WEST VALLEY – MISSION COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES
MEETING

AGENDA

VIA ZOOM: HTTPS://ZOOM.US/J/4087419000
TELEPHONE: DIAL 1 669 900 6833, MEETING ID 408-741-9000

MAY 5, 2020

BOARD OF TRUSTEES
Susan Fish · President
Randi Kinman · Vice President
Trustees
Adrienne Grey
Anne Kepner
Jack Lucas
Robert Owens
Karl Watanabe
Evelina Gromilina · MC Student Trustee
Kian Lechner · WVC Student Trustee

Bradley J. Davis · Chancellor
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

Public Comments:
Public comment requests may be submitted electronically by emailing brenda.rogers@wvm.edu or via phone by calling Board Clerk, Brenda Rogers at 408-741-2072 no later than 4:00 p.m. on Tuesday, May 5, 2020.

Please include the following information in your public comment request:

SUBJECT: COMMENTS FOR THE MEETING OF MAY 5, 2020
AGENDA ITEM NUMBER OR TOPIC: _____________________________
NAME: ___________________________________________________
TITLE: ______________________________________
ORGANIZATION (optional): ___________________________________
ADDRESS (optional): ________________________________________

How to address the Board (Speaking):
When it is your turn to address the Board, the Board President will call your name based on the information provided above in the Public Comment Request.

Please use the “raise hand” ( ) feature provided in Zoom, and you will be unmuted and able to speak. If you are dialing in via phone, please press *9 to raise your hand when your name is called and you will be unmuted.

Please note:
Per Board Policy 2345, three minutes may be allotted to each speaker with a maximum of 30 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item.

Adjournment Time
Pursuant to District Policy, Regular Board meetings will be adjourned not later than 11:00 p.m. unless continued by a majority vote of the Board members present.

Documents Provided to the Board of Trustees
In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Board of Trustees in connection with this agenda are available in the Chancellor’s Office, 14000 Fruitvale Avenue, Saratoga, CA, 95070, at the time they are distributed to the Board.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor’s Office at 408-741-2011. Notification 24 hours prior to the meeting will allow the District to make reasonable arrangements to ensure accessibility.

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<td>4.1 There is none.</td>
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**5. Consent Agenda**

| 5.1 Approval of Consent Agenda - Recommendation: That the Board approve the consent agenda as presented. | Page 025 |

| 5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE - Recommendation: That the Board of Trustees approve the curriculum changes at West Valley College as presented. | Page 026 |

| 5.3 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION - Recommendation: That the Board of Trustees approve the curriculum changes at Mission College as presented. | Page 078 |

| 5.4 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: That the Board of Trustees approve the listed items. | Page 114 |
5.5 APPROVE CONTRACT WITH DSA SCHOOL INSPECTORS, INC. FOR INSPECTOR OF RECORD SERVICES
- Recommendation: That the Board of Trustees authorize the administration to enter into a contract with
DSA School Inspectors, Inc. in the amount of $443,060 for inspector of the MT Replacement Building
project at Mission College.

5.6 APPROVE CONTRACT WITH CONSTRUCTION TESTING SERVICES, INC. FOR SPECIAL TESTING AND
INSPECTION SERVICES - Recommendation: That the Board of Trustees authorize the administration to
enter into a contract with Construction Testing Services, Inc. in the amount of $127,147 for special
testing and inspection services for the MT Replacement Building project at Mission College.

5.7 APPROVAL FOR PROCUREMENT OF ASTROTURF FROM VALLEY PRECISION GRADING, INC. FOR WEST
VALLEY COLLEGE’S SOFTBALL SYNTHETIC TURF FIELD - Recommendation: That the Board of Trustees
approve the procurement of Astroturf from Valley Precision Grading Inc. in the amount of $637,160.

6. College, Programs, and Services

6.1 There are none.

7. Human Resources

7.1 RENEW ADMINISTRATOR CONTRACTS - Recommendation: That the Board of Trustees, per
Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all
recommendations for final action on the salaries, salary schedules, or compensation paid in the form of
fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open
meeting. Subsequent to the report, that the Board approve the following transactions.

8. Business and Finance

8.1 ADOPT RESOLUTION NO.20050501 DETERMINING THAT THE ENERGY SERVICES AGREEMENTS
PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT -
Recommendation: That the Board of Trustees adopt Resolution No. 20050501 determining that the
Energy Services Agreements Project (ESA Project) at West Valley College and Mission College is
categorically exempt from the California Environmental Quality Act (CEQA).

9. Board

9.1 ORDER OF THE NOVEMBER 3, 2020, TRUSTEE ELECTIONS, REQUEST FOR AND CONSENT TO
CONSOLIDATION OF ELECTIONS, AND SPECIFICATIONS OF THE ELECTION ORDERS - Recommendation:
That the Board of Trustees adopt Resolution No. 20050502 to the Santa Clara County Registrar of Voters
ordering November 2020 Trustee elections, requesting consolidation of the elections, and providing
specifications of the election order.

9.2 WEST VALLEY-MISSION COMMUNITY COLLEGES DISTRICT RESOLUTION 20050503 CONDEMNING
XENOPHOBIA TOWARD OUR ASIAN AMERICAN COMMUNITIES - Recommendation: That the Board of
Trustees adopt Resolution No. 20050503 condemning the xenophobia and anti-Asian sentiments arising
from fear of the Covid-19 Pandemic and affirms WVMCCD’s commitment to the well-being and safety of
Asian American Communities.

10. Information Reports and Items for Future Board Consideration

10.1 Academic Senate Update (Aram Shepherd) (Gretchen Ehlers)
10.2 Classified Senate Update (Cheryl Massa) (Thanh Do)
10.3 Student Senate Update (Maia Delrooz) (Reymundo Madera)
10.4 West Valley College Update (Stephanie Kashima)
10.5 Mission College Update (Daniel Peck)
10.6 Chancellor's Report (Bradley Davis)
10.7 Trustee Comments

11. Continuation of Closed Session, If Necessary

12. Reconvene Public Session, If Necessary

12.1 Report of Closed Session Action

13. Meeting Closing

13.1 Adjournment
1. Call to Order - Public Session
The meeting was called to order at 7:02 p.m.

1.1 Roll Call
Members Present:
Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees: Kian Lechner and Evelina Gromilina

Information: 1.2 Oral Communication from the Public on Closed Session Agenda
There was none.

2. Adjourn to Closed Session
2.1 There were two items:
DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6) Provide direction to Associate Vice
Chancellor of Human Resources, Albert Moore, and Chancellor Bradley Davis, District-designated
representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to
Chancellor Bradley Davis regarding unrepresented groups.
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (California Government Code § 54957)

2.2 Reconvene Public Session

3. Opening Items
3.1 Pledge of Allegiance

3.2 Report of Closed Session Action
As both items were informational only, so there was no action taken.

3.3 Approval of the Order of the Agenda
Motion to approve the agenda as presented.
Motion by Anne Kepner, second by Robert Owens.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

3.4 Approval of Minutes for the March 17, 2020, Board Meeting.
Motion to approve the minutes of the March 17, 2020, Board meeting as presented.
Motion by Robert Owens, second by Randi Kinman.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

3.5 Presentations/Recognitions
Educational and Student Services Presentation:
Facilities Planning and Bond Projects Updates
Javier Castruita, Randy Wu and Gaye Dabalos provided an overview of facilities planning process and the current
bond project status. Also shared were organizational charts for administrative, construction and maintenance
teams, and the elements used to determine the project planning and priorities at the District and both Colleges.
Bond Measure H is completed while projects funded by Measures C and W are in progress. District Services projects
included new solar energy generation projects at both campuses and a new general services/facilities building.
Mission College projects included the new student engagement center replacing the raised main campus building,
the interdisciplinary plaza, business and technology building, baseball field turf replacement, child development
center renovation, and a performing arts center. West Valley College projects include the new student services
center, softball field upgrades, art lab replacement, learning resource center renovation and baseball field
upgrades. Many projects will be placed on hold beginning 3/31/2020, due to the mandated halt on construction
projects in Santa Clara County unless it is essential for safety. Board President Fish thanked the presenters.

3.6 Oral Communication from the Public
Dr. James Scheppe from Mission College, chemistry department, talked about the huge undertaking by faculty of
redesigning all face-to-face courses to be taught online or cancel the courses. He talked about the difficulty of online
conversion, especially the science labs and activity classes. He asked that the colleges must remain adaptable and flexible in the conversion process as everyone shelters in place to mitigate the spread of COVID-19.

3.7 Report of the Audit and Budget Oversight Committee (ABOC)
Trustee Owens reported that the next meeting will be on April 13, with the focus on fiscal projections.

4. Unfinished Business
There was none.

5. Consent Agenda
5.1 Approval of Consent Agenda
Recommendation: Motion to approve the consent agenda items

Trustee Owens commented on three things 1) the typo in 5.10, which should be changed from Mission College priority #5 to West Valley College Priority #14, 2) Only use the one name MT Replacement Building, and 3) That the Colleges remain open to reconsider projects due to the rising costs of materials and construction Labor

Motion by Anne Kepner, second by Randi Kinman.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

Approved Consent Agenda Items:
Action: 5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE
Action: 5.3 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE
Action: 5.4 FACULTY CONTRACT RENEWAL: SECOND YEAR – WEST VALLEY COLLEGE
Action: 5.5 FACULTY CONTRACT RENEWAL: THIRD AND FOURTH YEAR – WEST VALLEY COLLEGE
Action: 5.6 APPROVAL OF CONTRACT WITH CONSTRUCTION INSPECTION SERVICES INC. FOR INSPECTOR OF RECORD SERVICES
Action: 5.7 APPROVAL OF BID CA05-1920 ATHLETIC FIELD UPGRADES - SOFTBALL COMPLEX, DEMO/SITWORK/CONCRETE PACKAGE AT WEST VALLEY COLLEGE
Action: 5.8 APPROVAL OF BID CA07-1920 ATHLETIC FIELD UPGRADES-SOFTBALL COMPLEX, ELECTRICAL PACKAGE AT WEST VALLEY COLLEGE
Action: 5.9 APPROVAL OF BID CA08-1920 MT REPLACEMENT BUILDING AT MISSION COLLEGE
Action: 5.10 APPROVAL OF BID CA09-1920 ATHLETIC FIELD UPGRADES-SOFTBALL COMPLEX, ASTRO-TURF INSTALLATION PACKAGE AT WEST VALLEY COLLEGE
Action: 5.11 APPROVAL OF BID CA10-1920 ATHLETIC FIELD UPGRADES-SOFTBALL COMPLEX, BLEACHERS PACKAGE AT WEST VALLEY COLLEGE
Action: 5.12 APPROVAL OF BID CA11-1920 ATHLETIC FIELD UPGRADES-SOFTBALL COMPLEX, FENCING PACKAGE AT WEST VALLEY COLLEGE
Action: 5.13 APPROVAL OF BID CA12-1920 ATHLETIC FIELD UPGRADES-SOFTBALL COMPLEX, LANDSCAPE PACKAGE AT WEST VALLEY COLLEGE
Action: 5.14 APPROVE CONTRACT INCREASE WITH ENVIRONMENTAL SYSTEMS INC.
Action: 5.15 PROJECT ASSIGNMENT AMENDMENT WITH KITCHELL FOR DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE LEARNING RESOURCE CENTER RENOVATION PROJECT AT WEST VALLEY COLLEGE
Information: 5.16 SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS
Information: 5.17 REVIEW OF PURCHASE ORDER TRANSACTIONS
Action: 5.18 APPROVAL TO PURCHASE TECHNOLOGY EQUIPMENT FROM TROXELL COMMUNICATION INC. FOR LABS AND CLASSROOMS AUDIO/VISUAL (AV) UPGRADE AT MISSION COLLEGE’S GILLMOR CENTER
Action: 5.19 APPROVAL OF RENEWAL OF INTERNATIONAL STUDENT INSURANCE CARRIER FOR FY 20/21
Act: 5.20 CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT

Action: 5.21 CONTRACT INCREASE TO ANDERSON BRULE ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE LEARNING RESOURCE CENTER RENOVATION PROJECT AT WEST VALLEY COLLEGE - Action:

Action: 5.22 APPROVAL OF UPDATED MEASURE C PROJECT PRIORITY LIST

Action: 5.23 RATIFY PURCHASE OF DELL ALL-IN-ONE COMPUTERS

Action: 5.24 RATIFY PURCHASE OF MICROSOFT SURFACE GO COMPUTERS

6. College, Programs, and Services
6.1 INCREASE IN STUDENT HEALTH FEES EFFECTIVE SUMMER 2020
Motion to approve the increase in student health fees.

Motion by Robert Owens, second by Randi Kinman.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Noes: Kian Lechner and Evelina Gromilina

7. Human Resources
7.1 TENURE – WEST VALLEY COLLEGE
Recommendation: That the Board of Trustees grant tenure for faculty at West Valley College as outlined below.

Motion by Robert Owens, second by Anne Kepner.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

7.2 CLASSIFIED ADMINISTRATIVE APPOINTMENT – ASSOCIATE VICE CHANCELLOR, HUMAN RESOURCES
Recommendation: That the Board of Trustees appoint Eric Ramones as Associate Vice Chancellor, Human Resources and approve the Agreement of Employment as read by Albert Moore.

Motion by Jack Lucas, second by Robert Owens.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

8. Business and Finance
8.1 RESOLUTION NO. 20040702 AUTHORIZING THE CHANCELLOR TO TAKE ANY AND ALL NECESSARY ACTIONS TO PREPARE AND RESPOND EFFECTIVELY TO THE NOVEL CORONAVIRUS (COVID-19)
Recommendation: That the Board of Trustees approve Resolution No. 20040702 authorizing the chancellor to take any and all necessary actions to prepare and respond effectively to the novel coronavirus (COVID-19).
Comments: Trustee Owens would like the Board to receive reports on actions taken by the chancellor related to COVID-19, and the chancellor agreed that he will report actions taken at the next Board meeting after actions are taken.

Motion by Anne Kepner, second by Jack Lucas.
Final Resolution: Motion Carries
Roll Call Votes Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

9. Board
9.1 CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS ELECTION – 2020
Recommendation: That the Board of Trustees support the recommendations of the West Valley-Mission CCD Board’s Ad Hoc Committee for vacancies on the CCCT Board; and further, that the Chancellor forward the Board’s vote to the Community College League of California (CCLC) office by April 25, 2020.

Motion by Robert Owens, second by Anne Kepner.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

9.2 CONTINUATION OF STUDENT TRUSTEES’ PRIVILEGES
Recommendation: That the Board of Trustees continue to grant Student Trustees privileges as follows: to serve a term commencing June 1, 2020, to make and second motions, to cast advisory votes, and to receive compensation and health benefits.
Motion by Randi Kinman, second by Kian Lechner.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

9.3 RESOLUTION NO. 20040701 PROCLAIMING MAY 17 – 23, 2020, AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT - Recommendation: That the Board of Trustees adopt Resolution No. 20040701 proclaiming May 17 – 23, 2020, as Classified School Employee Week in the West Valley-Mission Community College District.

Motion by Jack Lucas, second by Robert Owens.
Final Resolution: Motion Carries
Roll Call Vote: Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustee Advisory Votes: Aye: Kian Lechner and Evelina Gromilina

10. Information Reports and Items for Future Board Consideration
10.1 Academic Senate Update (Aram Shepherd) (Gretchen Ehlers)
Aram Shepard said he has noticed that zoom allows for more participation. He also said that Mission faculty have moved almost all courses to online instruction at this point, in spite of the lack of professional design training for online instruction guidance. So far faculty only have had basic training, but they need more in depth ADA and accessibility training. The senate is surveying faculty to assess their technology needs—computers, software and internet connections will be assessed.

Gretchen Ehlers reported robust meeting participation via zoom before Spring Break. Stephanie Kashima discussed the ACCJC visiting team’s findings and also the COVID-19 responses. The Senate is encouraging faculty to adopt zero-cost textbooks and learning resources. Basic OER workshops will be held this Friday, and then the following Friday workshop is about creating OER learning materials for students. The funding for trainings was sponsored by the Land Corp to lower the textbook costs to our students. Senators talked about initiating Pass-no pass grading for this spring semester to relieve student stress. She appreciated the professionalism and respect shown by faculty, staff and administration as we navigate these strange times of COVID-19.

10.2 Classified Senate Update (Cheryl Massa) (Thanh Do)
Cheryl Massa reported that the 2020-2021 WVC Classified Senate elections are complete. The resulting officers elected are Leslie Polluck as treasurer, Erica DiPietro as secretary, Ana Lobato as president, and Shamiran Badal as vice president. The senate is working with Janet Noah at IEBEC, coordinator for the Caring Campus Initiative program. Stephanie has asked for two senate members to participate in a Guided Pathways Cohort. This is the last meeting for Albert Moore, and she wished him a healthy and happy retirement as he begins his life away from our District. Cheryl announced that she will also retire, as of June 30th, to spend time with her aging parents.

Thanh Do wished a happy retirement to both Albert and Cheryl. Mission is holding virtual Town Halls online for students and equity training for staff. The senate is completing their elections and plan to announce results at the next Board meeting.

10.3 Student Senate Update (Maia Delrooz) (Reymundo Madera)
Maia Delrooz reported that the WVC Student Senate started meeting using Zoom as well. Their current goal to advocate for student needs on different committees and with the Board. Senators are working on raising money to address the student basic needs during this difficult time.

Student Trustee Grovilina provided the Mission student government report via text to Kian as she was having trouble speaking via zoom during the meeting. Kian reported that on April 9 at 5PM will be an online time management and study webinar for students. ASG scheduled the first in a series of Netflix movie nights to keep socially connected, and on April 23rd they will host a mental health specialist zoom session to discuss the lasting effects of childhood trauma.

10.4 West Valley College Update (Stephanie Kashima)
Stephanie Kashima congratulated Albert on final Board meeting. He is kind and the always professional. Also, she congratulated the tenure track faculty who had their contracts renewed (second year and third/fourth years of the tenure process). Last Monday, the hard-to-convert to online instruction labs and activity classes were moved online-thanks to the professionalism and ingenuity fo our faculty. CCCCO offered new software statewide to help in moving online, and WVC is using it with good results. Guided Pathways Cohort project is designed to support the system colleges in institutionalizing their work.

Information: 10.5 Mission College Update (Daniel Peck)
Daniel Peck recognized Albert Moore as an exceptional wordsmith and editor with incredible memory who brings laughter to any meeting. Mission’s marketing team won the Silver Medal Paragon award for 2-year institutions from the National Council for Marketing and Public Relations for the college catalog design. 160 faculty have been trained in DE instruction, over 700 courses have been converted, thanks to Heather Rothenberg and the DE committee for her leadership in online transition. Counseling is now offered online through Spring Break. Student support efforts included grab and go lunches Mon. Wed. Fri over 900 meals distributed to date. Mission launched online emergency aid requests with 250 received already, a laptop loan program, and wi-fi hot-spots. Mission’s Care program will hold a Virtual Job Fair. ASG’s gender and sexuality alliance held zoom hangout under Trinidad Sanchez’s leadership. Mission is supporting an Anti Hate campaign with Zoom support for Asian students who are experiencing hate motivated aggression and speech.

10.6 Chancellor’s Report (Bradley Davis)
This is the 415th Board meeting for Albert Moore, who possesses personality, wisdom, charm and always brings the fun. Congratulations on your pending retirement. The new AVC of HR, Eric Ramones, will have large shoes to fill. Thank you so very much for giving us 25 years. Congratulations and good luck to Cheryl. Brad davis thanked the board for approving the purchases to fulfill our students technology needs. Thank you for treating each other professionally and with kindness. Thanks to Javier Castruita, Randy Wu, and Gaye Dabalos for a skilled, detailed summary of our facilities bond projects. Some of our projects may not be able to be built due to the rising costs of construction labor and materials.

10.7 Trustee Comments
Jack Lucas-Thanks to Brenda Rogers for helping him to connect online and the time spent to get him up to speed with technology and the zoom format. He is very grateful.

Kian-Evelina cannot speak, but texted him her report recorded above. She has been here the whole meeting but cannot speak via zoom at this time, and she also votes no on the increased student health services fee. Kian thanked Albert for his support of him as a trustee, answering his questions and said it was truly a pleasure to work with you. He will be graduating soon and has enjoyed serving as West Valley’s Student Trustee.

Anne Kepner said she did not want to say goodbye to Albert in this way. She thanked him for your guidance and assistance when the District was hiring a new Chancellor. She will miss your presence. Thank you to Susa as she is very grateful that she is not President of the Board at this time.

Adrienne Grey echos the fondness that everyone feels for Mr. Moore, and we must have a proper send off at a time when we can get together safely again. We also need ot celebrate Tracy Johnson, and now Cheryl Massa is retiring. Thank you all for your contributions.

Susan Fish asked Albert to speak. Albert said has been here since 1995 and started as the director of A&R, and always thought he was a dyed in the wool Student Service person, but the District provided him the opportunity for advancement. When he was elected Classified Senate President in 1996, he had occasion to interact on committees with administrators and the Board. He has served four chancellors, and it has been his privilege to serve you all. He has no regrets and is deeply humbled by the praise and gratitude he received tonight. WVMCCD will always have a special place in his heart, especially the students.

Susan Fish thanked Albert for his years of dedicated service and assured him that we will celebrate him when we can be together face to face again. She thanked the Board for helping her run the meeting and keeping her on track. She adjourned the meeting in honor of Albert Moore.

11. Continuation of Closed Session, If Necessary
It was unnecessary.

12. Reconvene Public Session, If Necessary
It was unnecessary.

13. Adjournment
The Meeting was adjourned at 9:00 p.m.
Remote Access by Computer:
Zoom: https://zoom.us/j/4087419000
Or Telephone:
Dial: 1 669 900 6833 Meeting ID: 408 741 9000

**1. Meeting Opening**

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Members of the audience may address the Board on any item listed on the Closed Session agenda. Comments will be limited to three (3) minutes per agenda item, with a total of fifteen (15) minutes of public comment on an item unless waived by the Board.
2. Closed Session

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<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
</tr>
<tr>
<td>Access</td>
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<td>Type</td>
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</tbody>
</table>

DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6)
Provide direction to Associate Vice Chancellor of Human Resources, Eric Ramones, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis regarding unrepresented groups.
### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.1 Reconvene Public Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
</tr>
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### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.2 Pledge of Allegiance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
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</table>
3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.3 Report of Closed Session Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
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</tr>
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<tr>
<td>Type</td>
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</tbody>
</table>
### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.4 Approval of the Order of the Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
</tr>
<tr>
<td>Access</td>
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</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Motion to approve agenda as presented.</td>
</tr>
</tbody>
</table>
### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.5 Approval of Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action, Minutes</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Approve the 4/7/2020 minutes as attached.</td>
</tr>
<tr>
<td></td>
<td>The approved minutes of March 17, 2020 are attached as Appendix A on Page 143.</td>
</tr>
</tbody>
</table>
## 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.6 Presentations/Recognitions ESSP: Legislative Update presented by E. Manny Cappello, Associate Vice Chancellor of Govermental Relations and Public Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Information, Recognition</td>
</tr>
</tbody>
</table>
3. Opening Items

Subject 3.7 Oral Communication from the Public

Meeting  May 5, 2020 - Regular Meeting, Comments

Access  Public

Type  Information

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD OF TRUSTEES MEETINGS

Public Comments:
Public comment requests may be submitted electronically by emailing brenda.rogers@wvm.edu or via phone by calling Board Clerk, Brenda Rogers at 408-741-2072 no later than 4:00 p.m. on Tuesday, May 5, 2020.

Please include the following information in your public comment request:
SUBJECT: COMMENTS FOR THE MEETING OF MAY 5, 2020
AGENDA ITEM NUMBER OR TOPIC: _____________________________
NAME: ___________________________________________________
TITLE: ____________________________________________________
ORGANIZATION (optional): ___________________________________
ADDRESS (optional): ________________________________________

How to address the Board (Speaking):
When it is your turn to address the Board, the Board President will call your name based on the information provided above in the Public Comment Request. Please use the “raise hand” ( ) feature provided in Zoom, and you will be unmuted and able to speak.
If you are dialing in via phone, please press *9 to raise your hand when your name is called and you will be unmuted.

Please note:
Per Board Policy 2345, three minutes may be allotted to each speaker with a maximum of 30 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item.
### 3. Opening Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.8 Report of the Audit and Budget Oversight Committee (ABOC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
</tr>
<tr>
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</tr>
<tr>
<td>Type</td>
<td>Information</td>
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</tbody>
</table>
### 5. Consent Agenda

<table>
<thead>
<tr>
<th>Subject</th>
<th>5.1 Approval of Consent Agenda - Recommendation: That the Board Approve the Consent Agenda as Presented</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Motion to Approve Consent Agenda Items as Presented.</td>
</tr>
</tbody>
</table>

*Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.*
5. Consent Agenda

Subject: 5.2 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE - Recommendation: That the Board of Trustees approve the curriculum changes at West Valley College as presented.

Meeting: May 5, 2020 - Regular Meeting, Comments

Access: Public

Type: Action (Consent)

Recommended Action: That the Board of Trustees approve the curriculum changes at West Valley College as presented.

Prepared By: Paulette Boudreaux, Chris Dyer, Luis Portillo and Doonu Barife

Reviewed By: Stephanie Kashima

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The General Fund is the major funding source for the cost of instruction, which pertains to the offering of approved courses.

Reference(s)
The curriculum development and recommendation process is an ongoing activity overseen by the Academic Senate and its subordinate Curriculum Committee, and the Office of Instruction. It is integrated into the West Valley College Program Review process. It is emphasized in many sections of Standard II of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges. Likewise, it is regulated through Title 5 and WVMCCD District Policies 4020 and 4025.

Background/Alternatives
As per District policy, the curriculum changes to programs and courses described herein have been considered and recommended by the Curriculum Committee, the Articulation Officer, and the Academic Senate between March 16, 2020 and April 06, 2020. Each of the curriculum changes and the foregoing recommendations has been further reviewed by the Chief Instructional Officer, the College President, and the District Chancellor. The Office of Instruction further certifies that the programs and courses described herein satisfy all applicable requirements of Title 5.

Coordination
Offerings have been coordinated between Mission College and West Valley College through a process of consultation.

Follow-up/Outcome
Following Board approval of the curriculum changes, updates to catalogs and class schedules will be made, and campus marketing communications will reflect the changes, as appropriate. Courses which are archived will be removed from the College catalog; courses which are deleted will be removed both from the College catalog and from the state Curriculum Inventory.

File Attachments
5.2 WVC Curriculum Item - 05.05.2020.docx (160 KB)

Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
## SUMMARY OF CURRICULUM CHANGES – 05/05/2020

### NEW CREDIT COURSES
NONE

### CREDIT COURSE REVISIONS
- INTD035C
- INTD045
- INTD050
- INTD065
- INTD070
- INTD075
- INTD085

### DISTANCE EDUCATION
NONE

### COURSE DEACTIVATIONS
NONE

### NEW NONCREDIT/CONTINUING EDUCATION COURSES
NONE

### NONCREDIT/CONTINUING EDUCATION COURSE REVISIONS
- LRSV110

### REQUISITE APPROVALS
- INTD035C
- INTD045
- INTD050
- INTD065
- INTD070
- INTD075
- INTD085

### PROGRAM DEACTIVATIONS
- Engineering Technician with Water Emphasis, Certificate of Achievement
- Theatre Arts: Stage Technology, AA

### NEW CREDIT PROGRAMS
- Child and Adolescent Development, AA-T
- Professional and Workplace Communication, Certificate of Achievement

### NEW NONCREDIT PROGRAMS
- Scoping, Certificate of Completion

### PROGRAM REVISIONS
- Anthropology, AA
- Apparel Production, AS
- Art History, AA-T
- Business Administration, AS-T
- Elementary Teacher Education, AA-T
- Interior Design, AS
- Interior Design, Certificate of Achievement
- Liberal Arts, AA
## CREDIT COURSE REVISIONS

### INTD035C

**Course Title:** Design of Historic Interiors  
**Effective Term:** Fall, 2020  
**Justification:** This course has been revised to align the prerequisites with the new revised program.  
**Units:** 3  
**Grade Options:** Letter Grade methods; Pass/No Pass  
**Advisory:** INTD 010  
**Prerequisite:** INTD 032 and INTD 036 and INTD 075  
**Course Description:** This course examines the process, categories, and qualification criteria for the interior design of historic buildings. Rehabilitation of a building is explored in detail.

### INTD045

**Course Title:** Professional Practice  
**Effective Term:** Fall, 2020  
**Justification:** This course has been revised to align the prerequisites with the new revised program.  
**Units:** 3  
**Grade Options:** Letter Grade methods; Pass/No Pass  
**Prerequisite:** INTD 022 and INTD 005 and INTD 029 OR INTD 075  
**Course Description:** This course covers business principles and practices in the field of interior design for both residential and commercial interiors. Students are introduced to proper business practices with an emphasis on operating a design business.

### INTD050

**Course Title:** Kitchen & Bath Design  
**Effective Term:** Fall, 2020
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Effective Term</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTD 065</td>
<td>Fall, 2020</td>
<td>This course has been revised to align the prerequisites with the new revised program.</td>
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<tr>
<td>INTD 070</td>
<td>Fall, 2020</td>
<td>This course has been revised to align the prerequisites with the new revised program.</td>
</tr>
</tbody>
</table>

### INTD 065
**Course Title:** Introduction to Computer-Aided Interior Design  
**Effective Term:** Fall, 2020  
**Justification:** This course has been revised to align the prerequisites with the new revised program.  
**Units:** 3  
* Lecture: 2  
* Laboratory: 1  
* Work Experience: 0  
**Grade Options:** Letter Grade methods  
**Prerequisite:** INTD 010 and INTD 020 and INTD 028 and INTD 065 and INTD 075 and INTD 005 and INTD 022 and INTD 032.  
**Co-requisite:** NONE  
**Course Description:** This course covers the process of design for kitchens and bathrooms with emphasis on construction, working drawings, presentation drawings, finish selection and specifications.

### INTD 070
**Course Title:** Advanced Graphic Techniques  
**Effective Term:** Fall, 2020  
**Justification:** This course has been revised to align the prerequisites with the new revised program.  
**Units:** 3  
* Lecture: 2  
* Laboratory: 1  
* Work Experience: 0  
**Grade Options:** Letter Grade methods  
**Prerequisite:** INTD 032  
**Co-requisite:** NONE
**Course Description:** This course covers advanced rapid sketching and color rendering techniques for interior spaces. One and two-point perspective drawing and sketching techniques using different media and software presentation materials are explored.

**INTD075**  
**Course Title:** Lighting Design  
**Effective Term:** Fall, 2020

**Justification:** This course has been revised to align the prerequisites with the new revised program.

**Units:** 3  
Lecture: 3  
Laboratory: 0  
Work Experience: 0

**Grade Options:** Letter Grade methods; Pass/No Pass

**Advisory:** INTD 020  
**Prerequisite:** INTD 032  
**Co-requisite:** NONE

**Course Description:** The theory and practice of lighting design is addressed in the study of existing spaces and the development of drawings and specifications for interior spaces.

**INTD085**  
**Course Title:** Design Detailing  
**Effective Term:** Fall, 2020

**Justification:** This course has been revised to align the prerequisites with the new revised program.

**Units:** 3  
Lecture: 2  
Laboratory: 1  
Work Experience: 0

**Grade Options:** Letter Grade methods

**Prerequisite:** INTD 028 and INTD 022 and INTD 032  
**Co-requisite:** NONE

**Course Description:** This course covers the development of the design detailing process and production of detail drawings related to interior design projects.
**LRSV110**

**Course Title:** Supervised Tutoring  
**Effective Term:** Fall, 2020

**Justification:** The course description has been changed to match current practices. Changes were also made to grading options, hours, the co-requisite was updated to a limitation on enrollment and distance education was removed from the course.

**Units:** 0 (1-100 Hours of Instruction)  
Lecture: 0  
Laboratory: 0  
Work Experience: 0

**Grade Options:** Ungraded

**Limitations on Enrollment:** Student must be enrolled in the class in which tutoring is sought.

**Course Description:** Under direction of a certificated supervisor in the Success Center, students receive tutorial assistance from peer tutors in areas of identified academic need while learning appropriate study skills to develop their ability to learn independently and become more successful students.
# NEW CREDIT PROGRAMS

## Child and Adolescent Development, AA-T

The Associate in Arts in Child and Adolescent Development for Transfer degree (AA-T in Child and Adolescent Development) is a 60 unit program which provides students the lower division coursework required for transfer to a CSU institution for the major in Child and Adolescent Development for the goal of teaching in the elementary schools of California or entering advanced careers with children and families.

Students who complete the Associate in Arts in Child and Adolescent Development for Transfer degree (AA-T in Child and Adolescent Development) will be able to: integrate the developmental theories of child development into the implementation of teaching practices and curriculum and demonstrate a broad understanding of biological, social, cognitive, and cultural factors influencing children’s development and learning.

Students must complete the following requirements:
- 60 semester or 90 quarter CSU-transferable units;
- the California State University-General Education-Breadth pattern (CSU GE-Breadth);
- OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern;
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district;
- obtain a minimum grade point average (GPA) of 2.0;
- earn a grade of C or better in all courses required for the major or area of emphasis.

**Proposal Term:** Fall, 2020  
**Program Justification:** The Child Studies department is creating this ADT per SB 1440 requirements for the TMC in Child and Adolescent Development.

**Submission Rationale:** New Program

### Required Core (10 units)

- CHST002 - Child Growth and Development – 3 units
- PSYC001 - General Psychology – 3 units  
  OR  
- PSYC001H - Honors General Psychology – 3 units
- MATH010 - Elementary Statistics – 4 units  
  OR  
- MATH010H - Honors Elementary Statistics – 4 units

### List A: Select 3 courses (9-15 units)

- ANTH003 - Introduction to Cultural Anthropology – 3 units  
  OR  
- ANTH003H - Honors Introduction to Cultural Anthropology – 3 units
- SOCI001 - Introduction to Sociology – 3 units
SOCI020 - Sociology of Race and Ethnicity – 3 units
CHST063 - Child, Family, and Community – 3 units
SOCI040 - Marriage and Family Sociology – 3 units
PSYC012 - Human Growth and Development – 3 units
BIOL010 - Introduction to Biology – 3 units
AND
BIOL010L - Introduction to Biology Lab – 1 unit
BIOL011 - Human Biology – 4 units
BIOL022 - Genetics – 4 units
BIOL023 - Introduction to Infectious Diseases – 3 units
BIOL024 - Bio in the News – 3 units
BIOL045 – Microbiology – 5 units
BIOL047 - Human Anatomy – 5 units
BIOL048 - Human Physiology – 5 units

OR select maximum of 2 courses (3 - 6 units) any course not listed above

CHST001 - Principles & Practices of Teaching Young Children – 3 units
CHST005 - Diversity - Childhood & Culture – 3 units
CHST035 - Practicum in Early Childhood Education – 3 units
CHST053 - Contemporary Education in a Changing Society – 3 units
CHST066 - Child Safety, Health and Nutrition – 3 units
CHST070 - Infant-Toddler Development & Care – 3 units
CHST080 - Introduction to Curriculum – 3 units
CHST087 - Observation and Assessment – 3 units
COMM001 - Public Speaking – 3 units
COMM004 - Small Group Discussion – 3 units
HIST017A - United States History – 3 units
HIST017B - United States History – 3 units
OR
HIST017BH - Honors United States History – 3 units
HSCI008 - Contemporary Health – 3 units
MATH014 - Math for Elementary School Teachers (number Systems) – 3 units
NUTR015 - Human Nutrition – 3 units
POLI001 - American Government – 3 units
OR
POLI001H - Honors American Government – 3 units
Total Major Units: 19-25
Total Program Units: 60

**Recommended Sequence:**

**Fall, Year 1 (example): 13 units**
CHST 002, CHST 063, MATH 010, PSYC 001

**Spring, Year 1 (example): 6 units**
CHST 001, CHST 005
Professional and Workplace Communication, Certificate of Achievement

The Professional and Workplace Communication Certificate is a 12-unit certificate designed to provide students lower division course work to build communication skills applicable to the everyday workplace environment. The certificate coursework is intended to help students become more confident and effective dealing with interpersonal and intercultural communication common in a global workplace and in professional communication environments. The certificate focuses on skills that gives students the opportunity to acquire the ability to identify and explain concepts and practically apply competent, professional, and smart career-related communication skills such as business presentations, conflict management, interviewing, cross-cultural competence, active listening, team and relationship building, leadership, and more.

Upon successful completion of this program, a student will be able to:

• Demonstrate improved workforce communication skills
• Demonstrate and apply communication theories and strategies
• Demonstrate successful verbal and nonverbal workplace skills
• Demonstrate the abilities to effectively communicate at work
• Design and deliver business presentations
• Build relationships and teams
• Develop leadership skills
• Implement conflict management strategies
• Conduct and prepare for interviews
• Employ cross-cultural competencies

This Certificate will result in improved confidence and effectiveness in the global workplace and in professional communication environments.

Proposal Term: Fall, 2020

Program Justification: The department recommends that we provide an opportunity to develop business communication competencies for our current students who may be entering the workforce in the next five years, and for students who are already employed and seeking to further advance in their career. We believe offering a certificate that can be completed entirely online would serve our college and the Silicon Valley business community.

Further, the department has provided unofficial awards to West Valley students for the past 20 years. We initially called this a Certificate, but after Certificate guidelines changed, we changed the name to Award. On average, 50 students earn this award per semester. These awards are not transcribable. We want to honor our students by ensuring that the work they are completing is recognized on transcripts.

Submission Rationale: New Program

Required Courses (choose one)
COMM001 - Public Speaking – 3 units
COMM010 - Persuasive Speaking – 3 units

Required Courses (choose three)
COMM004 - Small Group Discussion – 3 units
COMM007 - Survey of Communication: Career Building Strategies – 3 units
COMM008 - Interpersonal Communication – 3 units

COMM012 - Intercultural Communication – 3 units

Total Certificate Units: 12

**Recommended Sequence:**

**Fall, Year 1:** 6 units
COMM 001, COMM 012

**Spring, Year 1 (example course):** 6 units
COMM 007, COMM 008
NEW NONCREDIT PROGRAMS

Scoping, Certificate of Completion

This certificate is designed to provide relevant skills to individuals pursuing careers as Scopists, assisting court reporters in the production of certified transcripts of legal proceedings using specialized computer-aided-transcription software. Courses are also designed to provide basic proofreading skills specific to scoping.

Upon completion of this certificate, students will be able to:

a. Demonstrate fluency in reading and translating stenographic language.

b. Apply knowledge of stenographic theory to identify and correct untranslated and mistranslated stenographic outlines for English vocabulary and phrases, medical terminology, and standard punctuation typically found in verbatim transcripts of legal and other proceedings.

c. Use computer-aided-transcription software to mark and correct stenographic writing errors and add new dictionary entries for words, phrases, and proper names that are absent from the software dictionary.

d. Identify writing translation conflicts in the reporter’s software dictionary and recommend conflict-free solutions.

Proposal Start: Fall, 2020

Program Justification: The Court Reporting and Related Technologies program is being converted from a credit program to a short-term vocational noncredit program requiring the creation of new certificates.

Submission Rationale: New Program

Required Courses: Students must pass and complete a minimum of 432 hours

NCCC001 - Stenographic Machine Theory 1 (128 hours)

NCCC002 - Stenographic Machine Theory 2 (128 hours)

NCCC003 - Stenographic Machine Theory 3 (128 hours)

NCCC004 - CAT Software Basics (16 hours)

NCCC027 - Computer-Aided Transcription 1 (32 hours)

Total Certificate Hours: Minimum of 432 hours

Recommended Sequence:
Fall, Year 1
NCCC 001, NCCC 004

Spring, Year 1
NCCC 002

Summer, Year 1
NCCC 003, NCCC 027
Anthropology, AA

The Associate of Arts in Anthropology Degree (AA in Anthropology) is designed to provide lower division education to students planning to transfer to a four-year institution in pursuit of a baccalaureate degree in Anthropology.

Students who complete this program will be able to: apply scientific methodologies, including descriptive, quantitative, or qualitative; demonstrate a core knowledge base in anthropology appreciating and reflecting on human diversity in the past and present; articulate key concepts and events in the process of human evolution; and demonstrate a holistic perspective on cultural, environmental, and/or biological systems that addresses cultural values, change, and interactions.

Proposal Start: Fall, 2020

Program Justification: This degree is being revised as part of the required revision every five years. Two additional PLOs were added and included in the Program Description and Catalog Description.

Deactivated course, HIST 003, was removed from the Electives List and the Narrative table. POLI 001H, POLI 003H, ECON 001AH, ECON 001BH, ECON 002A, ECON 002AH, ECON 002B, ECON 002BH, PSYC 002H, POLI 001H, POLI 003H, ANTH 004 and ANTH 055 were added to the Electives List. This revision now reflects the current 4-character subject codes.

Submission Rationale: Change to Cover Info; Change courses or rules; Change PSLO’s; Change to Program Narrative

Required Core Courses: 9 units

ANTH001 - Introduction to Physical Anthropology

ANTH002 - Introduction to Archaeology

ANTH003 - Introduction to Cultural Anthropology

OR

ANTH003H - Honors Introduction to Cultural Anthropology

Elective Courses: at least 11 units

ECON001A - Principles of Macroeconomics – 3 units

AND

ECON002A - Principles of Macroeconomics Lab – 1 unit

ECON001AH - Honors Principles of Macroeconomics – 3 units

AND

ECON002AH - Honors Principles of Macroeconomics Lab – 1 unit

ECON001B - Principles of Microeconomics – 3 units

AND

ECON002B - Principles of Microeconomics Lab – 1 unit

ECON001BH - Honors Principles of Microeconomics – 3 units

AND

ECON002BH - Honors Principles of Microeconomics Lab

GEOG001 - Intro Physical Geography – 3 units
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG002</td>
<td>Introduction to Cultural Geography</td>
<td>3</td>
</tr>
<tr>
<td>HIST004A</td>
<td>Western Civilization I: Prehistory to 1500 CE</td>
<td>3</td>
</tr>
<tr>
<td>HIST004B</td>
<td>Western Civilization II: 1500 CE to Present</td>
<td>3</td>
</tr>
<tr>
<td>HIST005A</td>
<td>World History: Prehistory to 1500</td>
<td>3</td>
</tr>
<tr>
<td>HIST005B</td>
<td>World History from 1500</td>
<td>3</td>
</tr>
<tr>
<td>HIST012</td>
<td>African American History</td>
<td>3</td>
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<tr>
<td>HIST014</td>
<td>History of the Native North Americans</td>
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<tr>
<td>HIST016</td>
<td>Mexican-American History</td>
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<td>HIST017A</td>
<td>United States History</td>
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<tr>
<td></td>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>HIST017BH</td>
<td>Honors United States History</td>
<td>3</td>
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<tr>
<td>HIST020</td>
<td>History and Geography of California</td>
<td>3</td>
</tr>
<tr>
<td>POLI002</td>
<td>Comparative Governments</td>
<td>3</td>
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<tr>
<td>POLI004</td>
<td>International Relations</td>
<td>3</td>
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<tr>
<td>PSYC001</td>
<td>General Psychology</td>
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<tr>
<td>PSYC002</td>
<td>Experimental Psychophysiology</td>
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<tr>
<td></td>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>PSYC002H</td>
<td>Honors Experimental Psychophysiology</td>
<td>4</td>
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<tr>
<td>PSYC007</td>
<td>Physiological Psychology</td>
<td>3</td>
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<tr>
<td>PSYC009</td>
<td>Psychology of Women: A Multicultural Perspective</td>
<td>3</td>
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<tr>
<td>PSYC012</td>
<td>Human Growth and Development</td>
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<tr>
<td>PSYC025</td>
<td>Introduction to Abnormal Psychology</td>
<td>3</td>
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<tr>
<td>SOCI001</td>
<td>Introduction to Sociology</td>
<td>3</td>
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<tr>
<td>SOCI002</td>
<td>Social Problems</td>
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<tr>
<td>SOCI020</td>
<td>Sociology of Race and Ethnicity</td>
<td>3</td>
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<tr>
<td>SOCI040</td>
<td>Marriage and Family Sociology</td>
<td>3</td>
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<tr>
<td>SOCI045</td>
<td>Sociology of Human Sexuality</td>
<td>3</td>
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<tr>
<td>ANTH004</td>
<td>Intro to Linguistic Anthropology</td>
<td>3</td>
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<tr>
<td>ANTH055</td>
<td>Anthropology of Magic, Witchcraft, and Religion</td>
<td>3</td>
</tr>
<tr>
<td>POLI001</td>
<td>American Government</td>
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<td>OR</td>
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<tr>
<td>POLI001H</td>
<td>Honors American Government</td>
<td>3</td>
</tr>
<tr>
<td>POLI003</td>
<td>Introduction to Political Science</td>
<td>3</td>
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<td>OR</td>
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</table>
POLI003H - Honors Introduction to Political Science – 3 units

Total Major Units: 20
Total Program Units: 60

**Recommended Sequence:**

**Fall, Year 1 (example course listed):** 3 units  
ANTH 003 or 003H

**Spring, Year 1:** 3 units  
ANTH 001

**Fall, Year 2:** 6 units  
ANTH 002 and Any Course from Elective Courses

**Spring, Year 2:** 8-9 units  
Any Course from Elective Courses
**Apparel Production, AS**

The Apparel Production AS degree is designed as a comprehensive curriculum of production courses based on industry standard methods for pattern design leading to first sample production utilizing both manual and electronic techniques. These courses are designed to meet the different experience levels of students from beginner to advanced, as well as assist industry professionals seeking to upgrade their skills.

Students completing the Apparel Production, AS will be able to:

- Use industry standard manufacturing equipment.
- Use computer aided design and manufacturing equipment and software for design development and production.
- Utilize available technology for research.
- Participate as a team member in a diverse work environment.
- Demonstrate ability to function in a professional apparel industry environment.
- Demonstrate creative problem solving skills.
- Allocate time and materials to meet project deadlines.
- Evaluate, organize, maintain, interpret and communicate information.

In addition to program specific courses students must complete 25 units of GE required course work.

After completing this degree, students will be prepared for entry level positions in patternmaking, technical design, electronic patternmaking, grading, and marker making. Students may seek additional education at a 4-year institution such as Cal Poly Pomona, UC Davis, Fashion Institute of Technology or private fashion schools.

**Proposal Start:** Fall, 2020  
**Program Justification:** This degree is revised to comply with Title 5 CTE requirements with updated labor market data. Updates include changes to the description. This also meets NASAD accreditation recommendation. The Required Core units increased from 26 to 32; the overall major units increased to 35 from 29. FDAT 058 and 057 were moved from the Electives list to the Required Courses list.  
**Submission Rationale:** Change to Cover Info; Change courses or rules; Change Program Sequence; Change to Program Narrative  

**Required Courses (32 units):**

- FDAT019 - Computer Patternmaking – 3 units
- FDAT030 - Introduction to Fashion Design – 3 units
- FDAT051 - Basic Apparel Construction – 3 units
- FDAT052A - Fabric Analysis 1 – 3 units
- FDAT052B - Fabric Analysis 2 – 3 units
- FDAT055 - Apparel Manufacturing – 3 units
- FDAT056 - Patternmaking 1 – 3 units
- FDAT057 - Patternmaking 2 – 3 units
- FDAT066 - Technical Design – 2 units
FDAT058 - Fashion Draping – 3 units

FDAT087 - CAD: Technical Drawings and Specifications – 3 units

Plus 3 units of electives from the following:

FDAT020 - Couture Embellishment – 3 units

FDAT027 - Professional Image – 3 units

FDAT084 - Fashion Design Internship – 3 units

FDAT082 - Sustainable Design – 3 units

Total Major Units: 35
Total Program Units: 60

Recommended Sequence:

Fall, Year 1: 12 units
FDAT 030, FDAT 051, FDAT 052A, FDAT 056

Spring, Year 1: 12 units
FDAT 019, FDAT 052B, FDAT 058, FDAT 087

Fall, Year 2: 11 units
FDAT 055, FDAT 057, FDAT 066, Any Course from Electives
The Associate in Arts in Art History for Transfer Degree (AA-T in Art History) is a 60 unit program which is designed to provide lower-division education to students planning to transfer to a CSU institution in pursuit of a baccalaureate degree in Art History or an emphasis in Art History. Students completing the Associate in Arts in Art History for Transfer degree (AA-T in Art History) will be able to:

- Attribute selected unknown works of art to the artist, culture, country, and/or style, giving the reasons for attribution;
- Respond to works of art on both intellectual and emotional levels;
- Recognize and analyze iconography specific to non-western cultures.

Students must complete the following ADT requirements:

- 60 semester or 90 quarter CSU-transferable units
- the California State University-General Education-Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district.
- obtaining of a minimum grade point average (GPA) of 2.0.
- earn a grade of C or better in all courses required for the major or area of emphasis.

Proposal Term: Fall, 2020
Program Justification: This program is being updated to reflect updated course subject codes. Changes include:

Additional course options were added to List B (ARTS 049A, ARTS 065A, ARTS 067A, ARTS 085A). Honors options - ARTS 001AH and 001BH were added to the Required Core. The honors option of ARTS 001DH was added to List C.

Submission Rationale: Change courses or rules

Required Core Courses: 9 units

ARTS001A - Survey of Western Art I – 3 units
OR
ARTS001AH - Honors Survey of Western Art I – 3 units

ARTS001B - Survey of Western Art II – 3 units
OR
ARTS001BH - Honors Survey of Western Art II – 3 units

ARTS031A - Beginning Drawing – 3 units

List A (select one): 3 units

ARTS007 - The Art of Asia – 3 units
ARTS001J - Survey of Non-Western Art: Africa, Oceania, and Indigenous North America – 3 units
ARTS012A - Art of Pre-Hispanic Mexico – 3 units
ARTS012B - Art of Colonial and Modern Mexico – 3 units

List B (select one): 3 units

ARTS033A - Two-Dimensional Design – 3 units
ARTS081 - 3-Dimensional Design – 3 units
ARTS035A - Beginning Life Drawing – 3 units
ARTS055 - Introduction to Computer Arts – 3 units
ARTS065A - Ceramics-Handbuilding – 3 units
ARTS067A - Ceramics-Potter's Wheel – 3 units
ARTS062A - Basic Photography – 3 units
ARTS085A - Sculpture – 3 units
ARTS031B - Expressive Drawing – 3 units
ARTS033C - Color Design – 3 units
ARTS049A - Beginning Painting – 3 units

List C (select one): 3 units (including any course from List A or B not already used)
ARTS001D - Survey of Modern Art – 3 units
OR
ARTS001DH - Honors Art of the 20th Century – 3 units
ARTS001E - Design in Society – 3 units
ARTS001G - History of Photography – 3 units
ARTS010 - American Art: A Multicultural Approach – 3 units
ARTS013 - African-American Art History – 3 units
ARTS014 - Women in Art History – 3 units

Total Major Units: 18
Total Program Units: 60

Recommended Sequence:
Fall, Year 1: 6 units
ARTS 031A, ARTS 001B or 001BH
Spring, Year 1: 6 units
Any Course from List B, ARTS 001A or 001AH
Fall, Year 2: 3 units
Any Course from List A
Spring, Year 2: 3 units
Any Course from List B
Business Administration, AS-T

The Associate in Science in Business Administration for Transfer Degree (AS-T in Business Administration) is a 60-unit program which provides students the lower division course work required for transfer to a CSU institution with a similar major in Business Administration. Students completing the Associate in Science in Business Administration for Transfer (AS-T in Business Administration) will be able to apply generally accepted accounting theories and procedures to corporate, financial and managerial budgeting; apply business theories and practices to researching and critically analyzing contemporary business issues; analyze economic models as they apply to market economies and specific product and factor markets; solve problems using appropriate mathematical symbols, operations, techniques and apply knowledge of legal principles to facilitate resolution of business problem.

Students must complete the following requirements:

- 60 semester or 90 quarter CSU-transferable units
- the California State University-General Education-Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district.
- obtainment of a minimum grade point average (GPA) of 2.0.
- earn a grade of C or better in all courses required for the major or area of emphasis

Proposal Term: Fall, 2020
Program Justification: The Business department is removing CIST 002 from the degree because it has been removed from the Transfer Model Curriculum for Business Administration.

Other changes include the addition of the co-requisite ECON labs; honors versions of MATH 010 and Econ courses were added and BUSN 078 was removed from List B. Total major units changed from 29-30 to 31-32; Required Core units changed from 19 to 21. The program now reflects the current 4-character subject codes as well.
Submission Rationale: Change courses or rules

Required Core Courses: 21 units

ACCT010 - Financial Accounting – 5 units
ACCT011 - Managerial Accounting – 5 units
ECON001A - Principles of Macroeconomics – 3 units
AND
ECON002A - Principles of Macroeconomics Lab – 1 unit
OR
ECON001AH - Honors Principles of Macroeconomics – 3 units
AND
ECON002AH - Honors Principles of Macroeconomics Lab – 1 unit
ECON001B - Principles of Microeconomics – 3 units
AND
ECON002B - Principles of Microeconomics Lab – 1 unit
OR
ECON001BH - Honors Principles of Microeconomics – 3 units
AND
ECON002BH - Honors Principles of Microeconomics Lab – 1 unit
BUSN028 - Business Law – 3 units

List A: Choose one course
MATH012 - Applied Calculus – 4 units
MATH010 - Elementary Statistics – 4 units
OR
MATH010H - Honors Elementary Statistics – 4 units
MATH008 - Finite Mathematics – 3 units

List B: Choose two courses (may choose any course from list A not already used in addition to those listed below)
BUSN051 - Introduction to Business – 3 units

Total Major Units: 31-32
Total Program Units: 60

Recommended Sequence:
Fall, Year 1: 8 units
ACCT 010, BUSN 028
Spring, Year 1: 9 units
ACCT 011, ECON 001A and 002A
Fall, Year 2: 7-8 units
ECON 001B and 002B, Any Course from List A
Spring, Year 2: 6-7 units
Any Courses from List B
Elementary Teacher Education, AA-T

The Associate in Arts in Elementary Teacher Education for Transfer degree (AA-T in Elementary Teacher Education) is a 60 unit program which provides students the lower division coursework required for transfer to a CSU institution for the major in Elementary Teacher Education for the goal of becoming an elementary school teacher.

Students who complete the Associate in Arts in Elementary Teacher Education for Transfer degree (AA-T in Elementary Teacher Education) will be able to:

- Demonstrate professional skills with children, families, and colleagues in the elementary school setting;
- Utilize child development theories to design developmentally appropriate curriculum for school-age children.

Students must complete the following requirements:

- 60 semester or 90 quarter CSU-transferable units;
- the California State University-General Education-Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern;
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district;
- obtainment of a minimum grade point average (GPA) of 2.0;
- earn a grade of C or better in all courses required for the major or area of emphasis.

Proposal Term: Fall, 2020
Program Justification: The Child Studies department is updating this ADT to meet current Title 5 standards.

Updates include CHEM 030A added as a Chemistry option under Required Core; the honors version of POLI 001 was added as an option under Required Core as well. This revision now reflects the current 4-character subject codes as well.

Submission Rationale: Change to Cover Info, Change courses or rules

Required Core (46 units)

ELED020 - Introduction to Elementary Teaching – 2 units
AND
ELED020A - Field Experience in Elementary Teaching – 1 unit

CHST002 - Child Growth and Development – 3 units

BIOL010 - Introduction to Biology – 3 units
AND
BIOL010L - Introduction to Biology Lab – 1 unit

CHEM002 - Introductory Chemistry – 4 units

CHEM030A - Fundamentals of Chemistry – 4 units

PHYS010 - Conceptual Introduction to Physics – 4 units

GEOL012 - Earth Science with Lab – 4 units

MATH014 - Math for Elementary School Teachers (number Systems) – 3 units

COMM001 - Public Speaking – 3 units
ENGL001A - English Composition – 3 units

ENGL001B - Critical Thinking Through Literature – 3 units

GEOG006 - World Regional Geography – 3 units

HIST005A - World History: Prehistory to 1500 – 3 units

HIST017A - United States History – 3 units

POLI001 - American Government – 3 units
OR
POLI001H - Honors American Government – 3 units

List A: Select one course (3 units)
ENGL001C - Critical Thinking and Writing – 3 units
OR
ENGL001CH - Honors Critical Thinking and Writing – 3 units
PHIL003 - Introduction to Ethics – 3 units
PHIL017 - Logic & Critical Reasoning – 3 units

List B: Select one course (3 units)
ARTS004 - Art Appreciation – 3 units
MUSC010 - Music Appreciation – 3 units
THEA010 - Introduction to Theater – 3 units
ARTS001A - Survey of Western Art I – 3 units

Total Major Units: 52
Total Program Units: 60

Recommended Sequence:
Fall, Year 1:
BIOL 010 AND 010L, CHST 002, ELED 020 AND 020A
Spring, Year 1:
CHEM 002, GEOL 012, MATH 014, PHYS 010
Fall, Year 2:
COMM 001, ENGL 001A, GEOG 006, Any Course from List B
Spring, Year 2:
ENGL 001B, HIST 005A, HIST 017A, POLI 001, Any Course from List A
**Interior Design, AS**

The Interior Design Associate of Science Degree goals and objectives are designed to give students the opportunity to practice in various facets of the interior design profession. The program provides a comprehensive, professionally-focused curriculum with courses focusing on the basic and vital aspects of interior design with emphasis on practical application in the field. When available and appropriate, students will have the opportunity to engage in internships and participate in design-related competitions to reinforce the classroom learning experience. The degree provides students the opportunity to combine knowledge and skills acquired from general education courses with their interior design studies and translate them into professional practice.

After completing an A.S. Degree in Interior Design, a student will be able to:

- Apply specialized knowledge of interior construction, building codes, equipment, materials and furnishings.
- Prepare drawings and documents relative to the design of interior spaces in order to enhance and protect the health, safety, and welfare of the public.
- Identify, research, and creatively solve problems pertaining to the function and quality of the interior environment.
- Perform services relative to interior spaces, including design analysis, programming, space planning and aesthetics.

This program provides career and technical education to prepare students for career opportunities in:

1. interior design firms
2. architectural firms
3. kitchen and bath design firms
4. retail finishes and furnishings stores
5. commercial furniture dealerships
6. furniture and finish manufacturers

The A.S. Degree in Interior Design is a professional-level degree that allows re-entry students with bachelor's and advanced degrees, who are not able to pursue additional baccalaureate degrees in the California State University system, and those students who do not intend to pursue bachelor's degrees, the opportunity to obtain professional training to effectively enter the workforce.

**Proposal Term:** Fall, 2020

**Program Justification:** This revision is in compliance with Title 5 requirements for CTE programs. These changes have been discussed with the Interior Design Advisory Board members who are in full concurrence with the need to revise the Interior Design Associate of Science program to reflect the current needs of the interior design industry. Total major units increased to 38 from 34. The rules were all renamed and INTD 015, 025, 029, 030, 040, 050, 065 and 075 were removed from the first (required core courses) rule - INTD 022, 032 and 036 were added. The core courses dropped from 34 to 22. An additional 12 units of emphasis and 4 units of electives were added. **Submission Rationale:** Change Program Sequence; Change courses or rules; Change to Program Narrative; Change to Cover Info

**Foundation Courses**

INTD005 - Introduction to Interior Design – 1 unit

INTD010 - Elements and Principles of Interior Design – 3 units

INTD020 - Color Theory and Application – 3 units

INTD028 - Interior Construction and Building Systems – 3 units

INTD065 - Introduction to Computer- Aided Interior Design – 3 units
INTD022 - Finish Materials, Estimating and Costing – 3 units
INTD032 - Graphics Techniques for Interior Design – 3 units
INTD036 - History of Interior Design – 3 units

Choose either Residential or Commercial emphasis
INTD050 - Kitchen & Bath Design – 3 units
INTD075 - Lighting Design – 3 units
INTD040 - Residential Design – 3 units
INTD045 - Professional Practice – 3 units

OR

INTD029 – Green and Sustainable Design – 3 units
INTD066 - Advanced Computer Aided Design – 3 units
INTD060 - Commercial Design – 3 units
INTD045 - Professional Practice – 3 units

Choose 3 units of one of the following electives
ARCH058 - Introduction to Revit Architecture – 3 units
INTD035C - Design of Historic Interiors – 3 units
INTD070 - Advanced Graphic Techniques – 3 units
INTD085 - Design Detailing – 3 units

Choose 1 unit from one of the following electives
ARCH057 - Architectural Model Making – 1 unit
DIGM025B - Social Media Marketing – 1 unit

Total Major Units: 38
Total Program Units: 60

Recommended Sequence:
Fall, Year 1: 13 units
INTD 005, INTD 010, INTD 020, INTD 022, INTD 032

Spring, Year 1: 10 units
INTD 028, INTD 036, INTD 065, Any Course from Electives

Fall, Year 2: 9 units
INTD 050, INTD 075, Any Course from Electives

OR
INTD 029, INTD 066, Any Course from Electives

Spring, Year 2: 6 units
INTD 040, INTD 045

OR
INTD 045, INTD 060
**Interior Design, Certificate of Achievement**

The goals and objectives of the Interior Design Certificate are to prepare students to practice in various facets of the interior design profession. The program provides a comprehensive, professionally-focused curriculum focused on the basic and vital aspects of interior design with an emphasis on practical application in the field. When available and appropriate, students have the opportunity to engage in internships and participate in design-related competitions to reinforce the classroom learning experience. The Interior Design Certificate is a professional-level certificate that affords students the opportunity to obtain specific training needed to effectively enter the workforce.

After completing an Interior Design Certificate, a student will be able to:
1. Use specialized knowledge of interior construction, building codes, equipment, materials and furnishings.
2. Prepare drawings and documents relative to the design of interior spaces in order to enhance and protect the health, safety, and welfare of the public.
3. Identify, research, and creatively solve problems pertaining to the function and quality of the interior environment.
4. Perform services relative to interior spaces, including design analysis, programming, space planning and aesthetics.

Students must complete the following;
35 units of required courses

This program provides career and technical education to prepare students for career opportunities in:

1. interior design firms
2. architectural firms
3. kitchen and bath design firms
4. retail finishes and furnishings stores
5. commercial furniture dealerships
6. furniture and finish manufacturers

**Proposal Term:** Fall, 2020

**Program Justification:** This revision is in compliance with Title 5 requirements for CTE programs. These courses have been discussed with the Interior Design Advisory Board members who are in full concurrence with the need to revise the Interior Design Certificate program to reflect the current needs of the interior design industry.

The overall units increased to 35 from 34.

All the rules were renamed. Two additional rules were added (12 emphasis units and 1 elective unit). INTD 015, 025, 029, 030, 040, 050 and 075 were removed from the core courses; INTD 022, 032 and 036 were added.

**Submission Rationale:** Change Program Sequence; Change courses or rules; Change to Program Narrative

**Foundation Courses**

INTD005 - Introduction to Interior Design – 1 unit

INTD010 - Elements and Principles of Interior Design – 3 units

INTD020 - Color Theory and Application – 3 units

INTD022 - Finish Materials, Estimating and Costing – 3 units

INTD028 - Interior Construction and Building Systems – 3 units

INTD032 - Graphics Techniques for Interior Design – 3 units
INTD036 - History of Interior Design – 3 units
INTD065 - Introduction to Computer-Aided Interior Design – 3 units

Choose Residential or Commercial emphasis

INTD075 - Lighting Design – 3 units
INTD050 - Kitchen & Bath Design – 3 units
INTD040 - Residential Design – 3 units
INTD045 - Professional Practice – 3 units

OR

INTD029 – Green and Sustainable Design – 3 units
INTD066 - Advanced Computer Aided Design – 3 units
INTD060 - Commercial Design – 3 units
INTD045 - Professional Practice – 3 units

Electives choose one

ARCH057 - Architectural Model Making – 1 unit
DIGM025 - Introduction to Internet Marketing – 1 unit

Total Certificate Units: 35

Recommended Sequence:

Fall, Year 1: 13 units
INTD 005, INTD 010, INTD 020, INTD 022, INTD 032

Spring, Year 1: 9 units
INTD 028, INTD 036, INTD 065

Fall, Year 2: 7 units
INTD 050, INTD 075, Any Course from Electives

OR

INTD 029, INTD 066, Any Course from Electives

Spring, Year 2: 6 units
INTD 040, INTD 45 OR INTD 045, INTD 060
## Liberal Arts, AA

The Associate of Arts in Liberal Arts degree is designed for students who wish a broad knowledge of liberal arts and science plus additional coursework in an Area of Emphasis. The Area of Emphasis is designed to prepare students for life in a global community with core knowledge, skills, and attitudes essential for personal and professional success.

To earn this degree, students must meet the following requirements:

1. Choose option A or B or C for the General Education pattern related to your educational goal:
   A. Associate of Arts/Associate of Science General Education; or
   B. California State University General Education Breadth (CSU GE-B); or
   C. Intersegmental General Education Transfer Curriculum (IGETC)

2. Complete a minimum of 18 units in one of the five Areas of Emphasis with a grade of C or higher:
   A. ARTS & HUMANITIES
   B. COMMUNICATIONS AND MEDIA
   C. SOCIAL AND BEHAVIORAL SCIENCES
   D. SCIENCE AND MATH
   E. CULTURAL AND GLOBAL STUDIES

3. For all options, complete the necessary West Valley College Graduation and Proficiency requirements.

4. Completion of 60 degree applicable units with an overall 2.0 GPA.

5. For breadth, include at least two disciplines.

6. Courses can be counted toward completion of General Education requirements.

Students can earn only one AA in Liberal Arts with a single area of emphasis.

### Areas of Emphasis

#### I. ARTS & HUMANITIES:

The Associate in Arts in Liberal Arts with an emphasis in Arts and Humanities provides students the opportunity to study cultural, literary, humanistic activities and artistic expression of human beings. Students evaluate and interpret the ways in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

Upon completion of the program, students will be able to:

- Develop an ability to identify artwork from various periods and styles, and recognize the way art can affect or reflect cultural, political and humanistic issues.
- Demonstrate an understanding of western and non-western works of philosophical, historical, literary, aesthetic and cultural importance.

#### II. COMMUNICATIONS AND MEDIA:

The Associate in Arts in Liberal Arts with an emphasis in Communications and Media provides students the opportunity to learn the myriad of ways that we deliver information (verbally and visually), and provide an understanding of the psychological basis, social significance and impact of communication and media in our society.

Upon completion of the program, students will be able to:

- Explain and be able to demonstrate ideas and concepts through verbal and nonverbal expression through written and oral communication.
- Analyze and demonstrate the psychological basis, social significance, and impact of communication and media in our society.

#### III. SOCIAL AND BEHAVIORAL SCIENCES:

The Associate in Arts in Liberal Arts with an emphasis in Social and Behavioral Sciences provides students an opportunity to develop a broad perspective on concepts, theories and methodologies of the disciplines typically found in the variety of disciplines that comprise the study in the social and behavioral sciences. Students study about themselves and others
as a member of a larger society in order to gain a basic knowledge of the cultural and social organizations in which they exist as well as the behavioral and social organizations of other human societies.

Upon completion of the program, students will be able to:
• Demonstrate an understanding of human behavior in relation to human, social, political, and economic institutions.
• Evaluate and critique past, present, and future issues from a historical, cultural, psychological, and social perspective.

IV. SCIENCE AND MATH:
The Associate in Arts in Liberal Arts with an emphasis in Science and Math provides students an opportunity to develop knowledge of scientific theories, concepts and data about both living and non-living systems. The courses in this area also emphasize the natural sciences which examine the physical universe, its life forms and its natural phenomena. In addition, these courses emphasize experimental methodology, testing hypotheses, and the power of systematic questioning. Courses in math emphasize the development of mathematical and quantitative reasoning skills beyond the level of elementary algebra.

Upon completion of the program, students will be able to:
• Demonstrate an ability to think logically and critically in solving problems.
• Demonstrate an understanding of experimental methodology, testing of hypothesis, the power of systematic questioning, and influence of the scientific method in society.

V. CULTURAL AND GLOBAL STUDIES:
The Associate in Arts in Liberal Arts with an emphasis in Cultural and Global Studies provides students an opportunity to learn how we function effectively and live harmoniously in a pluralistic society in an increasingly global environment. The focus of this area is to foster a sense of inquiry about cultural differences and similarities. With this as a focus, the courses further acknowledge the experience, scholarship, and accomplishments of the many cultures in our society and in the world.

Upon completion of the program, students will be able to:
• Analyze how we function effectively and live harmoniously in a pluralistic society.
• Critically analyze diverse and conflicting points of view and understand the interconnectedness of individuals in society.
• Analyze the experience, scholarship, and accomplishments of the many cultures in our society and in the world.

Proposal Term: Fall, 2020
Program Justification: This program is being revised to remove deactivated courses and add new courses. Subject codes, course numbers, units, and course titles were updated.

Arts and Humanities: Added ARTS 001AH, DANC 061, DANC 061H, ENGL 012, ENGL 013, ENGL 018, ITAL 051B, MUSC 040, MUSC 042, MUSC 048, MUSC 051, MUSC 061, MUSC 069.

Communications and Media: Added ADMJ 017, ADMJ 023, ANTH 004, ARTS 062A, ARTS 062B, ARTS 062C, ARTS 062D, BUSN 066, CHST 058, COMM 007, COMM 012, DIGM 003, DIGM 011, DIGM 021A, DIGM 021B, DIGM 025A, ENGL 001B, ENGL 001CH, ENGL 070, ENGL 071, ENGL 072, ENGL 080, ENGL 081, ESLW 065GW, ESLW 065LS, ESLW 065RV, HTCH 008, MUSC 069, PMGT 011.
Removed: MUSC 067C

Social and Behavioral Sciences: No course changes.

Science and Math: Added BIOL 002L, ENGR 060, GEOL 001AH, KINT 030, KINT 038A, KINT 070, MATH 003AH, MATH 003BH.
Cultural and Global Studies: Added DANC 061, DANC 061H, JPNS 050B, PHIL 004, PMGT 010, PSYC 009, SOCI 002, SOCI 020, SOCI 040, SPAN 001A, SPAN 002A, SPAN 003A, SPAN 050A, SPAN 051A, WGQS 001, WGQS 003.
Removed: ARAB 001A, CHIN 001A, HIST 003, PRTG 001B, RUSS 001A.
Submission Rationale: Change to Cover Info, Change courses or rules

A student may only earn one AA in Liberal Arts with a single area of emphasis. Must complete at least 18 units with a “C” grade or better in one of the five areas of emphasis.

I. Arts and Humanities
OR
II. Communications and Media
OR
III. Social and Behavioral Sciences
OR
IV. Science and Math
OR
V. Cultural and Global Studies

I. Arts and Humanities

ARCH043 - Styles in Architecture - 2 units
ARCH046 - History of Architecture - 3 units
ARCH047 - History of Modern Architecture - 3 units
ARCH051 - Architectural Graphics: Drawing & Sketching - 3 units
ARCH052 - Architectural Graphics: Color Rendering - 3 units
ARCH053 - Introduction to Architectural and Environmental Design - 3 units
ARCH056 - Basic Architectural Design - 3 units
ARCH057 - Architectural Model Making - 1 unit
ARCH061 - Architectural Design 1 - 3 units
ARCH062 - Architectural Design 2 - 3 units
ARCH063 - Architectural Design 3 - 3 units
ARCH072 - History of Landscape Architecture - 3 units
ARTS001A - Survey of Western Art I - 3 units
ARTS001AH - Honors Survey of Western Art I - 3 units
ARTS001B - Survey of Western Art II - 3 units
ARTS001BH - Honors Survey of Western Art II - 3 units
ARTS001D - Survey of Modern Art - 3 units
ARTS001DH - Honors Art of the 20th Century - 3 units
ARTS001E - Design in Society - 3 units
ARTS001G - History of Photography - 3 units
ARTS001J - Survey of Non-Western Art: Africa, Oceania, and Indigenous North America - 3 units
ARTS004 - Art Appreciation - 3 units
ARTS007 - The Art of Asia - 3 units
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MUSC055 - World Music - 3 units
MUSC056 - Percussion Ensemble - 1 unit
MUSC061 - Jazz Singers - 2 units
MUSC061B - Vocal Jazz Ensemble: Swing - 2 units
MUSC061C - Vocal Ensemble: Latin Jazz - 2 units
MUSC061D - Vocal Jazz Ensemble: Pop & A Cappella - 2 units
MUSC062A - Solo Performance in Jazz and Popular Music - 1 unit
MUSC069B - Songwriting, Level 2 - 3 units
PHIL001 - Introduction to Philosophy - 3 units
PHIL002 - Introduction to Logic - 3 units
PHIL003 - Introduction to Ethics - 3 units
PHIL004 - Comparative Religions - 3 units
PHIL005 - Introduction to Social and Political Philosophy - 3 units
PHIL017 - Logic & Critical Reasoning - 3 units
PHIL021 - World Philosophers on Death and the Good Life - 3 units
PHIL022 - Philosophy of Religion - 3 units
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SPAN001B - Beginning Spanish - 5 units
SPAN002A - Intermediate Spanish - 5 units
SPAN002B - Intermediate Spanish - 5 units
SPAN003A - Advanced Spanish Oral and Written Composition - 5 units
SPAN003B - Advanced Spanish Oral and Written Composition - 5 units
SPAN050A - Basic Spanish Conversation and Culture I - 3 units
SPAN050B - Basic Spanish Conversation and Culture II - 3 units
SPAN051A - Intermediate Spanish Conversation and Culture I - 3 units
SPAN051B - Intermediate Spanish Conversation and Culture II - 3 units
SPAN070A - Spanish for Medical Professionals - Beginners - 2 units
SPAN070B - Spanish for Medical Professionals - Intermediate - 2 units
THEA002A - Introduction to Theatrical Design - 3 units
THEA010 - Introduction to Theater - 3 units
THEA010H - Honors Introduction to Theater - 3 units
THEA011A - Script Analysis: Classical - 3 units
THEA011B - Script Analysis: Modern Realism - 3 units
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**II. Communications and Media**

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<td>COMM020</td>
<td>Argumentation and Debate</td>
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COUN024 - Personal Growth - 3 units

DIGM002 - Introduction to Electronic Communication - 3 units
DIGM003 - Introduction to Graphic Design - 3 units

DIGM011 - Blogs and Site Development: WordPress - 1 unit
DIGM021A - Web Development 1 - 4 units
DIGM021B - Web Development 2 - 4 units
DIGM025 - Introduction to Internet Marketing - 1 unit
DIGM025A - Advanced Internet Marketing - 1 unit
DIGM025B - Social Media Marketing - 1 unit
DIGM099 - Introduction to Typography - 3 units
ENGL001A - English Composition - 3 units
ENGL001B - Critical Thinking Through Literature - 3 units
ENGL001C - Critical Thinking and Writing - 3 units

ENGL001CH - Honors Critical Thinking and Writing - 3 units
ENGL070 - Creative Writing - 3 units
ENGL071 - Writing Fiction - 3 units
ENGL072 - Writing Poetry - 3 units
ENGL080 - Voices: The Literary Arts Magazine - 2 units

ENGL081 - Voices: Intermediate Literary Arts Magazine - 2 units
ESLW065GW - Composition in English As a Second Language - 4 units
ESLW065LS - Academic Listening & Speaking - 4 units

ESLW065RV - Academic Reading and Vocabulary - 3 units
FDAT082 - Sustainable Design - 3 units

HTCH008 - Communication for Health Care Personnel - 2 units
MUSC063B - Commercial Music Production - 3 units
MUSC064 - Sound Design - 3 units
MUSC065A - Recording Arts I - 3 units
MUSC065B - Recording Arts II - 3 units
MUSC065C - Recording Arts III - 3 units
MUSC066 - Digital Audio and Notation - 1 unit
MUSC067A - Creating Music for Film, TV, and Gaming: Foundations - 3 units
MUSC067B - Creating Music for Film, TV and Gaming: Techniques - 3 units
MUSC068 - Cinematic Orchestration for Film, TV and Gaming - 3 units
MUSC069B - Songwriting, Level 2 - 3 units
PMGT011 - Park Communications - 2 units
READ053 - Critical and Efficient Reading - 3 units

THEA005A - Introduction to Film/Video Production - 3 units
THEA005B - Film/Video Production II - 3 units
THEA006A - Writing for Film and Television - 3 units
THEA006B - Writing for Film and Television II - 3 units
THEA007A - Acting for Film and Television - 3 units
THEA007B - Acting/Directing for Film and Television - 3 units
THEA035A - Voice Production and Articulation - 3 units

III. Social and Behavioral Sciences

ADMJ001 - Introduction to Administration of Justice - 3 units
ADMJ002 - Concepts of Criminal Law - 3 units
ADMJ003 - Principles & Procedures of the Justice - 3 units
ADMJ004 - Legal Aspects of Evidence - 3 units
ADMJ026 - Organized Crime - 3 units
ANTH002 - Introduction to Archaeology - 3 units
ANTH003 - Introduction to Cultural Anthropology - 3 units
ANTH004 - Intro to Linguistic Anthropology - 3 units
BUSN051 - Introduction to Business - 3 units
BUSN061 - Business, Government, and Society - 3 units
BUSN066 - Human Relations in Business - 3 units
BUSN068 - Organizational Behavior - 3 units
CHST002 - Child Growth and Development - 3 units
CHST053 - Contemporary Education in a Changing Society - 3 units
CHST063 - Child, Family, and Community - 3 units
COUN002 - Academic & Personal Planning - 1 unit
COUN005 - College Success - 3 units
COUN012 - Careers and Life Styles - 3 units
COUN012C - Careers and Life Styles - 1 unit
COUN045 - Successful Study Strategies - 1 unit
COUN050 - Cross-Cultural Perspectives - 3 units
ECON001A - Principles of Macroeconomics - 3 units
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<td>Western Civilization I: Prehistory to 1500 CE</td>
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IV. Science and Math

ANTH001 - Introduction to Physical Anthropology - 3 units
ASTR002 - ASTRONOMY LABORATORY - 1 unit
ASTR005 - PLANETARIUM ASTRONOMY - 2 units
ASTR010 - Solar System Astronomy - 3 units
ASTR011 - Stellar Astronomy - 3 units
ASTR014 - Life in the Universe - 3 units
ASTR020 - Family of the Sun - 4 units
ASTR020H - Honors Family of the Sun - 4 units
ASTR021 - Lifestyles of the Stars - 4 units
ASTR021H - Honors Lifestyles of the Stars - 4 units
ASTR022 - From Big Bang to Black Holes - 3 units
ASTR030 - Field Astronomy - 1 unit
BIOL002 - Environmental Biology - 3 units
BIOL002L - Environmental Biology Laboratory - 1 unit
BIOL010 - Introduction to Biology - 3 units
BIOL010L - Introduction to Biology Lab - 1 unit
BIOL011 - Human Biology - 4 units
BIOL012 - Introduction to Ecology and Wildlife - 4 units
BIOL013 - Natural History of California - 3 units
BIOL014 - California Plants and Animals - 4 units
BIOL018 - Marine Biology - 4 units
BIOL022 - Genetics - 4 units
BIOL023 - Introduction to Infectious Diseases - 3 units
BIOL024 - Bio in the News - 3 units
BIOL035 - Biology of Birds - 4 units
BIOL036 - Animal Behavior - 3 units
BIOL037 - Evolution - Life on Earth - 3 units
BIOL038 - Biodiversity and Extinction: Hotspots, Crisis and Conservation - 3 units
BIOL040 - Organismal Biology - 4 units
BIOL041 - Principles of Animal Biology - 5 units
BIOL042 - Principles of Plant Biology - 5 units
BIOL043 - Principles of Cell Biology - 5 units
BIOL045 - Microbiology - 5 units
BIOL047 - Human Anatomy - 5 units
BIOL048 - Human Physiology - 5 units
BIOL050 - Human Cadaver Dissection - 1 unit
BIOL055 - Biology of Sex - 3 units
BIOL056 - Ecology of the Sierra Nevada - 3 units
BIOL058 - Field Ecology - 3 units
BIOL059 - Climate Change - 3 units
CHEM001A - General Chemistry - 5 units
CHEM001B - General Chemistry - 5 units
CHEM002 - Introductory Chemistry - 4 units
CHEM012A - Organic Chemistry - 5 units
CHEM012B - Organic Chemistry - 5 units
CHEM030A - Fundamentals of Chemistry - 4 units
CHEM030B - Fundamentals of Chemistry - 3 units
CIST004A - Computer Programming I (C++ Programming) - 4 units
CIST004A1 - Computer Programming I (Java) - 4 units
CIST004B - Computer Programming II (C++ Language) - 4 units
CIST004B1 - Computer Programming II (Java) - 4 units
CIST005A - Introduction to Python - 4 units
CIST005B - Advanced Python - 4 units
CIST037 - C Programming - 3 units
CIST039 - Microcomputer Assembler Programming - 3 units
CIST046A - Introduction to Linux - 4 units
CIST046B - Linux Shell Programming - 4 units
ENGR010 - Introduction to Engineering - 4 units
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<td>Programming and Problem-Solving in MATLAB</td>
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<td>General Physics - Electricity and Magnetism</td>
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<td>Engineering Physics - Electricity and Magnetism</td>
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V. Cultural and Global Studies

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ARTS014 - Women in Art History - 3 units
ARTS095 - New Media and Social Change - 3 units
ASLA060A - American Sign Language I - 5 units
ASLA060B - American Sign Language II - 5 units
CHST005 - Diversity - Childhood & Culture - 3 units
CHST053 - Contemporary Education in a Changing Society - 3 units
COMM012 - Intercultural Communication - 3 units
COUN050 - Cross-Cultural Perspectives - 3 units
DANC061 - Dance in America: A Cultural Perspective - 3 units
DANC061H - Honors Dance in America: A Cultural Perspective - 3 units
ENGL012 - African American Literature - 3 units
ENGL013 - U.S. Latino Literature - 3 units
ENGL018 - Asian American Literature - 3 units
ENGL046 - Contemporary American Multi-Cultural Literature - 3 units
ENGL046H - Honors Contemporary American Multi-Cultural Literature - 3 units
FRNC001A - Beginning French - 5 units
FRNC001B - Beginning French - 5 units
FRNC002A - Intermediate French - 5 units
FRNC002B - Intermediate French - 5 units
FRNC003A - Advanced French Oral and Written Composition - 5 units
FRNC003B - Advanced French Oral and Written Composition - 5 units
FRNC050A - Basic French Conversation and Culture - 3 units
FRNC050B - Basic French Conversation and Culture - 3 units
FRNC051A - Intermediate French Conversation and Culture - 3 units
FRNC051B - Intermediate French Conversation and Culture - 3 units
FRNC062 - An Introduction to the Culture of France - 2 units
GEOG002 - Introduction to Cultural Geography - 3 units
GEOG006 - World Regional Geography - 3 units
GERM001A - Beginning German - 5 units
GERM001B - Beginning German - 5 units
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<td>HIST005A</td>
<td>World History: Prehistory to 1500</td>
<td>3 units</td>
</tr>
<tr>
<td>HIST005B</td>
<td>World History from 1500</td>
<td>3 units</td>
</tr>
<tr>
<td>HIST012</td>
<td>African American History</td>
<td>3 units</td>
</tr>
<tr>
<td>HIST014</td>
<td>History of the Native North Americans</td>
<td>3 units</td>
</tr>
<tr>
<td>HIST016</td>
<td>Mexican-American History</td>
<td>3 units</td>
</tr>
<tr>
<td>ITAL001A</td>
<td>Beginning Italian</td>
<td>5 units</td>
</tr>
<tr>
<td>ITAL001B</td>
<td>Beginning Italian</td>
<td>5 units</td>
</tr>
<tr>
<td>ITAL002A</td>
<td>Intermediate Italian</td>
<td>5 units</td>
</tr>
<tr>
<td>ITAL002B</td>
<td>Intermediate Italian</td>
<td>5 units</td>
</tr>
<tr>
<td>ITAL050A</td>
<td>Basic Italian Conversation and Culture</td>
<td>3 units</td>
</tr>
<tr>
<td>ITAL050B</td>
<td>Basic Italian Conversation and Culture</td>
<td>3 units</td>
</tr>
<tr>
<td>ITAL051A</td>
<td>Intermediate Italian Conversation and Culture</td>
<td>3 units</td>
</tr>
<tr>
<td>ITAL051B</td>
<td>Intermediate Italian Conversation and Culture</td>
<td>3 units</td>
</tr>
<tr>
<td>JPNS001A</td>
<td>Beginning Japanese</td>
<td>5 units</td>
</tr>
<tr>
<td>JPNS001B</td>
<td>Beginning Japanese</td>
<td>5 units</td>
</tr>
<tr>
<td>JPNS050A</td>
<td>Basic Japanese Conversation and Culture</td>
<td>3 units</td>
</tr>
<tr>
<td>JPNS050B</td>
<td>Basic Japanese Conversation and Culture</td>
<td>3 units</td>
</tr>
<tr>
<td>KINT033</td>
<td>Women in Sports</td>
<td>3 units</td>
</tr>
<tr>
<td>MUSC055</td>
<td>World Music</td>
<td>3 units</td>
</tr>
<tr>
<td>NUTR020</td>
<td>World Food Customs and Nutrition</td>
<td>3 units</td>
</tr>
<tr>
<td>PHIL004</td>
<td>Comparative Religions</td>
<td>3 units</td>
</tr>
<tr>
<td>PHIL021</td>
<td>World Philosophers on Death and the Good Life</td>
<td>3 units</td>
</tr>
<tr>
<td>PMGT010</td>
<td>Introduction to Park Management</td>
<td>3 units</td>
</tr>
<tr>
<td>POLI004</td>
<td>International Relations</td>
<td>3 units</td>
</tr>
<tr>
<td>PSYC009</td>
<td>Psychology of Women: A Multicultural Perspective</td>
<td>3 units</td>
</tr>
<tr>
<td>SOCI001</td>
<td>Introduction to Sociology</td>
<td>3 units</td>
</tr>
<tr>
<td>SOCI002</td>
<td>Social Problems</td>
<td>3 units</td>
</tr>
<tr>
<td>SOCI003</td>
<td>Social Psychology: A Sociological Perspective</td>
<td>3 units</td>
</tr>
<tr>
<td>SOCI020</td>
<td>Sociology of Race and Ethnicity</td>
<td>3 units</td>
</tr>
<tr>
<td>SOCI028</td>
<td>Sociology of Gender</td>
<td>3 units</td>
</tr>
</tbody>
</table>
SOCIO40 - Marriage and Family Sociology - 3 units
SOCIO45 - Sociology of Human Sexuality - 3 units
SPAN001A - Beginning Spanish - 5 units
SPAN001B - Beginning Spanish - 5 units
SPAN002A - Intermediate Spanish - 5 units
SPAN002B - Intermediate Spanish - 5 units
SPAN003A - Advanced Spanish Oral and Written Composition - 5 units
SPAN003B - Advanced Spanish Oral and Written Composition - 5 units
SPAN050A - Basic Spanish Conversation and Culture I - 3 units
SPAN050B - Basic Spanish Conversation and Culture II - 3 units
SPAN051A - Intermediate Spanish Conversation and Culture I - 3 units
SPAN051B - Intermediate Spanish Conversation and Culture II - 3 units
WGQS001 - Introduction to Women's Studies - 4 units
WGQS002 - Women in the Arts: Multicultural Perspectives - 3 units
WGQS003 - Introduction to Gender and Queer Studies - 3 units
WGQS004A - Women in World Cultures - 3 units

Total Major Units: 18
Total Program Units: 60

Recommended Sequence:
Fall, Year 1: 6 units
Choose 6 units from one area of emphasis
Spring, Year 1: 3 unit
Choose 3 units from one area of emphasis
Fall, Year 2: 6 units
Choose 6 units from one area of emphasis
Spring, Year 2: 3 units
Choose 3 units from one area of emphasis
Mathematics, AS

Mathematics is a multifaceted subject of great beauty and application. The study of math explores some of the deepest questions and puzzles that have ever been encountered and equips the student with a universal language used to study quantities and relationships in all fields. Through the study of mathematics, the student develops both the ability to think logically and abstractly as well as the problem-solving and computational skills necessary for success in any field of study. A major in mathematics transfers to a four-year university where students have the opportunity to complete a Bachelor’s Degree in Biology, Chemistry, Computer Science, Economics, Engineering Mathematics, Physics, disciplines in Physical Sciences, and Statistics.

Career Options
• Actuary
• Appraiser
• Assessor
• Auditor
• Biometrician
• Budget Analyst
• Casualty Rater
• Computer Programmer
• Controller
• Demographer
• Doctor
• Econometrician
• Engineering Analyst
• Epidemiologist
• Financial Analyst
• Investment Analyst
• Lawyer
• Management Scientist
• Mathematician
• Operations Researcher
• Public Opinion Analyst
• Statistician
• Surveyor
• Systems Analyst
• Teacher
• Urban Planner

After completing this degree in Mathematics, a student will be able to:
• Solve problems using mathematical symbols, operations, and techniques appropriate to the course content and level of study.
• Apply appropriate technology including calculators and computers to the solution of mathematical problems.
• Demonstrate computational, estimation, and problem-solving skills.
• Construct mathematical models of physical problems, draw conclusions from these models, and communicate their conclusions.
• Formulate and test mathematical conjectures.
• Adapt general mathematical techniques to course-specific problems.

Proposal Start: Fall, 2020
Program Justification: The Mathematics Department is revising this degree to meet current Title 5 standards. Updates include the removal of deactivated course, GEOL 002B, in the electives list; the additional honors options of new courses
MATH 003AH and 003BH in the required core; unit increases in CIST 037 and GEOL 001B in the Electives list. The program now reflects the current 4-character subject codes as well.

**Submission Rationale:** Change to Program Narrative; Change to courses or rules

**Required Core Courses: 23 units**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH003A</td>
<td>Calculus and Analytic Geometry</td>
<td>5</td>
</tr>
<tr>
<td>OR</td>
<td>MATH003AH - Honors Calculus and Analytical Geometry</td>
<td>5</td>
</tr>
<tr>
<td>MATH003B</td>
<td>Calculus and Analytical Geometry</td>
<td>5</td>
</tr>
<tr>
<td>OR</td>
<td>MATH003BH - Honors Calculus and Analytical Geometry</td>
<td>5</td>
</tr>
<tr>
<td>MATH004A</td>
<td>Intermediate Calculus</td>
<td>5</td>
</tr>
<tr>
<td>MATH004B</td>
<td>Differential Equations</td>
<td>4</td>
</tr>
<tr>
<td>MATH004C</td>
<td>Linear Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MATH019</td>
<td>Discrete Mathematics</td>
<td>4</td>
</tr>
</tbody>
</table>

**Required Electives: Select two courses from the list below (6 - 10 units)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL040</td>
<td>Organismal Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIOL041</td>
<td>Principles of Animal Biology</td>
<td>5</td>
</tr>
<tr>
<td>BIOL042</td>
<td>Principles of Plant Biology</td>
<td>5</td>
</tr>
<tr>
<td>BIOL043</td>
<td>Principles of Cell Biology</td>
<td>5</td>
</tr>
<tr>
<td>CHEM001A</td>
<td>General Chemistry</td>
<td>5</td>
</tr>
<tr>
<td>CHEM001B</td>
<td>General Chemistry</td>
<td>5</td>
</tr>
<tr>
<td>CHEM012A</td>
<td>Organic Chemistry</td>
<td>5</td>
</tr>
<tr>
<td>CHEM012B</td>
<td>Organic Chemistry</td>
<td>5</td>
</tr>
<tr>
<td>CIST004A</td>
<td>Computer Programming I (C++ Programming)</td>
<td>4</td>
</tr>
<tr>
<td>CIST004A1</td>
<td>Computer Programming I (Java)</td>
<td>4</td>
</tr>
<tr>
<td>CIST004B</td>
<td>Computer Programming II (C++ Language)</td>
<td>4</td>
</tr>
<tr>
<td>CIST004B1</td>
<td>Computer Programming II (Java)</td>
<td>4</td>
</tr>
<tr>
<td>CIST037</td>
<td>C Programming</td>
<td>4</td>
</tr>
<tr>
<td>ECON001A</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>AND</td>
<td>ECON001AH - Honors Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECON002A</td>
<td>Principles of Macroeconomics Lab</td>
<td>1</td>
</tr>
<tr>
<td>AND</td>
<td>ECON002AH - Honors Principles of Macroeconomics Lab</td>
<td>1</td>
</tr>
</tbody>
</table>
ECON001B - Principles of Microeconomics – 3 units
AND
ECON002B - Principles of Microeconomics Lab – 1 unit
ECON001BH - Honors Principles of Microeconomics – 3 units
AND
ECON002BH - Honors Principles of Microeconomics Lab – 1 unit
ENGR021 - Intro Computing for Scientists and Engineers – 3 units
GEOL001A - Physical Geology – 4 units
OR
GEOL001AH - Honors Physical Geology – 4 units
GEOL001B - Historical Geology – 4 units
MATH004C - Linear Algebra – 4 units
MATH010 - Elementary Statistics – 4 units
OR
MATH010H - Honors Elementary Statistics – 4 units
MATH019 - Discrete Mathematics – 4 units
PHYS002A - General Physics - Mechanics – 5 units
PHYS002B - General Physics - Electricity and Magnetism – 5 units
PHYS004A - Engineering Physics-Mechanics – 5 units
PHYS004B - Engineering Physics - Electricity and Magnetism – 5 units
PHYS004C - Engineering Physics-Light, Heat and Waves – 5 units
PHYS004D - Advanced Topics in Modern Physics – 3 units

Total Major Units: 29-33
Total Program Units: 60

Recommended Sequence:
Fall, Year 1: 5 units
MATH 003A
Spring, Year 1 (Sample Courses Shown): 10 units
MATH 003B, PHYS 004A
Fall, Year 2 (Sample Courses Shown): 10 units
MATH 004A, PHYS 004B
Spring, Year 2 (Sample Courses Shown): 8 units
MATH 004B; MATH 004C or MATH 019
Sociology, AA

A student obtaining an A.A. degree in Sociology will be able to demonstrate critical thinking, analytic problem solving, and communication skills. Students apply these skills to understand diverse communities and their interactions, social change, and/or use scientific methods to find empirical answers to complex social questions.

After completing an A.A. degree in Sociology, students will be able to:
Analyze the major dimensions of the diversity of human social experiences using scientific discourse.
Identify and distinguish various major theoretical perspectives within sociology and how these differ from other social science disciplines.
Evaluate social science research methodologies and/or apply empirical research to human behavior.

The Sociology Program at West Valley College is primarily transfer oriented. It prepares students to enter 4-year Sociology or any Sociology-related program at the university level.

This program requires a student to complete a minimum of 21 units, including 18 Sociology course units and a minimum of 3 elective course units.

Proposal Term: Fall, 2020
Program Justification: This program is being revised to meet Title 5 standards.

Changes were made to the description and courses/rules. All of the rules were updated and a new 3rd rule added.
Electives List: Added ANTH 003H, all ECON labs, all ECON Honors courses; MATH 010H, PSYC 001H. MATH 010 now displays the correct units. SOCI 003, 020, 040 and 045 were moved from the Required Core to a new third rule - SOCI 028 was added as an option to this list. This revision now reflects the current 4-character subject codes.
Submission Rationale: Change to Cover Info; Change courses or rules; Change Program Sequence; Change PLO’s; Change to Program Narrative

Required Sociology Courses: 6 units
SOCI001 - Introduction to Sociology – 3 units

SOCI002 - Social Problems – 3 units

Elective Courses: Complete a minimum of 3 units
ANTH003 - Introduction to Cultural Anthropology – 3 units
OR
ANTH003H - Honors Introduction to Cultural Anthropology – 3 units

GEOG002 - Introduction to Cultural Geography – 3 units

MATH010 - Elementary Statistics – 4 units
OR
MATH010H - Honors Elementary Statistics – 4 units

PSYC001 - General Psychology – 3 units
OR
PSYC001H - Honors General Psychology – 3 units

ECON001A - Principles of Macroeconomics – 3 units
AND
ECON002A - Principles of Macroeconomics Lab – 1 unit
ECON001AH - Honors Principles of Macroeconomics – 3 units
AND
ECON002AH - Honors Principles of Macroeconomics Lab – 1 unit

ECON001B - Principles of Microeconomics – 3 units
AND
ECON002B - Principles of Microeconomics Lab – 1 unit

ECON001BH - Honors Principles of Microeconomics – 3 units
AND
ECON002BH - Honors Principles of Microeconomics Lab – 1 unit

Sociology courses (Complete 12 units)

SOCI003 - Social Psychology: A Sociological Perspective – 3 units
SOCI020 - Sociology of Race and Ethnicity – 3 units
SOCI028 - Sociology of Gender – 3 units
SOCI040 - Marriage and Family Sociology – 3 units
SOCI045 - Sociology of Human Sexuality – 3 units

Total Major Units: 21
Total Program Units: 60

Recommended Sequence:
Fall, Year 1: 6 units
SOCI 001; SOCI 003 or 020 or 028 or 040 or 045
Spring, Year 1: 6-7 units
SOCI 002; Any Course from Elective Courses
Fall, Year 2: 3 units
SOCI 003 or 020 or 028 or 040 or 045
Spring, Year 2: 6 units
Any Course from Sociology Courses
## PROGRAM DEACTIVATIONS

<table>
<thead>
<tr>
<th>Program Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Engineering Technician with Water Emphasis, Certificate of Achievement</strong></td>
<td>The program involves the instruction of water treatment and distribution courses in engineering and chemistry that no faculty member is qualified to teach. The program is planned to be retooled as multiple short-term vocational certificate programs in Noncredit Programs where students have the opportunity to earn two levels of certification in each Water Distribution and Water Treatment. The courses in the program have had success in our local adult schools where they are looking for CTE programs that quickly lead their students to jobs.</td>
</tr>
<tr>
<td><strong>Theatre Arts: Stage Technology, AA</strong></td>
<td>The AA in stage Technology is being deactivated for several reasons. First: because its discipline was re-classified as occupational, it was required to go through the CTE process, which at the time (Spring ’19) we were unprepared to do. Second: since the Transfer (AA-T) students already have the option to focus on Technical Theater we felt a CTE AA would be redundant. Third: we have also created a new Performance Technology Certificate which concentrates just the technical theater courses into a standard size (16 unit) CTE package.</td>
</tr>
</tbody>
</table>

077
5. Consent Agenda

Subject  5.3 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION -
Recommendation: That the Board of Trustees approve the curriculum changes at Mission College as presented.

Meeting  May 5, 2020 - Regular Meeting, Comments

Access  Public

Type  Action (Consent)

Recommended Action  That the Board of Trustees approve the curriculum changes at Mission College as presented.

Prepared By:  Linping Yu, Carla Breidenbach and Leandra Martin

Reviewed By:  Daniel Peck

Approved By:  Bradley Davis

Funding Source/Fiscal Impact
The General Fund is the major source for the cost of instruction, which pertains to the offering of approved courses. These costs are offset, to varying degrees, by apportionment received for credit-based instruction and other associated fees.

Reference(s)
Curriculum development and recommendation is an ongoing activity overseen by the Academic Senate, and its subordinate Curriculum Committee, and the Office of Instruction as per District Policy 4020. It is integrated into the Mission College Program Review process. It is emphasized in many sections of Standard II of the Accreditation Standards of the Accrediting Commission for Community and Junior Colleges. Likewise, it is regulated through Title 5 and WVMCCD District Policy 4020 and 4025.

Background/Alternatives
As per District policy, the curriculum changes to programs and courses described herein have been considered and recommended by the Curriculum Committee and the Articulation Officer. Each of the curriculum changes and the foregoing recommendations has been further reviewed by the Chief Instructional Officer, the College President, and the District Chancellor. The Office of Instruction further certifies that the programs and courses described herein satisfy all applicable requirements of Title 5 and have also been submitted to the Associated Students Government of Mission College. Degrees developed in compliance with State-approved Transfer Model Curricula (TMC) pursuant to SB-1440 (Padilla, 2010) have already been approved by the District Chancellor acting as designee for the Board of Trustees, and are being presented here as information items.

Coordination
Offerings have been coordinated between Mission College and West Valley College through a process of consultation.

Follow-up/Outcome
Following Board approval of the curriculum changes, updates to catalogs and class schedules will be made, and campus marketing communications will reflect the changes, as appropriate. Courses which are archived will be removed from the College catalog; courses which are deleted will be removed both from the College catalog and from the state Curriculum Inventory.

File Attachments
5.3 MC Curriculum Item-05.05.2020.docx (124 KB)

Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
Curriculum Summary

New Course - Credit
FPT 300A  FPT 300C  KIN 032D  PLM 106B
FPT 300B  FPT 300D  PLM 106A  PLM 107A

New Course - Noncredit
None

Credit Course Revision
FDR 052   HVC 117   KIN 048A   PLM 106
FDR 052S  HVC 118   KIN 048B   PLM 107
FDR 055   HVC 119   KIN 050A   PLM 108
FDR 058   HVC 120   KIN 050B   PLM 109
FDR 072   KIN 001A  KIN 051A   PLM 110
HOC 050A  KIN 015A  KIN 051B   SOC 050
HVC 111   KIN 015B  KIN 051C   SOC 058
HVC 112   KIN 015C  PLM 101   TRN 421
HVC 113   KIN 015D  PLM 102   TRN 441
HVC 114   KIN 046A  PLM 103   WRK 300HM
HVC 115   KIN 046B  PLM 104
HVC 116   KIN 046C  PLM 105

Non-credit Course Revision
None

Administrative Change
None

Prerequisites
FDR 052   FPT 300B   HOC 050A   PLM 107A
FDR 052S  FPT 300C   PLM 106A
FPT 300A  FPT 300D   PLM 106B

Distance Education
FDR 055   FPT 300A   FPT 300C
FDR 058   FPT 300B   FPT 300D

Credit Course Deletion
ANT 001L  AN 051   AST 002   CHL 010
**New Program – Credit**
Certificate of Achievement in Engineering

**New Program – Non-Credit**
None

**Program Revision - Credit**
Associate of Science in Engineering

**Program Deletion**
None
NEW COURSES – CREDIT (Content review completed)

All courses without a 900 number designation have advisories of eligibility for ENG 001A or ENG 001AX and REA 054.

FIRE PROTECTION TECHNOLOGY

FPT 300A – Fire Prevention Internship Course 1
3.00 Unit(s)
Grade Options: Grade Only
Prerequisite: FPT 055 or FPT 301
Co-Requisite: WRK 300FP

This is the first course in the Fire Prevention Internship Program. Students will cover the process and documentation required for annual fire and life safety inspections in business, residential and recreational settings. Topics covered include; Assigned Department Information, Authority and Duties Standards, Codes and Permits, Fire Behavior, Building Construction, and the Inspection process. WRK 300FP is a co-requisite to this course and involves 10-14 hours of paid employment per week at an assigned Fire Department.

Rationale for FPT 300A – Fire Prevention Internship Course 1 – 3.00 Unit(s)
The Fire Prevention Internship Program is a collaborative effort between Mission College and the Fire Departments serving the Santa Clara County and beyond. Participating in the Internship will give students the experience to obtain fire prevention knowledge in the field, gain practical experience for future employment, as well as allow the Fire Departments to evaluate the student as a potential candidate for future employment.

FPT 300B – Fire Prevention Internship Course 2
3.00 Unit(s)
Grade Options: Grade Only
Prerequisite: FPT 300A
Co-Requisite: WRK 300FP

This is the second course in the Fire Prevention Internship Program. Students will continue the process and documentation required for annual fire and life safety inspections in business, residential and recreational settings. The subject areas involved are Means of Egress, Portable Fire Extinguishers, Hazardous Conditions, Site Access & Emergency Access, Water Supply, Fire Hydrants, and Occupancy Classifications & Load.
WRK 300FP is a co-requisite to this course and involves 10-14 hours of paid employment per week at an assigned Fire Department.

**Rationale for FPT 300B – Fire Prevention Internship Course 2 – 3.00 Unit(s)**
The Fire Prevention Internship Program is a collaborative effort between Mission College and the Fire Departments serving the Santa Clara County and beyond. Participating in the Internship will give students the experience to obtain fire prevention knowledge in the field, gain practical experience for future employment, as well as allow the Fire Departments to evaluate the student as a potential candidate for future employment.

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**FPT 300C – Fire Prevention Internship Course 3**
3.00 Unit(s)
Grade Options: Grade Only
Prerequisite: FPT 300B
Co-Requisite: WRK 300FP

This is the third course in the Fire Prevention Internship Program. Students will continue the process and documentation required for annual fire and life safety inspections in business, residential and recreational settings. Topics covered; Fire Suppression Systems, Fire Detection and Alarm Systems, Plan Review, WUI (Wildland Urban Interface) Inspections, Hazardous Materials, Tent Inspections, and Complaints. WRK 300FP is a co-requisite to this course and involves 10-14 hours of paid employment per week at an assigned Fire Department.

**Rationale for FPT 300C – Fire Prevention Internship Course 3 – 3.00 Unit(s)**
The Fire Prevention Internship Program is a collaborative effort between Mission College and the Fire Departments serving the Santa Clara County and beyond. Participating in the Internship will give students the experience to obtain fire prevention knowledge in the field, gain practical experience for future employment, as well as allow the Fire Departments to evaluate the student as a potential candidate for future employment.

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**FPT 300D – Fire Prevention Internship Course 4**
3.00 Unit(s)
Grade Options: Grade Only
Prerequisite: FPT 300C
Co-Requisite: WRK 300FP
This is the fourth and final course in the Fire Prevention Internship Program and is the capstone course. Students will continue the process and documentation required for annual fire and life safety inspections in business, residential and recreational settings. Topics covered are; Hood & Duct Systems, Private Underground Systems, Fire Investigation, Knox Box Inspections, Community Education, Emergency Planning and Preparedness Measures and Fire ground Operations. WRK 300FP is a co-requisite to this course and involves 10-14 hours of paid employment per week at an assigned Fire Department.

**Rationale for FPT 300D – Fire Prevention Internship Course 4 – 3.00 Unit(s)**
The Fire Prevention Internship Program is a collaborative effort between Mission College and the Fire Departments serving the Santa Clara County and beyond. Participating in the Internship will give students the experience to obtain fire prevention knowledge in the field, gain practical experience for future employment, as well as allow the Fire Departments to evaluate the student as a potential candidate for future employment.

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**KINESIOLOGY**

**KIN 032D – Core and Cardio Fitness - Advanced**
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This advanced level course is designed for students to satisfy the needs for cardiovascular activity including maintaining and improving cardiovascular fitness through the use of continuous aerobic movements. Students will engage in a comprehensive fitness program which includes aerobic activity, improve coordination, core strengthening exercises that help develop agility, and increase core and overall body strength.

**Rationale for KIN 032D – Core and Cardio Fitness - Advanced – 1.00 Unit(s)**
This course serves as an outlet for fitness, wellness, and lifestyle management. Students engage in activities of cardiovascular exercise and core strengthening to improve balance physically and mentally for overall life enhancement.

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**PLUMBING**

**PLM 106A - Advanced Fitting**
3.00 Unit(s)
Grade Options: Grade Only
Prerequisite: PLM 101, PLM 102, PLM 103, PLM 104, PLM 105

This is a third-year course of the Plumber & Pipe-fitter Apprentice program. This course provides students with a working knowledge of advanced welding techniques and piping fabrication as it relates to pump layout fabrication. Topics include manifold fabrication, rolling offset fabrication, copper tube bending, stainless steel tube bending, Victaulic piping joining methods, gas fusion piping fabrication. Students must be admitted to the Plumbing and Pipefitting Apprenticeship Program in order to be eligible to take this course.

Rationale for PLM 106A – Advanced Fitting – 3.00 Unit(s)
The course is a new component of an existing Plumber & Pipefitter Apprenticeship program to allow for further training in advanced techniques.

PLM 106B – Construction Technology
3.00 Unit(s)
Grade Options: Grade Only
Prerequisite: PLM 101, PLM 102, PLM 103, PLM 104, PLM 105

This is a third-year course of the Plumber & Pipe-fitter Apprenticeship program. This course provides students with training in software (i.e. PlanGrid & AutoDesk BIM 360) and hardware (laptop & tablets) applications that are used in the construction industry. The students will be given sample projects and will demonstrate how the software and hardware will be used on a job site. Students must be enrolled in the Plumbing and Pipefitting Apprenticeship Program to be eligible for this course.

Rationale for PLM 106B – Construction Technology – 3.00 Unit(s)
This course is a new component of an existing Plumber & Pipe-fitter apprenticeship program to allow for further training with hardware and software used the in the construction industry.

PLM 107A – Computer Aided Design
3.00 Unit(s)
Grade Options: Grade Only
Prerequisite: PLM 101, PLM 102, PLM 103, PLM 104, PLM 105

Third year course of the Plumber & Pipe fitter Apprenticeship program. The purpose of this course is to become familiar with Computer Aided Design software, by the end of
the semester the students will be able to navigate through the software to create 3D model plumbing/piping systems.

**Rationale for PLM 107A – Computer Aided Design – 3.00 Unit(s)**
The course is a new component of an existing Plumber & Pipefitter Apprenticeship program to allow for further training in Computer Aided Design software.

**CREDIT COURSE REVISION**

**FOOD SERVICE & RESTAURANT MANAGEMENT**

**FDR 052 – Quantity Foods Operation**
6.00 Unit(s)
Grade Options: Pass/No Pass Option
Prerequisite: FDR 051, FDR 058, FDR 075, INF 050
Co-Requisite: FDR 052S

In this course students engage in a real cafeteria operation and are rotated through all jobs. The emphasis is on management, quantity food preparation, and teamwork. Action station preparation and catering and banquet operations are emphasized as well. Menu planning, purchasing, commercial kitchen organization, sanitation and safety, and cost accounting are reinforced. A lab fee and uniform requirements apply.

**Rationale for FDR 052 – Quantity Foods Operation – 6.00 Unit(s)**
The course was revised to update prerequisites, course content, and SLOs.

**FDR 052S – Quantity Food Catering Lab**
0.50 Unit(s)
Grade Options: Pass/No Pass Option
Co-Requisite: FDR 052

This course is a required supplement for students enrolled in FDR 052, Quantity Foods. Students must fulfill 24-27.5 hours working on department on-site and off-site banquet and catering events. Activities include, but are not limited to: client contact and communication, event planning, service and execution, breakdown and follow up.
Rationale for FDR 052S – Quantity Food Catering Lab – 0.50 Unit(s)
The course was revised to update Faculty Disciplines, textbooks, course objectives, and SLOs.

FDR 055 – Procurement for Foodservice Operations
3.00 Unit(s)
Grade Options: Grade Only

This course is a comprehensive study of the purchasing essentials applicable to any food service operation. "Value added" is a prevalent theme throughout the course as well as the ways in which value is added throughout the distribution channel. Main themes are the definition of and focus on "control points" within the purchasing process. Current trends, e-purchasing, current product information, distributor and operator ethics are also covered.

Rationale for FDR 055 – Procurement for Foodservice Operation – 3.00 Unit(s)
The course was revised to update course content and the DE Addendum.

FDR 058 – Cost Control for Foodservice Organizations
3.00 Unit(s)
Grade Options: Grade Only

This course addresses the food, beverage and labor cost control aspects of food service management. The scope of the cost control critical control points applicable to both small and large operations are covered in detail. Labor control components as well as labor cost optimization strategies are explained.

Rationale for FDR 058 – Cost Control for Foodservice Organizations – 3.00 Unit(s)
The course was revised to update course content and the DE Addendum.

FDR 072 – Intermediate Cuisine
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is a continuation of Basic Food Preparation FDR 051. Advanced preparation techniques of gourmet foods are demonstrated. Complete meals and international
cuisines are covered. A chef's uniform is required. A fee is charged, check schedule for exact amount.

**Rationale for FDR 072 – Intermediate Cuisine – 3.00 Unit(s)**
This course was revised to update the Disciplines, course objectives, SLOs and course outline.

**HEALTH OCCUPATIONS**

**HOC 050A – Role Transition Clinical**
1.00 Unit(s)
Grade Options: Pass/No Pass Only
Co-Requisite: HOC 050

This course involves directed clinical experiences in a simulated acute hospital and simulated community healthcare agencies that provide services for perioperative and medical/surgical clients. Through the use of the nursing process, the student provides care, teaching, support and rehabilitation to perioperative and medical/surgical clients. Emphasis is on the role of the registered nurse caring for clients with acute and chronic problems. Students must achieve 75% overall in order to pass the course.

**Rationale for HOC 050A – Role Transition Clinical – 1.00 Unit(s)**
The course was revised to update prerequisites and textbooks.

**HVAC**

**HVC 111 – Basic Refrigeration / Heritage / CFC / OSHA 10**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

First year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of Thermodynamics, Chlorofluorocarbons (CFC), and basic Refrigeration, as it pertains to the Air Conditioning Service industry. Also provides OSHA 10 certification. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.
Rationale for HVC 111 – Basic Refrigeration / Heritage / CFC / OSHA 10 – 3.00 Unit(s)
The course was revised to update the SLOs, assignments, and course content and to add grading option Pass / No Pass.

HVC 112 – Refrigeration Science
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is the first year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of Basic Refrigeration, Refrigeration Equipment, and Equipment Maintenance. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

Rationale for HVC 112 – Refrigeration Science – 3.00 Unit(s)
The course was revised to update course content and SLOs and to add grading option Pass / No Pass.

HVC 113 – Basic Electricity for the HVAC Service Trade
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is the second year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of basic electricity, including AC/DC theory and Ohm's Law. Students will be expected to apply these theories in the laboratory using electronic and testing instruments. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

Rationale for HVC 113 – Basic Electricity for the HVAC Service Trade – 3.00 Unit(s)
The course was revised to update course content, limitations on enrollment, SLOs and to add grading option Pass / No Pass.

HVC 114 – Advanced Electricity / Pneumatic DDC Introduction
3.00 Unit(s)
Grade Options: Pass/No Pass Option
This is the second year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of Advanced Electricity, Motors, Starter, Circuitry, and Variable Drives. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

**Rationale for HVC 114 – Advanced Electricity / Pneumatic DDC Introduction – 3.00 Unit(s)**
The course was revised to update course content, SLOs and to add grading option Pass / No Pass.

**HVC 115 – Controls I / Electro Pneumatics**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is the third year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of Controls, Control Theory, Timing Circuits, Computerized Control, and Energy Management Systems. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

**Rationale for HVC 115 – Controls I / Electro Pneumatics – 3.00 Unit(s)**
The course was revised to update course content and SLOs and to add grading option Pass / No Pass.

**HVC 116 – Controls II / Advanced Pneumatics Calibration / Hydronics**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is the third year of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of advanced control systems, including the uses of 2-Position, Floating and Modulating Controls. Fiber Optics and Direct Digital Controls are introduced. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

**Rationale for HVC 116 – Controls II / Advanced Pneumatics Calibration / Hydronics – 3.00 Unit(s)**
The course was revised to add Pass/No Pass grading option and SLOs and to update limitations on enrollment and course content.

**HVC 117 – Start, Test & Balance I**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is the fourth year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with an introduction to Start, Test and Balance for fluid distribution. Ducting, Cooling, Fans, and Air Distribution is covered in the laboratory exercises. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

**Rationale for HVC 117 – Start, Test & Balance I – 3.00 Unit(s)**
The course was revised to add Disciplines, grading option Pass/No Pass, and to update course content, course assignments, and SLOs.

**HVC 118 – Start, Test & Balance II / Energy Auditing Practices**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is a fourth year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of Start, Test and Balance for Piping Systems, Pumps, Chillers, Boilers, and Condensers. Students will learn how to audit mechanical equipment to ensure proper energy efficiency techniques are applied. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

**Rationale for HVC 118 – Start, Test & Balance II / Energy Auditing Practices – 3.00 Unit(s)**
The course was revised to add disciplines, grading option Pass/No Pass, and to update limitations on enrollment, course assignments, and SLOs.

**HVC 119 – Chillers / Special Systems / HVACR Star Review**
3.00 Unit(s)
Grade Options: Pass/No Pass Option
This is the fifth year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of pipe drafting and blueprint reading for Heating, Ventilation, and Air Conditioning (HVAC) Systems. Hands-on activities include applying airside, waterside and pressure testing systems. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

Rationale for HVC 119 – Chillers / Special Systems / HVACR Star Review – 3.00 Unit(s)
The course was revised to add SLOs and grading option Pass/ No Pass option and to update limitations on enrollment, assignments, and SLOs.

HVC 120 – HVACR Junior Mechanics Review & Exam
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is a fifth year course of the Refrigeration & Air Conditioning Apprenticeship program. This course provides students with a working knowledge of Troubleshooting, Test and Repair of Refrigeration and Air-Conditioning systems. Per California Code of Regulations, this course is limited to students admitted to the Refrigeration & Air Conditioning Mechanical Service Apprenticeship Program.

Rationale for HVC 120 – HVACR Junior Mechanics Review & Exam – 3.00 Unit(s)
The course was revised to add grading option Pass / No Pass, and to update the SLOs, limitations on enrollment, and course assignments.

KINESIOLOGY

KIN 001A – Adapted Weight Training
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is designed for students with verifiable disabilities. A personalized exercise plan (PEP) is developed to meet each student’s needs. Focus is on increasing overall muscular strength and endurance based on each individual’s ability.
**Rationale for KIN 001A – Adapted Weight Training – 1.00 Unit(s)**
This course was revised to remove course audit as an option and to update course content and the textbook.

**KIN 015A – Basketball - Introduction**
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is designed to teach the basic rules, skills, techniques and history of basketball. Drills are included to develop or enhance shooting, passing, rebounding, and defensive footwork. Scrimmages are utilized to develop team play concepts.

**Rationale for KIN 015A – Basketball - Introduction – 1.00 Unit(s)**
The course has been revised to update the textbook and course outline. The Discipline of Coaching has been removed from the Master Discipline.

**KIN 015B – Basketball - Beginning**
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is designed to teach the basic skills and techniques of basketball. Building upon skills learned in KIN 015A, drills are used to develop or enhance shooting, passing, rebounding, and defensive skills. Scrimmages are utilized to develop team play concepts.

**Rationale for KIN 015B – Basketball - Beginning – 1.00 Unit(s)**
The course has been revised to update the textbook and course outline. The Discipline of Coaching has been removed from the Master Discipline.

**KIN 015C – Basketball - Intermediate**
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is designed to teach the intermediate skills and techniques of basketball. Building upon skills learned in KIN 015B, drills are used to develop and enhance shooting, passing, rebounding, and defensive skills. Scrimmages are utilized to develop team play concepts.
Rationale for KIN 015C – Basketball - Intermediate – 1.00 Unit(s)
The course has been revised to update textbook, terminology and course outline. The Discipline of Coaching has been removed from the Master Discipline.

KIN 015D – Basketball - Advanced
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is designed to teach the advanced skills and techniques of basketball. Building upon skills learned in KIN 015C, drills are used to develop and enhance shooting, passing, rebounding, advanced footwork, and ball-handling skills. Scrimmages are utilized to develop team play concepts.

Rationale for KIN 015D – Basketball - Advanced – 1.00 Unit(s)
The course was revised to update the textbook and course content.

KIN 046A – Ballroom Dancing - Introduction
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course introduces students to various ballroom dances. Alignment and posture, etiquette, and spontaneous leading and following are emphasized.

Rationale for KIN 046A – Ballroom Dancing - Introduction – 1.00 Unit(s)
The course was revised to remove Folk dance as a discipline and to update the textbook, SLOs, and course objectives.

KIN 046B – Ballroom Dancing - Beginning
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course covers the foundations of ballroom dance, including beginning level steps, positions of the body, developing leading and following skills and basics of styling for various ballroom dances.
Rationale for KIN 046B – Ballroom Dancing - Beginning – 1.00 Unit(s)
The course was revised to remove Folk dance as a discipline and to update the textbook, SLOs, and course objectives.

KIN 046C – Ballroom Dancing - Intermediate
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This is an intermediate ballroom dance class that covers various ballroom dances with an emphasis on technique, styling and performance skills that are specific to each dance. Leading and following skill are emphasized.

Rationale for KIN 046C – Ballroom Dancing - Intermediate – 1.00 Unit(s)
The course was revised to remove the Folk dance discipline and to include the grading option Pass/No Pass.

KIN 048A – Latin Dance / Salsa - Introduction
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is designed to introduce students to selected International Latin and American Rhythm dances, as well as night club categories of Latin dance. There is an emphasis on alignment and posture, etiquette, and leading and following skills.

Rationale for KIN 048A – Latin Dance / Salsa - Introduction – 1.00 Unit(s)
The course was revised to update course content, textbooks, and transfer options.

KIN 048B – Latin Dance / Salsa - Beginning
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This is a beginning level course designed to practice selected International Latin, American Rhythm and club style Latin dances. There is an emphasis on alignment and posture, etiquette, and leading and following skills.

Rationale for KIN 048B – Latin Dance / Salsa - Beginning – 1.00 Unit(s)
The course was revised to update course content and textbooks.
KIN 050A – Tai Chi - Introduction 
1.00 Unit(s) 
Grade Options: Pass/No Pass Option 

This course introduces the student to the fundamentals and health enhancing aspects of Tai Chi. Instruction covers the history and philosophy and emphasizes Tai Chi body movements and forms utilizing energy flow and stress reducing elements that are generated in the process.

Rationale for KIN 050A – Tai Chi - Introduction – 1.00 Unit(s) 
The course was revised to update SLOs, course content, and course objectives.

KIN 050B – Tai Chi - Beginning 
1.00 Unit(s) 
Grade Options: Pass/No Pass Option 

This course reviews the fundamentals and health enhancing aspects of Tai Chi at a beginning level. An introduction to Pushing Hands exercises and various Qi Gong exercises are included.

Rationale for KIN 050B – Tai Chi - Beginning – 1.00 Unit(s) 
The course was revised to update course content, SLOs, and textbooks.

KIN 051A – Aikido - Introduction 
1.00 Unit(s) 
Grade Options: Pass/No Pass Option 

This course introduces the student to the philosophy, principles and physical techniques of Aikido. Aikido is a non-violent martial art that emphasizes harmony and natural movements to resolve conflicts.

Rationale for KIN 051A – Aikido - Introduction – 1.00 Unit(s) 
The course was revised to update course content, textbooks, and SLOs.
KIN 051B – Aikido - Beginning
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course reviews the philosophy, principles, and physical techniques of Aikido. The course emphasizes harmony and natural movements to resolve conflicts and integrate mind-body awareness. The principles of contraction and expansion and circular movement are explored in more detail.

Rationale for KIN 051B – Aikido - Beginning – 1.00 Unit(s)
The course was revised to update course content, textbooks, and SLOs.

KIN 051C – Aikido - Intermediate
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course reviews the philosophy, principles and physical techniques of Aikido at an intermediate level. Aikido is a non-violent martial art that emphasizes harmony and natural movements to resolve conflicts.

Rationale for KIN 051C – Aikido - Intermediate – 1.00 Unit(s)
The course was revised to update course content and SLOs.

PLUMBING

PLM 101 – Safety / OSHA / Tools / Heritage / Service
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is a first-year course of the Plumber & Pipefitter Apprenticeship program. The course provides students with a working knowledge of plumbing industry materials, standards, and the heritage of the United Association. They learn the use and care of pipe trade tools. Students also study and apply the safety procedures on the job site. Lastly, the course provides the foundation to successfully complete the OSHA 30 certification.

Rationale for PLM 101 – Safety / OSHA / Tools / Heritage / Service – 3.00 Unit(s)
The course was revised to update the SLOs, course assignments, and to add grading option Pass / No Pass.
**PLM 102 – Mathematics / Science for the Plumbing Trade**
3.00 Unit(s)  
Grade Options: Grade Only  

This is the first year course of the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of mathematics and science as they apply to the plumbing industry. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

**Rationale for PLM 102 – Mathematics / Science for the Plumbing Trade – 3.00 Unit(s)**
The course was revised to update the SLOs, course description and course assignments.

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**PLM 103 – Plumbing Code / Water Supply Systems**
3.00 Unit(s)  
Grade Options: Pass/No Pass Option  

This course is part of the second year of the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of Plumbing Code I and Water Supply Systems. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

**Rationale for PLM 103 – Plumbing Code / Water Supply Systems – 3.00 Unit(s)**
The course was revised to update the SLOs and course assignments and to add grading option Pass / No Pass.

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**PLM 104 – Drawing I for the Plumbing Trade**
3.00 Unit(s)  
Grade Options: Pass/No Pass Option  

This is a second year course of the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of plumbing and piping layouts, drainage systems, piping and fixture supports as they apply to mechanical drawings. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

**Rationale for PLM 104 – Drawing I for the Plumbing Trade – 3.00 Unit(s)**
The course was revised to add grade option Pass / No Pass and to update the SLOs and course content.

**PLM 105 – Drawing II / Drainage**  
3.00 Unit(s)  
Grade Options: Pass/No Pass Option

This is a third year course of the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of Technical Drawings, Isometric Drawings and the creation of Building Plans as it applies to the Plumbing trade. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

**Rationale for PLM 105 – Drawing II / Drainage – 3.00 Unit(s)**  
The course was revised to update the SLOs and course content and to add grading option Pass / No Pass.

**PLM 106 – Welding / Oxy-Acetylene Training**  
3.00 Unit(s)  
Grade Options: Pass/No Pass Option

This course is a third year course of the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of welding principles, as it relates to Metal ARC welding, Gas ARC welding, TIG Welding, MIG Welding and Oxygen/Acetylene burning and welding. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

**Rationale for PLM 106 – Welding / Oxy-Acetylene Training – 3.00 Unit(s)**  
The course was revised to update the SLOs and course assignments and to add grading option Pass/ No Pass.

**PLM 107 – Hydronic & Steam Systems / Pipe Fitting & Service**  
3.00 Unit(s)  
Grade Options: Pass/No Pass Option

This course is a fourth year course in the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of Layout, Cut, and Fit for
Hydronic Water Piping and Steam fitting systems. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

**Rationale for PLM 107 – Hydronic & Steam Systems / Pipe Fitting & Service – 3.00 Unit(s)**
The course was revised to update the SLOs and course assignments and to add grading option Pass / No Pass.

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**PLM 108 – Medical Gas / Rigging / Signal Person**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This is a fourth-year course of the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of Medical Gas, Brazing, Rigging and Crane Signaling. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

**Rationale for PLM 108 – Medical Gas / Rigging / Signal Person – 3.00 Unit(s)**
The course was revised to update SLOs and course content and to add grading option Pass / No Pass.

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**PLM 109 – Advanced Drawing / Layout for the Plumbing Trades / UA Foreman Training**
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is a fifth-year course of the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of Advanced Drawing, Plumbing Layout and Building Detailing. The course also includes in-depth coverage of practical field knowledge of plumbing duties, processes, objectives and code call outs. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

**Rationale for PLM 109 – Advanced Drawing / Layout for the Plumbing Trades / UA Foreman Training – 3.00 Unit(s)**
The course was revised to update course content, course objectives, SLOs and to add grading option Pass/No Pass.
PLM 110 – Code II / Junior Mechanics Review & Exam
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course is a fifth year course of the Plumber & Pipefitter Apprenticeship program. This course provides students with a working knowledge of Plumbing Codes and review of how changes affect the Plumbing Codes. Per California Code of Regulations, this course is limited to students admitted to the Plumbing & Pipefitting Apprenticeship Program.

Rationale for PLM 110 – Code II / Junior Mechanics Review & Exam – 3.00 Unit(s)
The course was revised to update the SLOs, assignments, disciplines, and to add Pass/No Pass grading option.

SOCIOLOGY

SOC 050 – Introduction to Criminal Justice
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces which have shaped those principals and methods. Although justice structure and process are examined in a cross-cultural context, the emphasis is placed on the US justice system, particularly the structure and function of US police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, and sentencing and incarceration policies.

Rationale for SOC 050 – Introduction to Criminal Justice – 3.00 Unit(s)
The course was revised to update the course description, textbooks, SLO, course objectives, and course content.

SOC 058 – Introduction to Corrections
3.00 Unit(s)
Grade Options: Pass/No Pass Option

This course provides a history of and critical analysis of punishment, the various types of punishment, alternatives to punishment, and the impact of punishment on the Criminal Justice System, corrections, a critical examination of the types of correctional institutions and the clients housed in each institution, and an examination of contemporary correctional issues.

Rationale for SOC 058 – Introduction to Corrections – 3.00 Unit(s)
The course was revised to update textbooks, SLOs, course objectives, and course content.

TRANSPORTATION

TRN 421 – Transit Dispatching and Radio Communications
8.00 Unit(s)
Grade Options: Pass/No Pass Option

This intensive course covers the combined classroom and field training sections of Transit Radio Dispatcher (TRD) training. Per California Code of Regulations, this course is limited to students admitted to the Transit Radio Dispatcher apprenticeship programs at Santa Clara Valley Transportation Authority.

Rationale for TRN 421 – Transit Dispatching and Radio Communications – 8.00 Unit(s)
The course was revised to remove Credit by Exam and to update instructional materials.

TRN 441 – Business Technology and Writing for Supervisors
1.00 Unit(s)
Grade Options: Pass/No Pass Option

This course covers fundamental technology skills necessary for supervisory roles in today’s public transit agencies, including the use of Microsoft Office applications and e-mail systems. Other topics include the basics of professional written communications in a business environment. Per California Code of Regulations, this course is limited to students admitted to the Transit Supervisor apprenticeship programs at Santa Clara Valley Transportation Authority.

Rationale for TRN 441 – Business Technology and Writing for Supervisors – 1.00 Unit(s)
The course was revised to add disciplines, to remove Credit by Exam option, and to update textbooks and course content.

COOPERATIVE WORK EXPERIENCE

WRK 300HM – Occupational Work Experience for Hospitality Management
1.00 - 5.00 Unit(s)
Grade Options: Pass/No Pass Option

According to Title 5 education code, section 55252, Occupational Work Experience Education is supervised employment extending classroom-based occupational learning at an on-the-job learning station related to the student’s educational or occupational goal. This course is designed for students working in a paid or unpaid job in the food service, hospitality and restaurant industries. The course provides students with a structured program designed to teach them new soft and employability skills that assist them in advancing in their current position or securing a job in the future. The student is required to attend an orientation at the beginning of the course and complete a minimum of 75 hours for paid work or a minimum of 60 hours for unpaid work for each unit earned per semester. Students can earn a maximum of 8 units per term. Students may earn a maximum of 16 units of occupational work experience during their community college attendance. Only one Work Experience course may be taken per semester. Note: Students must be working in a job or volunteer position related to their major.

Rationale for WRK 300HM – Occupational Work Experience for Hospitality Management – 1.00 - 5.00 Unit(s)
This course was revised to update SLOs.

CREDIT COURSE DELETION

ANTHROPOLOGY
ANT 001L – Physical Anthropology Lab
1.00 Unit(s)

Rationale for ANT 001L – Physical Anthropology Lab – 1.00 Unit(s)
This course is no longer being offered.
ANT 051 – Culture and Food: A Multicultural Food Survey and Sampling
3.00 Unit(s)

Rationale for ANT 051 – Culture and Food: A Multicultural Food Survey and Sampling
This course is no longer being offered.

ASTRONOMY

AST 002 – Astronomy Laboratory
1.00 Unit(s)

Rationale for AST 002 – Astronomy Laboratory – 1.00 Unit(s)
This course is no longer being offered.

COMMUNITY HEALTH

CHL 010 – Community Health Problems
3.00 Unit(s)

Rationale for CHL 010 – Community Health Problems – 3.00 Unit(s)
This course is no longer being offered.

CHL 042 – Field Experience in Developmental Disabilities
4.00 Unit(s)

Rationale for CHL 042 – Field Experience in Developmental Disabilities – 4.00 Unit(s)
This course is no longer being offered.

MUSIC

MUS 001 – Music History & Literature
3.00 Unit(s)

Rationale for MUS 001 – Music History & Literature – 3.00 Unit(s)
This course is no longer being offered.
MUS 006A – Music Theory 1
3.00 Unit(s)

Rationale for MUS 006A – Music Theory 1 – 3.00 Unit(s)
This course is no longer being offered.

MUS 015A – Songwriting and Music Business I
3.00 Unit(s)

Rationale for MUS 015A – Songwriting and Music Business I – 3.00 Unit(s)
This course is no longer being offered.

MUS 015B – Songwriting and Music Business II
3.00 Unit(s)

Rationale for MUS 015B – Songwriting and Music Business II – 3.00 Unit(s)
This course is no longer being offered.

MUS 029 – Keyboard Proficiency
1.00 Unit(s)

Rationale for MUS 029 – Keyboard Proficiency – 1.00 Unit(s)
This course is no longer being offered.

MUS 037A – Guitar Ensemble
1.00 Unit(s)

Rationale for MUS 037A – Guitar Ensemble – 1.00 Unit(s)
This course is no longer being offered.

MUS 040A – Percussion Ensemble
1.00 Unit(s)
Rationale for MUS 040A – Percussion Ensemble – 1.00 Unit(s)
This course is no longer being offered.

MUS 087 – Careers in Music Entrepreneurship
3.00 Unit(s)

Rationale for MUS 087 – Careers in Music Entrepreneurship – 3.00 Unit(s)
This course is no longer being offered.

MUS 095A – Applied Music I
1.00 Unit(s)

Rationale for MUS 095A – Applied Music I – 1.00 Unit(s)
This course is no longer being offered.

MUS 095B – Applied Music II
1.00 Unit(s)

Rationale for MUS 095B – Applied Music II – 1.00 Unit(s)
This course is no longer being offered.

MUS 095C – Applied Music III
1.00 Unit(s)

Rationale for MUS 095C – Applied Music III – 1.00 Unit(s)
This course is no longer being offered.

MUS 095D – Applied Music IV
1.00 Unit(s)

Rationale for MUS 095D – Applied Music IV – 1.00 Unit(s)
This course is no longer being offered.
COOPERATIVE WORK EXPERIENCE

WRK 302 – Work Experience Occupational
2.00 Unit(s)

Rationale for WRK 302 – Work Experience Occupational – 2.00 Unit(s)
This course has been replaced with WRK 300GW, a variable unit course.

WRK 303 – Work Experience Occupational
3.00 Unit(s)

Rationale for WRK 303 – Work Experience Occupational – 3.00 Unit(s)
This course has been replaced with WRK 300GW, a variable unit course.

WRK 304 – Work Experience Occupational
4.00 Unit(s)

Rationale for WRK 304 – Work Experience Occupational – 4.00 Unit(s)
This course has been replaced with WRK 300GW, a variable unit course.

NEW PROGRAM - CREDIT

Certificate of Achievement in Engineering

Engineers design and create the future. They use the principles of math, science, and engineering to design and build new products or to develop large-scale systems such as transportation systems or a water treatment plant. Engineering problems usually involve teams of people, so engineers must work well with others and communicate effectively.

The Engineering Certificate is modeled after the statewide Engineering Transfer Preparation Certificate and offers four distinct engineering tracks. It is identical to the Engineering AS degree except all general education degree requirements are omitted. In order to transfer to a 4-year college or university, students who complete one of the certificate tracks will also have to complete the minimum admissions requirements for the intended transfer institution. Upon completion of the Engineering Certificate, students will possess the knowledge and skills required for upper-division coursework in Engineering.
Program Learning Outcomes:

- Students will analyze and interpret experimental results and/or data to make engineering problem decisions.
- Students will use math, science, and engineering concepts to describe, formulate, and solve engineering problems.
- Students will communicate the results of design and/or analysis orally and through text and graphics.
- Students will work effectively in teams.

Career/Transfer Opportunities:
Career opportunities for students who have completed baccalaureate degrees in Engineering include the following engineering disciplines: aerospace, architectural, bioengineering, biomedical, chemical, civil, computer, electrical, environmental, industrial, manufacturing, materials, mechanical, software, and nuclear. More career information can be found at https://www.bls.gov/oes/current/oes170000.htm

Course / Course Block

<table>
<thead>
<tr>
<th>Course / Course Block</th>
<th>Required Credits</th>
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<tbody>
<tr>
<td>Core Courses Required (35 units) + Select one Track (13 - 23 Units)</td>
<td>48-58</td>
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<tr>
<td>Core Courses Required</td>
<td>35</td>
</tr>
<tr>
<td>EGR 010 - Introduction to Engineering</td>
<td>4</td>
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<tr>
<td>AND</td>
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</tr>
<tr>
<td>MAT 003A - Analytic Geometry and Calculus I</td>
<td>5</td>
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<tr>
<td>AND</td>
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<tr>
<td>MAT 003B - Analytic Geometry and Calculus II</td>
<td>5</td>
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<td>AND</td>
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<tr>
<td>MAT 004A - Multivariable Calculus</td>
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<td>AND</td>
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<td>MAT 004B - Differential Equations</td>
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<td>AND</td>
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<tr>
<td>PHY 004A - Engineering Physics-Mechanics</td>
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<td>AND</td>
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<tr>
<td>PHY 004B - Engineering Physics-Electricity and Magnetism</td>
<td>4</td>
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<tr>
<td>AND</td>
<td></td>
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<tr>
<td>PHY 004C - Engineering Physics-Light and Heat</td>
<td>4</td>
</tr>
</tbody>
</table>
Mech., Aero., Manuf. Track

CHM 001A - General Chemistry 5
OR
CHM 001AH - General Chemistry I – Honors 5
AND
EGR 023 - Mechanics – Statics 3
AND
EGR 024 - Introduction to Circuit Analysis 3
AND
EGR 025 - Engineering Graphics and Design 4
AND
EGR 026 - Engineering Materials 4
AND
EGR 030 - Introduction to Computing for Engineers 4
OR
MAT 005 - Introduction to MATLAB 3

Civil Track

CHM 001A - General Chemistry 5
OR
CHM 001AH - General Chemistry I – Honors 5
AND
EGR 023 - Mechanics – Statics 3
AND
EGR 024 - Introduction to Circuit Analysis 3
AND
EGR 025 - Engineering Graphics and Design 4
AND
EGR 026 - Engineering Materials 4
AND
EGR 030 - Introduction to Computing for Engineers 4
OR
MAT 005 - Introduction to MATLAB 3

Electrical Track

CHM 001A - General Chemistry 5
OR
CHM 001AH - General Chemistry I – Honors 5
AND
EGR 024 - Introduction to Circuit Analysis 3
AND
EGR 024L - Introduction of Circuit Analysis Laboratory 1
AND
EGR 030 - Introduction to Computing for Engineers 4

Computer, Software Track 16
CIS 044 - Introduction to Data Structures Using Java 4
AND
EGR 024 - Introduction to Circuit Analysis 3
AND
EGR 024L - Introduction of Circuit Analysis Laboratory 1
AND
EGR 030 - Introduction to Computing for Engineers 4
AND
MAT 019 - Discrete Mathematics 4

Total Credits 48 - 58

Rationale:
This certificate and its four tracks are closely aligned to how engineering transfer students are counseled, with emphasis on major prep so that students are prepared for upper division coursework in Engineering.

PROGRAM REVISION - CREDIT

Associate of Science in Engineering

Engineers design and create the future. They use the principles of math, science, and engineering to design and build new products or to develop large-scale systems such as transportation systems or a water treatment plant. Engineering problems usually involve teams of people, so engineers must work well with others and communicate effectively.

The Associate in Science in Engineering is designed to prepare students for transfer to engineering programs at four-year universities. Upon completion of the Associate in
Science in Engineering, students will possess the knowledge and skills required for upper-division coursework in Engineering.

**Program Learning Outcomes:**

- An ability to identify, formulate, and solve engineering problems.
- An ability to design and conduct experiments, as well as to analyze and interpret data.
- An ability to communicate effectively.
- An ability to use the appropriate techniques, skills, and tools required to solve engineering problems.
- An ability to apply knowledge of mathematics, science and engineering.

**Career/Transfer Opportunities:**

Career opportunities include the following engineering disciplines: aerospace, architectural, bioengineering, biomedical, chemical, civil, computer, electrical, environmental, industrial, manufacturing, materials, mechanical, software, and nuclear. More career information can be found at [https://www.bls.gov/oes/current/oes170000.htm](https://www.bls.gov/oes/current/oes170000.htm)

<table>
<thead>
<tr>
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</tr>
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<tbody>
<tr>
<td>Core Courses (35 units) and choose courses from 1 track (13-23 Units)</td>
<td>48-58</td>
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</table>

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Required Credits</th>
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<tbody>
<tr>
<td>PHY 004A - Engineering Physics-Mechanics</td>
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<tr>
<td>EGR 010</td>
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<td>OR</td>
<td>EGR 010H - Introduction to Engineering – Honors</td>
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<tr>
<td>Mech., Aero., Manuf., Track (22-23 units)</td>
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</tr>
<tr>
<td>CHM 001A</td>
<td>General Chemistry</td>
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<td>OR</td>
<td>CHM 001AH - General Chemistry I – Honors</td>
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<tr>
<td>AND</td>
<td>EGR 023 - Mechanics – Statics</td>
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<td>AND</td>
<td>EGR 024 - Introduction to Circuit Analysis</td>
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<td>EGR 025 - Engineering Graphics and Design</td>
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<td>AND</td>
<td>EGR 026 - Engineering Materials</td>
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<tr>
<td>AND</td>
<td>EGR 030 - Introduction to Computing for Engineers</td>
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<tr>
<td>OR</td>
<td>MAT 005 - Introduction to MATLAB</td>
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<thead>
<tr>
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<th>Course Title</th>
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<tr>
<td>CHM 001A</td>
<td>General Chemistry</td>
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<td>AND</td>
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<td>OR</td>
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</tr>
</tbody>
</table>
**Electrical Track**

CHM 001A - General Chemistry 5

OR

CHM 001AH - General Chemistry I – Honors 5

AND

EGR 024 - Introduction to Circuit Analysis 3

AND

EGR 024L - Introduction of Circuit Analysis Laboratory 1

AND

EGR 030 - Introduction to Computing for Engineers 4

---

**Computer, Software Track**

CIS 044 - Introduction to Data Structures Using Java 4

AND

EGR 024 - Introduction to Circuit Analysis 3

AND

EGR 024L - Introduction of Circuit Analysis Laboratory 1

AND

EGR 030 - Introduction to Computing for Engineers 4

AND

MAT 019 - Discrete Mathematics 4

---

**Total Credits** 48 - 58

**Rationale:**

The program was revised to introduce four different engineering tracks to prepare engineering students for success in upper division engineering coursework at a baccalaureate level. Students may complete the lower half of most engineering baccalaureate degrees by completing this AS program.
5. Consent Agenda

Subject 5.4 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: That the Board of Trustees approve the listed items.

Meeting May 5, 2020 - Regular Meeting, Comments

Access Public

Type Action (Consent)

Recommended Action That the Board of Trustees approve the listed items.

Prepared By: Sean McGowan

Reviewed By: Albert M. Moore and Eric Ramones

Approved By: Bradley Davis

I. Appointment(s)

Supervisors

a. Peter Teipe, Supervisor, Information Technology, Supervisors Unit, Range 47 ($11,124.75-$14,911.42), Information Systems Department, West Valley-Mission Community College District, 100% of full time, 12 months per year; effective May 11, 2020. Position ID# DSV015. Fund 110-General Fund.

II. Interim Appointment(s)

Temporary Academic

a. Jose Manzo, temporary appointment extended, Fall 2020 semester, EOPS Counselor, Mission College, 100% of full time, 11 months per year, effective August 1, 2020 through December 31, 2020. Position ID# MFN007. Fund 110-General Fund (0.50) and Fund 133-State Categorical Program Fund (0.50).

III. Transfer(s)

Classified

a. Mayra Aguirre, from Custodian, WVMCEA Operations & Support Unit, Range 49 ($4,182.50-$5,458.17), Facilities, assigned to West Valley College, 100% of full time, 12 months per year to Custodian, WVMCEA Operations & Support Unit, Range 49 ($4,182.50-$5,458.17), Facilities, assigned to Mission College, 100% of full time, 12 months per year; effective March 18, 2020. From Position ID# DC2014 to Position ID# DC2006. Fund 110-General Fund.

IV. Extension of Unpaid Family Leave covered under WVMFT, AFT 6554 Agreement, Article 40

a. Theresa T. Tran, EOPS Counselor, WVMFT Unit, Range 18 ($10,108.00 - $11,945.90), Student Services, Mission College, 100% of full time, 11 months per year, Unpaid Family Leave Extension; effective August 29, 2020 through December 20, 2020. Position ID# MFN007. Fund 133000 – EOPS Extended Opportunity Program and Service (0.50) and Fund 110868 – Unrestricted Lottery (0.50).

File Attachments

5.4 Personnel Transactions.docx (31 KB)
Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
### 5. Consent Agenda

<table>
<thead>
<tr>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.5 APPROVE CONTRACT WITH DSA SCHOOL INSPECTORS, INC. FOR INSPECTOR OF RECORD SERVICES - Recommendation: That the Board of Trustees authorize the administration to enter into a contract with DSA School Inspectors, Inc. in the amount of $443,060 for inspector of the MT Replacement Building project at Mission College.</td>
</tr>
</tbody>
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<tr>
<td>May 5, 2020 - Regular Meeting, Comments</td>
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<tr>
<td>Action (Consent)</td>
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<tbody>
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<td>That the Board of Trustees authorize the administration to enter into a contract with DSA School Inspectors, Inc. in the amount of $443,060 for inspector of the MT Replacement Building project at Mission College.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Prepared By:</th>
<th>Javier Castruita</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewed By:</td>
<td>Bradley Davis</td>
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<tr>
<td>Approved By:</td>
<td>Bradley Davis</td>
</tr>
</tbody>
</table>

**Funding Source/Fiscal Impact**
The funding for this project comes from Measure C, item number MC-5 of the Mission College Project Priority List.

**Reference(s)**
This item is associated with the implementation of the MC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure C Project Priority List.

**Title 24 – Administrative Regulations** requires that a Division of the State Architect (DSA)-approved and qualified Inspector of Record be hired for school construction projects. DSA School Inspectors, Inc. meets the Title 24 requirements and qualifications.

**Background/Alternatives**
A Request for Qualifications, #05-1920, was advertised and solicited for DSA-certified Inspector of Record (IOR) firms. Three proposals were submitted electronically on April 7, 2020 at 11:00 AM via the District’s PlanetBids portal.

The services provided by the DSA Inspector of Record for this project will include, but are not limited to:

- Inspect all work performed and all materials supplied by the contractors to verify conformity with the contract documents.
- Carry out the instructions of the Project Architect and the Division of the State Architect for the portion covered by the DSA.
- Help ensure all phases of the project conform to the applicable laws and regulation codes.
- Prepare all necessary reports, including semi-monthly reports and final verified report to the Division of the State Architect.
- Assist the efforts of all parties concerned to expedite the completion and ensure the quality of the project.

**Coordination**
The associate vice chancellor of facilities development and operations; the director of construction; and the executive director of general services worked on this item.

**Follow-up/Outcome**
Upon Board approval, an agreement for DSA Inspector of Record services will be issued to DSA School Inspectors, Inc. in the amount of $443,060.
Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
## 5. Consent Agenda

| Subject | 5.6 APPROVE CONTRACT WITH CONSTRUCTION TESTING SERVICES, INC. FOR SPECIAL TESTING AND INSPECTION SERVICES - Recommendation: That the Board of Trustees authorize the administration to enter into a contract with Construction Testing Services, Inc. in the amount of $127,147 for special testing and inspection services for the MT Replacement Building project at Mission College. |
| Meeting | May 5, 2020 - Regular Meeting, Comments |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | That the Board of Trustees authorize the administration to enter into a contract with Construction Testing Services, Inc. in the amount of $127,147 for special testing and inspection services for the MT Replacement Building project at Mission College. |

Prepared By: Javier Castruita
Reviewed By: Bradley Davis
Approved By: Bradley Davis

### Funding Source/Fiscal Impact
The funding for this project comes from Measure C, item number MC-5 of the Mission College Project Priority List.

### Reference(s)
This item is associated with the implementation of the MC Facilities Master Plan, the WVMCCD 5-Year Construction Plan, and the Measure C Project Priority List.

### Title 24 – Administrative Regulations
Title 24 – Administrative Regulations requires that a Division of the State Architect (DSA)-approved and qualified Special Testing and Inspection Laboratory be hired for school construction projects. Construction Testing Services, Inc. meets the Title 24 requirements and qualifications.

### Background/Alternatives
A Request for Qualifications, #04-1920, was advertised and solicited for DSA-Certified special testing and inspection laboratory firms. Three proposals were submitted electronically on April 7, 2020 at 11 AM via the District's PlanetBids portal.

The services provided by the DSA-Certified Special Testing and Inspection Laboratory for this project will include, but are not limited to:

- Inspect all work involving structural steel, concrete, and masonry during installation by the contractors to verify conformity with the contract documents and applicable codes and standards.
- Carry out the instructions of the Project Architect and the DSA for the portion covered by the DSA.
- Help ensure all phases of the project conform to the applicable laws and regulation codes.
- Prepare all necessary reports, including semi-monthly reports and final verified report for the Inspector of Record and Division of the State Architect.
- Assist the efforts of all parties concerned to expedite the completion and ensure the quality of the project.
- Specific scope of work will include:
  - Observation, review, verification, and testing of structural concrete, masonry, and associated reinforcement materials including fabrication and batch plant operations.
  - Observation, review, verification, and non-destructive testing of structural steel, metal decking, and high strength bolting.
Coordination
The associate vice chancellor of facilities development and operations; the director of construction; and the executive director of general services worked on this item.

Follow-up/Outcome
Upon Board approval, an agreement for special testing and inspection services will be issued to Construction Testing Services, Inc. in the amount of $127,147.

Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
5. Consent Agenda

Subject 5.7 APPROVAL FOR PROCUREMENT OF ASTROTURF FROM VALLEY PRECISION GRADING, INC. FOR WEST VALLEY COLLEGE’S SOFTBALL SYNTHETIC TURF FIELD - Recommendation: That the Board of Trustees approve the procurement of Astroturf from Valley Precision Grading Inc. in the amount of $637,160.

Meeting May 5, 2020 - Regular Meeting, Comments

Access Public

Type Action (Consent)

Recommended That the Board of Trustees approve the procurement of Astroturf from Valley Precision Grading Inc. in the amount of $637,160.

Prepared By: Monet Payton

Reviewed By: Mina Hernandez and Javier Castruita

Approved By: Bradley Davis

Funding Source/Fiscal Impact
The funding for this project comes from Measure C, item number WV-14 of the West Valley College Project Priority List.

Reference(s)
Public Contract Code Section 20652 allows the District to consolidate contracts that have been competitively bid. This purchase will be procured pursuant to National IPA Contract #R162201. Said contract expires on May 31, 2021. The contract was legally bid and meets the California Code for bid process requirements.

Background/Alternatives
This procurement is for artificial turf for West Valley College’s softball field.

Coordination
The Bond Buyer, Executive Director of General Services, Director of Facilities Construction, and Associate Vice Chancellor of Facilities Development and Operations have reviewed this purchase, along with the College Dean and Athletic Director of Health, Human Development and Athletics.

Follow-up/Outcome
Upon Board approval, a purchase order will be issued to Valley Precision Grading Inc.

Action items will be acted upon in one motion unless they are removed from the Consent Agenda for discussion and action. Information items will not be discussed unless they are removed from the Consent Agenda.
### 6. College, Programs, and Services

<table>
<thead>
<tr>
<th>Subject</th>
<th>6.1 There are none.</th>
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<tr>
<td>Type</td>
<td>Information</td>
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</table>
7. Human Resources

Subject 7.1 RENEW ADMINISTRATOR CONTRACTS - Recommendation: That the Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Meeting May 5, 2020 - Regular Meeting, Comments

Access Public

Type Action

Recommended Action That the Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the following transactions.

Prepared By: Ryan Ng

Reviewed By: Albert M. Moore and Eric Ramones

Approved By: Bradley Davis

A two-year contract renewal is due for the following administrators:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>RANGE</th>
</tr>
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<tbody>
<tr>
<td>Christopher Dyer</td>
<td>Dean (Instruction)</td>
<td>25</td>
</tr>
<tr>
<td>Dalton Chris Rolen</td>
<td>Police Chief</td>
<td>22</td>
</tr>
<tr>
<td>Susan Rittel</td>
<td>Director, Facilities Construction</td>
<td>22</td>
</tr>
</tbody>
</table>

Administrators are also eligible for compensation in the form of fringe benefits, which are limited by the coverage selected from $11,741-$28,270 on an annual basis.

FULL EXPLANATION OF TRANSACTIONS

Funding Source/Fiscal Impact
Funding for all positions is included in the regular budget development process.

Reference(s)
Education Code Section 72411 and Section IV of the Administrative Handbook. Full explanation of salary ranges referenced in this Board item can be found at this link: https://wvm.edu/services/hr/comp/Forms/Administrators%20Salary%20Schedule%202019-2020.pdf

Background/Alternatives
The District, in accordance with the Administrative Handbook, provides Academic and Classified Administrators with two-year renewal of standard employment contracts.

Coordination
Human Resources staff confirmed satisfactory evaluation status of the above-listed administrators. The administrators above are due for a two-year contract renewal because their current contracts end June 30, 2020. The length of the new contract will be from July 1, 2020, through June 30, 2022.
Follow-up/Outcome
Upon Board approval, and at the appropriate time, Human Resources staff will prepare contracts and meet with the administrators to sign their new contracts. The administrators will be issued new contracts according to the dates stipulated above.

File Attachments
7.1 Administrative Contract Renewal.docx (29 KB)
8. Business and Finance

Subject  8.1 ADOPT RESOLUTION NO.20050501 DETERMINING THAT THE ENERGY SERVICES AGREEMENTS PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT - Recommendation: That the Board of Trustees adopt Resolution No. 20050501 determining that the Energy Services Agreements Project (ESA Project) at West Valley College and Mission College is categorically exempt from the California Environmental Quality Act (CEQA).

Meeting  May 5, 2020 - Regular Meeting, Comments

Access  Public

Type  Action

Recommended Action  That the Board of Trustees adopt Resolution No. 20050501 determining that the Energy Services Agreements Project (ESA Project) at West Valley College and Mission College is categorically exempt from the California Environmental Quality Act (CEQA).

Prepared By: Javier Castruita

Reviewed By: Bradley Davis

Approved By: Bradley Davis

Funding Source/Fiscal Impact  The funding for this project is through the Measure W bond program.

Reference(s)  This item is associated with the implementation of the WVC and MC Facilities Master Plans, the WVMCCD 5-Year Construction Plan, and the Measure W Project Priority List.

Background/Alternatives  On March 19, 2019, the Board of Trustees authorized the District to enter into Energy Service Agreements to design, build, and maintain energy conservation facilities (the "ESA Project"). The ESA Project consists of solar voltaic electrical generating systems utilizing solar power installed in existing parking areas of the West Valley College and Mission College campuses, along with battery storage equipment and related facilities/improvements.

The District must comply with the California Environmental Quality Act (CEQA) in relation to the implementation of the ESA Project. CEQA, however, provides for a statutory exemption for solar projects installed in existing parking lots (designated and used for parking for at least two prior years) that do not require tree removal and where associated equipment meets size, location, and other conditions per Public Resource Code Section 21080.35. The ESA Project meets all of the exemption requirements set forth in Public Resource Code Section 21080.35; thus, the ESA Project is categorically exempt from CEQA. A Notice of Exemption from CEQA may be filed with the Santa Clara County Clerk and other appropriate public agencies or entities.

Coordination  The resolution was reviewed by the associate vice chancellor of facilities development and operations, and the chancellor.

Follow-up/Outcome  Upon Board approval of the resolution, a CEQA Notice of Exemption will be filed with the Santa Clara County Clerk’s Office.

File Attachments  
Attach 8.1 CEQA Resolution - ESA Project.docx (35 KB)
RESOLUTION NO. 200505001
RESOLUTION OF THE BOARD OF TRUSTEES OF THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT FINDING THE ESA PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING THE FILING OF A NOTICE OF EXEMPTION

WHEREAS, on March 19, 2019, the Board of Trustees (the “Board”) of the West Valley-Mission Community College District (the “District”) approved the development of solar voltaic power generating systems and energy storage systems at West Valley College and Mission College (the “ESA Project”) and authorized the District to enter into energy service agreements to design, build, and maintain the ESA Project;

WHEREAS, the ESA Project will be constructed over existing parking lots at West Valley College and Mission College campuses;

WHEREAS, the District must comply with the California Environmental Quality Act (CEQA) in relation to the implementation of the ESA Project;

WHEREAS, CEQA includes a Statutory Exemption at Public Resources Code Section 21080.35, which exempts solar projects installed in existing parking lots provided that all of the following are met:

• the parking lots have been designated and used for parking for at least the last two (2) previous years;
• associated equipment shall not occupy more than 500 square feet of ground surface;
• the site of the associated equipment shall not contain plants protected by the Native Plant Protection Act (Chapter 10 (commencing with Section 1900) of Division 2 of the Fish and Game Code;
• the associated equipment will not require an individual federal permit pursuant to Section 401 or 404 of the federal Clean Water Act (33 U.S.C. Sec. 1341 or 1344) or waste discharge requirements pursuant to the Porter-Cologne Water Quality Control Act (Division 7 (commencing with Section 13000) of the Water Code;
• the associated equipment will not require an individual take permit for species protected under the federal Endangered Species Act of 1973 (16 U.S.C. Sec. 1531 et seq.) or the California Endangered Species Act (Chapter 1.5 (commencing with Section 2050) of Division 3 of the Fish and Game Code);
• the associated equipment will not require a streambed alteration permit pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code;
• the installation of the ESA Project will not require removal of a tree required to be planted, maintained, or protected pursuant to local, state, or federal requirements, unless the tree dies and there is no requirement to replace the tree;
• the installation of the ESA Project will not require removal of a native tree over 25 years old; and

WHEREAS, the ESA Project meets all the conditions of Public Resources Code Section 21080.35.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The foregoing Recitals are adopted as true and correct.
Section 2. That the implementation of the ESA Project is subject to the CEQA Statutory Exemption set forth in Public Resources Code 21080.35 and is therefore exempt from CEQA.

Section 3. That the District staff is instructed to file a Notice of Exemption from the CEQA, consistent with this Resolution, with the Santa Clara County Clerk and the State Office of Planning and Research, and any other appropriate public agencies or entities, subject to only minor, non-substantive revisions, if necessary.

The Board of Trustees takes the following action on these Resolutions:

AYES ______ NOES ______ ABSTAIN ______ ABSENT______

The foregoing Resolutions are adopted by the Board of Trustees of the West Valley-Mission Community College District at a regularly scheduled meeting of the Board of Trustees this 5 day of May, 2020, by the foregoing vote.

__________________________
Clerk of the Board of Trustees
9. Board

Subject 9.1 ORDER OF THE NOVEMBER 3, 2020, TRUSTEE ELECTIONS, REQUEST FOR AND CONSENT TO CONSOLIDATION OF ELECTIONS, AND SPECIFICATIONS OF THE ELECTION ORDERS - Recommendation: That the Board of Trustees adopt Resolution No. 20050502 to the Santa Clara County Registrar of Voters ordering November 2020 Trustee elections, requesting consolidation of the elections, and providing specifications of the election order.

Meeting May 5, 2020 - Regular Meeting, Comments

Access Public

Type Action

Recommended That the Board of Trustees adopt Resolution No. 20050502 to the Santa Clara County Registrar of Voters ordering November 2020 Trustee elections, requesting consolidation of the elections, and providing specifications of the election order.

Approved By: Bradley Davis

Funding Source/Fiscal Impact The total cost of the November 2020 Trustee elections is estimated to be approximately $402,832. The funds will be included in the 2020/21 District Budget.

Reference(s) Board Policy 2100 (Board Elections), Education Code Sections 5000 et seq., and 72022, and Election Code Sections 10400 et seq

Background/Alternatives The West Valley-Mission Community College District Board of Trustees consists of seven members elected by trustee area for terms of four years. Elections are held every two years, in even numbered years. Board members are elected from Trustee Areas 1, 2, 4, and 6 in one election cycle and from Trustee Areas 3, 5, and 7 in the other. In November 2020, Trustee Areas 1, 2, 4, and 6 are open for election in the District’s regular Trustee election cycle.

Coordination The Chancellor will transmit the approved resolutions to the Santa Clara County Registrar of Voters and the Santa Cruz County Elections Department.

File Attachments Attach 9.1 Resolution 20050502 for Santa Clara County.doc (100 KB)
RESOLUTION NO. 20050502

ORDER OF ELECTION, SPECIFICATIONS OF THE ELECTION ORDER AND CONSOLIDATION REQUEST

WHEREAS, a Biennial District General Election has been ordered to be held on Tuesday, November 3, 2020, in the West Valley-Mission Community College District of Santa Clara County for the purpose of electing four full term seats of the Board of Trustees of the District; and

WHEREAS, pursuant to Part 3 (commencing with Section 10400) of the Elections Code of the State of California and Section 5342 of the Education Code of the State of California, such election may be either completely or partially consolidated; and

WHEREAS, pursuant to Section 5322 of the Education Code of the State of California, this Board must adopt a resolution constituting a "Specifications of the Election Order";

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That pursuant to Section 5322 of the Education Code and Section 10403 of the Elections Code, the Board of Trustees of the West Valley-Mission Community College District calls for an election to be held on November 3, 2020, and requests the Board of Supervisors of Santa Clara County to completely consolidate the election with the statewide election.

Section 2. That the Board of Trustees of the West Valley-Mission Community College District requests the Board of Supervisors of Santa Clara County hold and conduct the election in the manner prescribed in Section 10418 of the Elections Code of the State of California and to further provide that the Registrar of Voters canvass the returns of the election.

Section 3. That pursuant to Section 10508 of the Elections Code of the State of California, said officers are to be elected at large by division and that the divisions, if any, from which said directors are to be elected, and the number of offices to be filled from each, are:

| Trustee Area 1 | One Office, Full Term |
| Trustee Area 2 | One Office, Full Term |
| Trustee Area 4 | One Office, Full Term |
| Trustee Area 6 | One Office, Full Term |

(Division) (Number of Offices)

Section 4. That pursuant to Section 10514 of the Elections Code of the State of California, the qualifications for election to said offices, as prescribed by the principal act, are:

Candidate is a registered voter residing in the Trustee Area.
Section 5. That pursuant to Sections 10002 and 10520 of the Elections Code and Section 5421 of the Education Code of the State of California, each district involved in a district general election in an affected county shall reimburse the county for the actual costs incurred by the county elections official in conducting the district general election for that district.

Section 6. That the candidates’ statements of qualifications shall be limited to:

- **200 / 400** words; and

- That the cost of printing, translating and distributing said statements shall be borne by the district candidates who file such statements: and

- That each candidate who files such a statement shall be required to pay in advance his or her pro rata share of the estimated costs of printing, handling, and mailing said candidate statement, such estimated costs to be determined by the Registrar of Voters.

Section 7. That pursuant to Section 10522 of the Elections Code of the State of California, a current map showing the boundaries of the district and the boundaries of the districts of the district is herewith submitted.

Section 8. That pursuant to Section 5304 of the Education Code and Section 15651 of the Elections Code of the State of California, the method of determining the winner or winners in the event of a tie vote shall be by: **lot / special runoff**.

Section 9. That the names of all current Board Members & date each term ends are:

(Please indicate all members and for those who are appointed incumbents, note the name of the elected incumbent who was replaced and the date elected incumbent’s term would have ended if term had been fulfilled.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Trustee Area</th>
<th>Term ends</th>
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<tbody>
<tr>
<td>Adrienne Grey</td>
<td>Area 6</td>
<td>2020</td>
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<tr>
<td>Anne Kepner</td>
<td>Area 3</td>
<td>2022</td>
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<tr>
<td>Susan Fish,</td>
<td>Area 7</td>
<td>2022</td>
</tr>
<tr>
<td>Randi Kinman</td>
<td>Area 4</td>
<td>2020</td>
</tr>
<tr>
<td>Jack Lucas</td>
<td>Area 5</td>
<td>2022</td>
</tr>
<tr>
<td>Bob Owens</td>
<td>Area 2</td>
<td>2020</td>
</tr>
<tr>
<td>Karl Watanabe</td>
<td>Area 1</td>
<td>2020</td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED this 5th day of May, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ATTEST: __________________________________________
Brenda B. Rogers
Clerk of the West Valley-Mission Community College District Board of Trustees of the West Valley-Mission Community College District
9. Board

Subject 9.2 WEST VALLEY-MISSION COMMUNITY COLLEGES DISTRICT RESOLUTION 20050503 CONDEMNING XENOPHOBIA TOWARD OUR ASIAN AMERICAN COMMUNITIES - Recommendation: That the Board of Trustees adopt Resolution No. 20050503 condemning the xenophobia and anti-Asian sentiments arising from fear of the Covid-19 Pandemic and affirms WVMCCD’s commitment to the well-being and safety of Asian American Communities.

Meeting May 5, 2020 - Regular Meeting, Comments

Access Public

Type Action

Recommended Action That the Board of Trustees adopt Resolution No. 20050503 condemning the xenophobia and anti-Asian sentiments arising from fear of the Covid-19 Pandemic and affirms WVMCCD’s commitment to the well-being and safety of Asian American Communities.

Prepared By: Brenda Rogers

Approved By: Bradley Davis

Funding Source/Fiscal Impact
There is no fiscal impact.

Reference(s)
Board Policies 3050 (Institutional Code of Ethics), 5500 (Standards of Student Conduct), and 5505 (Bullying Policy); and Education Code Sections 66300 and 66301; and Title VII of the Civil Rights Act of 1964.

Background/Alternatives
The West Valley-Mission Community College District Board of Trustees, employees and student body embrace the diversity of the Bay Area. Since its founding in 1964, the District has been committed to creating a safe and welcoming learning and working environment for all of its students and employees, without exception. The West Valley-Mission Community College District strongly condemns the increased incidents of xenophobia and anti-Asian racism, harassment, and bullying that are being reported across the country as the COVID-19 outbreak intensifies. Such behaviors have no place at Mission College, West Valley College, and the WVMCCD District Offices, and we stand united with all members of our campus community.

Coordination
The chancellor previously sent an email to the campus community with guidelines for reporting race related acts of violence, hate speech and bullying to the WVMCCD Police Department and submitting an incident report to the appropriate Vice President of Student Services Office.

Follow-up/Outcome
The chancellor will publicly post this resolution on each campus and the WVMCCD websites, and email the approved Resolution 20050503 to the district community and student body.

File Attachments
Attach 9.2 WVMCCD Resolution No 20050503 CONDEMNING XENOPHOBIA AND ANTI-ASIAN SENTIMENT ARISING DUE TO FEARS OF THE COVID-19 PANDEMIC.docx (71 KB)
West Valley - Mission Community College District
RESOLUTION No. 20050503

RESOLUTION OF THE BOARD OF TRUSTEES OF WEST VALLEY - MISSION COMMUNITY COLLEGE DISTRICT CONDEMNING XENOPHOBIA AND ANTI-ASIAN SENTIMENT ARISING DUE TO FEARS OF THE COVID-19 PANDEMIC AND AFFIRMING WVMCCD’S COMMITMENT TO THE WELL-BEING AND SAFETY OF ASIAN AMERICAN COMMUNITIES

WHEREAS, Asian American communities are suffering acts of discrimination, hate crimes, and microaggressions due to fears of COVID-19; and

WHEREAS, since the December 2019 outbreak of the COVID-19 virus in Wuhan, China, the infection has grown to more than 2.68 million confirmed cases and more than 187,000 confirmed deaths worldwide; and

WHEREAS, according to the Center for Disease Control (CDC), more than 828,441 cases resulting in 48,900 deaths have been reported in the United States as of April 22, 2020; and

WHEREAS, some national leaders have used divisive and inflammatory rhetoric, referring at times to the COVID-19 virus as the "Chinese virus," and "Kung-Flu"; and

WHEREAS, such rhetoric is inaccurate and stigmatizing, tends to incite fear and xenophobia, and may put Asian Americans at risk of retaliation; and

WHEREAS, scientists have confirmed that the COVID-19 disease does not respect borders and is not caused by ethnicity, and the World Health Organization has cautioned against using geographic descriptors because they can fuel ethnic discrimination; and

WHEREAS, as the COVID-19 virus has spread, numerous Asian Americans and
Pacific Islanders have reported experiencing microaggressions, racial profiling, hate incidents and, in some cases, hate violence; and

WHEREAS, in Santa Clara County, one of the first minority-majority counties in the nation, Asians have been the largest racial group since 2014, and currently, Asians make up nearly 38 percent of the county’s population; and

WHEREAS, the West Valley - Mission Community College District Board of Trustees wishes to affirm its commitment to the well-being and safety of Asian American community members and ensure they know they are not alone and that they can speak out to help stop the spread of bigotry; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of West Valley - Mission Community College District that:

West Valley - Mission Community College District denounces xenophobia and anti-Asian sentiment and does not support the rhetoric and racist remarks of some national leaders regarding the COVID-19 virus. The District joins cities, counties, and states across the country in affirming its commitment to the safety and well-being of Asian Americans and in combating hate crimes targeting Asian Americans and Pacific Islanders.

PASSED AND ADOPTED this 5th day of May 2020, by the following vote:

AYES:

NOES:

ABSENT:

__________________________  __________________________
Bradley J. Davis             Susan Fish
Board Secretary              Board President
### 10. Information Reports and Items for Future Board Consideration

<table>
<thead>
<tr>
<th><strong>Subject</strong></th>
<th><strong>10.1 Academic Senate Update (Aram Shepherd) (Gretchen Ehlers)</strong></th>
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<tbody>
<tr>
<td><strong>Meeting</strong></td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
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## 10. Information Reports and Items for Future Board Consideration

<table>
<thead>
<tr>
<th>Subject</th>
<th>10.2 Classified Senate Update (Cheryl Massa) (Thanh Do)</th>
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<tbody>
<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
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<td>Information</td>
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</table>
### 10. Information Reports and Items for Future Board Consideration

<table>
<thead>
<tr>
<th>Subject</th>
<th>10.3 Student Senate Update (Maia Delrooz) (Reymundo Madera)</th>
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<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
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<td>Access</td>
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<td>Type</td>
<td>Information, Procedural</td>
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## 10. Information Reports and Items for Future Board Consideration

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<thead>
<tr>
<th>Subject</th>
<th>10.4 West Valley College Update (Stephanie Kashima)</th>
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<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
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</table>
## 10. Information Reports and Items for Future Board Consideration

<table>
<thead>
<tr>
<th>Subject</th>
<th>10.5 Mission College Update (Daniel Peck)</th>
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<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
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</table>
### 10. Information Reports and Items for Future Board Consideration

<table>
<thead>
<tr>
<th><strong>Subject</strong></th>
<th><strong>10.6 Chancellor's Report (Bradley Davis)</strong></th>
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<tbody>
<tr>
<td><strong>Meeting</strong></td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
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</table>
# 10. Information Reports and Items for Future Board Consideration

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<th>Subject</th>
<th>10.7 Trustee Comments</th>
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<tr>
<td>Meeting</td>
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<td>Access</td>
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## 12. Reconvene Public Session, If Necessary

<table>
<thead>
<tr>
<th>Subject</th>
<th>12.1 Report of Closed Session Action</th>
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<tbody>
<tr>
<td>Meeting</td>
<td>May 5, 2020 - Regular Meeting, Comments</td>
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### 13. Meeting Closing

<table>
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<tr>
<th>Subject</th>
<th>13.1 Adjournment</th>
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<tr>
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<td>Access</td>
<td>Public</td>
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<td>Type</td>
<td>Procedural</td>
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1.1 Call to Order
The meeting was called to order at 6:10 PM

1.2 Roll Call
Members Present:
Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees: Evelina Gromilina and Kian Lechner

1.3 Oral Communication from the Public on the Closed Session Agenda
There were none.

2.1 Adjourn to Closed Session
There were two items:
- DIRECTION TO LABOR NEGOTIATORS (Government Code 54957.6) Provide Direction to Associate Vice Chancellor of Human Resources, Albert Moore, and Chancellor Bradley Davis, District-designated representatives, regarding negotiations with WVMFT/AFT Local 6554, WVMCEA, Teamsters, and POA; and to Chancellor Bradley Davis regarding unrepresented groups.
- COMPLAINTS OR CHARGES AGAINST A DISTRICT EMPLOYEE (Government code section 54957): One Matter

3.1 Reconvene Public Session
Public Session was reconvened at 7:05 PM.

3.2 Pledge of Allegiance

3.3 Report of Closed Session Action
President Fish reported, "In the matter of the complaints or charges against a district employee under government code section 54957, The Board affirms the administrative determination of the district following the internal investigation. The appeal is denied."

3.4 Approval of the Order of the Agenda
Motion to approve the agenda as presented.
Motion by Robert Owens, Second by Jack Lucas.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees’ Advisory Votes: Ayes: Kian Lechner and Evelina Gromilina

3.5 Approval of the Minutes of the February 18, 2020, Meeting. Reprint of February 4, 2020, meeting minutes. Approve the minutes of the February 18, 2020. Board of Trustees Meeting. (Approved minutes of the February 4, 2020, are attached as Appendix A)

Motion by Robert Owens, Second by Jack Lucas.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees’ Advisory Votes: Ayes: Kian Lechner and Evelina Gromilina

3.6 Presentations/Recognitions
Focus Topic:
Facilities Planning and Bond Project Updates. Presenter: Javier Castruita
This presentation was postponed until the meeting on April 7, 2020.

3.7 Oral Communication from the Public
There was none. One written communication was received from WVMCEA, which was also emailed to the Board of Trustees.

3.8 Report of the Audit and Budget Oversight Committee (ABOC)
The Audit and Budget Oversight Committee did not meet in February, but they will meet in the coming months.

4. Unfinished Business
There was none

Consent Agenda
5.1 Approval of Consent Agenda
Recommendation: Motion to Approve the Consent Agenda Items

A discussion was held.

Motion by Jack Lucas, Second by Adrienne Grey.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees’ Advisory Votes: Ayes: Kian Lechner and Evelina Gromilina

Approved Consent Agenda Items:
5.2 FACULTY SECOND YEAR CONTRACT RENEWAL – MISSION COLLEGE - Recommendation: That the Board of Trustees approve faculty for second year contracts for the 2020-2021 academic year as outlined.

5.3 FACULTY THIRD AND FOURTH YEAR CONTRACT RENEWAL – MISSION COLLEGE - Recommendation: That the Board of Trustees approve the faculty listed below for a third contract covering two academic years, 2020-2021 and 2021-2022.

5.4 TENURE – MISSION COLLEGE - Recommendation: That the Board of Trustees grant tenure for faculty at Mission College as outlined.

5.5 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE - Recommendation: That the Board of Trustees approve the curriculum changes at Mission College as presented.

5.6 CONSIDER APPROVAL OF CURRICULUM CHANGES AT WEST VALLEY COLLEGE - Recommendation: That the Board of Trustees approve the curriculum changes at West Valley College as presented.

5.7 APPROVE CONTRACT WITH AD AGE MARKETING FOR MISSION COLLEGE - Recommendation: That the Board of Trustees approve expenditures by Mission College of up to $175,000 per year to Ad Age for its marketing and brand awareness efforts.

5.8 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES - Recommendation: That the Board of Trustees approve the listed items.

5.9 CONSIDER APPROVAL OF 2020-2021 SABBATICAL LEAVE REQUESTS - Recommendation: That the Board of Trustees approve the proposed sabbatical leaves for the faculty members listed.

5.10 REVIEW OF PURCHASE ORDER TRANSACTIONS - Recommendation: That the Board of Trustees review purchase order transactions.

5.11 ACCEPT BASIC CONTRACT AS COMPLETE FOR BID CA05-1819, ROOFTOP UNIT REPLACEMENT AT THE ADMINISTRATION BUILDING AT WEST VALLEY COLLEGE - Recommendation: That the Board of Trustees accept the basic construction contract with Environmental Systems, Inc. for the rooftop unit replacement project at the administration building at West Valley College as complete and authorize the District to file a Notice of Completion.

5.12 PROJECT ASSIGNMENT AMENDMENT WITH GILBANE BUILDING COMPANY FOR DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE PERFORMING ARTS CENTER PROJECT AT MISSION COLLEGE - Recommendation: That the Board of Trustees approve the project assignment amendment with Gilbane Building Company for design and construction management services in the amount of $1,892,010 for the Performing Arts Center project at Mission College.

5.13 APPROVE CONTRACT INCREASE WITH ENVIRONMENTAL SYSTEMS, INC. - Recommendation: That the Board of Trustees ratify change order 3 for an increase of $65,206 to the contract with Environmental Systems, Inc. for the temporary HVAC system at Gilmore Center due to the geothermal emergency repair project at Mission College.

5.14 RATIFY APPROVAL OF CONTRACT WITH ASPHALT SURFACING, INC. FOR EMERGENCY REPAIRS TO THE GEOTHERMAL SYSTEM AT MISSION COLLEGE - Recommendation: That the Board of Trustees ratify the bid received from Asphalt Surfacing, Inc. in the amount of $127,000 for the emergency repairs to the geothermal system at Mission College.

5.15 RATIFY APPROVAL OF CONTRACT WITH ENVIRONMENTAL SYSTEMS, INC. FOR EMERGENCY REPAIRS TO THE GEOTHERMAL SYSTEM AT MISSION COLLEGE - That the Board of Trustees ratify the bid received from Environmental Systems, Inc. in the amount of $123,594 for the emergency repairs to the geothermal system at Mission College.

Regular Order of the Agenda

6. College, Programs, and Services
6.1 NOMINATION OF DANIEL NIEMANN FOR COMMUNITY COLLEGE CLASSIFIED EMPLOYEE OF THE YEAR AWARD

Motion by Robert Owens, Second by Jack Lucas.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees’ Advisory Votes: Ayes: Kian Lechner and Evelina Gromilina

7. Human Resources

7.1 ADMINISTRATIVE APPOINTMENTS - Recommendation: That the Board of Trustees, per Government Code section 54953(c)(3) and prior to taking final action, orally report a summary of all recommendations for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of administrators, as defined in subdivision (d) of Section 3511.1, during the open meeting. Subsequent to the report, that the Board approve the transactions.

Motion by Robert Owens, Second by Adrienne Grey.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees’ Advisory Votes: Ayes: Kian Lechner and Evelina Gromilina

8. Business and Finance

8.1 RESOLUTION NO. 20031701 TO UPDATE AUTHORIZED BANK SIGNATURE FORMS - Recommendation: That the Board of Trustees adopt Resolution #20031701 to update District bank account signature forms.

Motion by Jack Lucas, Second by Robert Owens.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees’ Advisory Votes: Ayes: Kian Lechner and Evelina Gromilina

8.2 SECOND READING – ADOPTING BOARD POLICY 3910 - USE OF UNMANNED AIRCRAFT SYSTEMS - Recommendation: That the Board of Trustees conduct a second reading and approval of the board policy on use of Unmanned Aircraft Systems (UAS).

Motion by Jack Lucas, Second by Adrienne Grey.
Final Resolution: Motion Carries
Aye: Susan Fish, Randi Kinman, Robert Owens, Karl Watanabe, Jack Lucas, Anne Kepner, Adrienne Grey
Student Trustees’ Advisory Votes: Ayes: Kian Lechner and Evelina Gromilina

9. Board

9.1 APPOINTMENT OF AN AD HOC COMMITTEE FOR VACANCIES ON THE CCCT BOARD - Board President Susan Fish will appoint an ad hoc committee to review candidate information for the current vacancies on the California Community Colleges Trustee (CCCT) Board and make recommendations to the Board of Trustees for its vote taking place at the April 7 meeting.

Anne Kepner, Robert Owens, and Evelina Gromilina volunteered to serve on the ad hoc committee, with Anne Kepner serving as the chair of the committee.

10. Information Reports and Items for Future Board Consideration

10.1 Academic Senate Update (Aram Shepherd) (Gretchen Ehlers)

Mr. Shepherd recognized the busy week at Mission College with the successful accreditation team visit and the COVID-19 virus issues. He acknowledged the leadership of the Distance Education Committee Chair Heather Rothenberg and rest of DE committee as they guide all faculty through the transition to all online classes. He thanked Carla Breidenbach for her role as the curriculum committee chair who reacted quickly in this emergency situation. All the faculty are doing their best and working very hard to adapt and change to all online instruction while supporting our students. He looks forward to further guidance and direction as we navigate these tough times.

Ms. Ehlers thanked our faculty accreditation liaison officer, Dr. John Hannigan, and the classified accreditation liaison officer Ana Lobato for all their work in preparing for accreditation and making the visit a very successful week. She also thanked the Distance Education Committee, particularly their faculty leaders Janis Kea and Whitney Clay, and Dean Ray Gamba for their leadership as faculty move teaching online. Trainings have been offered every day. She also thanked all the faculty for the work they are doing to move their classes online and all our students for their patience as many of us try to navigate the online environment.

10.2 Classified Senate Update (Cheryl Massa) (Krystal Dela Cruz)

Ana Lobato, VP of WVC Classified Senate, thanked all classified and Faculty for their support and participation during the entire accreditation process.
Kristal De La Cruz thanked all the Mission College faculty, classified and administrators as we transition through this tough time with the virus. Senate elections were closing up, and the results will be announced at the next Board meeting. The Classified Senate meeting was held via zoom last Thursday.

10.3 Student Senate Update (Maia Delrooz) (Reymundo Madera)
Student Trustee Lechner reported for West Valley. This is a tough time for our students, with the clubs just getting going and the student government events all canceled. This is very difficult for many, and he asked for faculty understanding and patience, and acknowledged the growing pains some students have switching to online classes - please be accepting and tolerant as we move forward.

Student Trustee Gromilina reported that all student events are canceled for March and April. The student clubs are meeting on zoom and the student government is using Instagram and social media engagement to communicate with the student body without hosting events. Many students participated in the Accreditation team visits and met with the chair of the team. Travel abroad has been canceled due to the virus travel ban, and the students who spent their own money for visas, etc. would like reimbursement for the lost expenses.

10.4 West Valley College Update (Stephanie Kashima)
President Kashima thanked the Board for approving the hiring of our new administrators who will be important additions to West Valley’s leadership team. She expressed her excitement about this nomination of Daniel Niemann for the Board of Governor’s Classified Staff Award. She thanked Ana and John for their great efforts resulting in an excellent team visit. West Valley received four college recommendations and one district recommendation. She thanked Chancellor Davis for doing most of the groundwork prior to her assuming the president’s role. The Distance Education Committee, Whitney Clay, Janis Kea who are an amazing team giving instructions to hundreds of faculty as they transition to online courses.

Student services will all be moving online starting tomorrow using Cranium Cafe software. Tomorrow 107 grocery bags of food will be distributed to students on campus to address food insecurities. Students sign up online and simply come get the food.

10.5 Mission College Update (Daniel Peck)
President Peck has been working remotely from Arizona, while they spend time with their new baby Benjamin. Mission experienced a very successful accreditation visit, the entire college was well prepared, and created a very friendly atmosphere for the team. He thanks ALO Myo Mint and Leandra Martin for their work over the past year. They received two recommendations, one on lack of disaggregated data and another on the lack of evaluations of classified professionals. Overall he is very proud of the outcome. They received two commendations 1) on their program revitalization process, and 2) their student focused culture as part of various programs. The Faculty Tenure celebration is on hold until the virus is over, and he read the list of honored faculty out loud. During the College’s COVID-19 response, they are reviewing every aspect of service to students. A total of 233 courses have already been converted to online instruction of the 396 total to be converted-a gargantuan task lies ahead. Mission is partnering with Second Harvest Food Bank to distribute food to students. President Peck closed with a wish of happy Saint Patrick’s Day.

10.6 Chancellor’s Report (Bradley Davis)
Chancellor Davis thanked all participants in the ACCJC Visit and commented that less than ten quality improvement recommendations between the two colleges is a great success. As the COVID-19 virus mitigation continues, he will keep the campus informed of changes so please monitor email for updates. He urged everyone to be empathetic, loving and proactive in the support of our students and employees. Faculty efforts have been heroic as the colleges transition to all online instruction, and staff have competently filled all the gaps in our student services.

10.7 Trustee Comments
Trustee Lucas reported that last month he attended the West Valley College Grand Opening Celebration for the Student Services Center. He commented that he enjoyed the festive celebration, complete with Lion Dancers, that officially opened the center.

Student Trustee Lechner said he was very proud that the college has handled the COVID-19 response and the students transition to online learning courses. He would like to know more about credit by exam for the existing courses moving online and distance education testing for out-of-the-area students as we evolve to more online instruction.

Trustee Grey congratulated the district faculty for converting to Distance Education so quickly and instituting the shut down for everyone’s health and safety. In the Board of Governors meeting yesterday, State Chancellor Oakley said these precautions could go through the end of June and will hold the first of many planning discussions. CCLC will hold the first of many informational meetings and weekly updates online this Friday, March 20 at 9AM.

Student Trustee Gromilina reported on the successful food and housing security event on March 3rd. They had musical entertainment and community organization representatives on hand to inform students about resources available to them. About 300 people received food and Second Harvest did a cooking demo.
showing how to cook the food they provided. ASG plans to appeal to Student Services Council to do this again next semester. She liked the food bag program for students at WVC while in lockdown. She is part of the student trustee caucus, which would like to propose a bill, AB2910, so that student trustees at each district have their position be a paid position with full voting rights.

Trustee Kinman thanked Tracy Johnson for her years of service to the Board and district. Kudos to Faculty and staff -good reports to her from students. The accreditation process was a great success, and she thanked all involved. Trustee Kinman suggested having a special meeting to help the Board understand everything that is going on. The Board could hold a broad based discussion on what we are doing in support of our staff and faculty, and our priorities during the COVID-19 shut down. Thank you to all for your hard work.

President Fish said tonight’s meeting via Zoom is the perfect example of the new normal with COVID-19 precautions. Both accreditation visits were perfect examples of great collaboration.

13.1 Adjournment
The meeting was adjourned at 7:58 PM.