

- I am fully vaccinated.
- I have received at least one dose of a vaccine, but I am not yet fully vaccinated (as defined above).
- I have not yet been vaccinated, but I will be getting vaccinated before November 1, 2021.
- I am **not** vaccinated, and **I do not** plan to be vaccinated.
- I plan to request a medical or religious exemption from the vaccination requirement.

- 2) **Complete the Religious Exemption Form:** If a student objects to the District's vaccine mandate based on a sincerely held religious belief, the student must complete and submit the corresponding Religious Accommodation Request Form for COVID-19 Vaccination.
  
- 3) **Complete the COVID Medical Information Waiver Form:**  
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- 4) **Email Exemption Form and Signed Waiver:** Students should submit the form and waiver by email to the corresponding VPSS at their respective college:
  - a. **West Valley College Students:** Submit to VP of Student Services:  
[vp.studentservices@westvalley.edu](mailto:vp.studentservices@westvalley.edu)
  
  - b. **Mission College Students:** Submit to VP of Student Services:  
[MC.VPSS@missioncollege.edu](mailto:MC.VPSS@missioncollege.edu)

Please allow two weeks for your religious exemption documents to be reviewed.

**Deadline for Students Requesting Religious Exemption for Spring 2022:**

Students who are planning to enroll for in-person coursework for the Spring 2022 term must submit their exemption request one week prior to the beginning of the term. No religious exemptions will be accepted after **5pm on Monday January 24<sup>th</sup>**.