



FACULTY SERVICE AREA REQUEST

To be completed by the requestor: (Note: Complete a separate form for each discipline request.)

Name: \_\_\_\_\_ Datatel ID#: \_\_\_\_\_

Contact # (s): \_\_\_\_\_ Work Location:  West Valley  Mission

Current Faculty Assignment: \_\_\_\_\_

- New FSA Request  Renewing FSA discipline

Discipline Requested: \_\_\_\_\_

Minimum Qualifications - I qualify based on the following (attach all supporting documents):

- Possessing the degree(s) as listed in the Statewide/local Minimum Qualifications Disciplines List
 Equivalency (complete and submit faculty equivalency request form along with supporting documents)

Competency Standards

I qualify based on Standard # \_\_\_\_\_ (see reverse for a complete list of Competency Standards) and have included the following documents to support this application: (Please list below the documents included with this application).

Three horizontal lines for listing supporting documents.

To be completed by the FSA Committee:

This request has been reviewed by the FSA Committee with the following results:

- Approved  Not Approved |  Does not meet minimum qualifications for Qualification criteria
 Does not meet the qualifications for Competency Standards

Committee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Human Resources Use Only:

- Requestor notified of approval / denial \_\_\_\_\_ (date) By: \_\_\_\_\_ (name)
 Approval documented to FSA records \_\_\_\_\_ (date)
 Request form filed in Personnel File

WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT

INFORMATION

**COMPETENCY STANDARDS**

Faculty may earn or maintain a faculty service area by submitting the necessary documents to the Associate Vice Chancellor, Human Resources that verify they meet the minimum qualifications in a discipline and have completed one of the following competency standards.

1. Has taught the equivalent of 1.0 load in the subject matter area at an accredited post-secondary institution within the past five years; or
2. Has successfully completed a minimum of nine upper and/or graduate semester units in the appropriate discipline(s) with a grade of C or better, within the past five years; or
3. Has completed a combination of Standards #1 and #2 so that the percentage completed of Standard #1 plus the percentage completed of Standard #2 equals 100% within the past five years; or
4. Has successfully completed coursework that is deemed to be equivalent to nine upper division and/or graduate semester units in the appropriate discipline(s), with a grade of C or better, within the past five years; or
5. Has a minimum of six months, or 500 hours, of appropriate industry experience within the past five years; or
6. Has specialized skills or abilities determined by the AB1725/Equivalency Committee that demonstrates competency; or
7. Has completed a combination of Standards # 1-2-3-4-5-6 so that the total percentage completed equals 100% within the past five years.

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**AB1725/Equivalency Committee Members**