

How to Confirm Registration in Class After Moving From Waitlist

If you are currently on a waitlist, and you receive a message indicating a space has opened in the class, you have 48 hours to take the following action:

1. Log into Portal
2. Click on Add/Drop Courses Button
3. Select the class in question
4. On the Action Button, select Web Register

Registering for a course after it has begun and you are on the waitlist:

1. Log into Portal
2. Click on Add/Drop Courses Button
3. Select Term and click on submit button
4. Select the class in question
5. On the Action Button, select DROP for the class you are waitlisted and then the submit button.

West Valley - Mission Community College District

Home > Add or Drop Classes

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

If you are having problems registering for classes due to technical issues, we apologize for the inconvenience. Please try registering again. Prerequisite review will happen soon. If you have not met the appropriate prerequisites via course, assessment or prerequisite challenge, you may receive a communication from us regarding deregistration. Should you have additional questions visit the Counseling Office or Admissions & Records.

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Wait Listed on Aug 27, 2017	None DROP **Web Registered**	70192	FDAT	020	001	Credit	0.000	Standard Letter	Couture Embellishment

Total Credit Hours: 0.000
Billing Hours: 0.000
Minimum Hours: 0.000
Maximum Hours: 18.000
Date: Sep 01, 2017 11:08 am

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- 6.
7. Next select Add/Drop Courses Button
8. Enter the section number
9. Fill in your 4 digit Add Code when prompted.