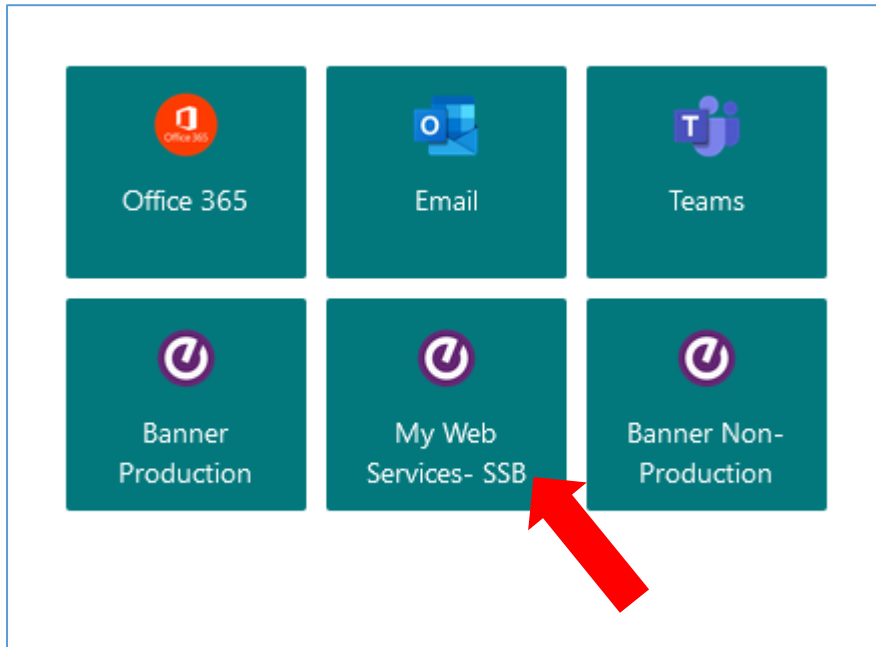
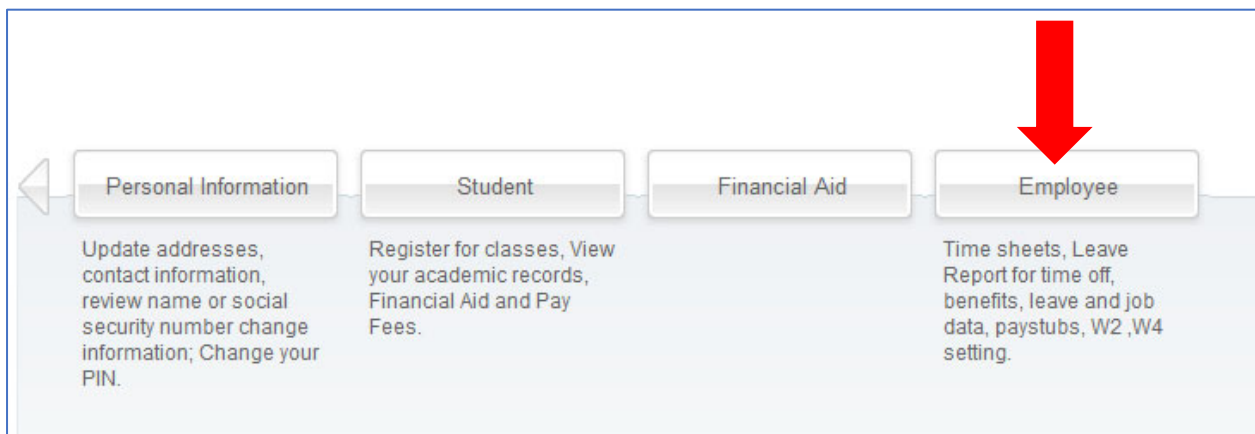


## Instructions to display your W-2 Statement on My Web Services – SSB

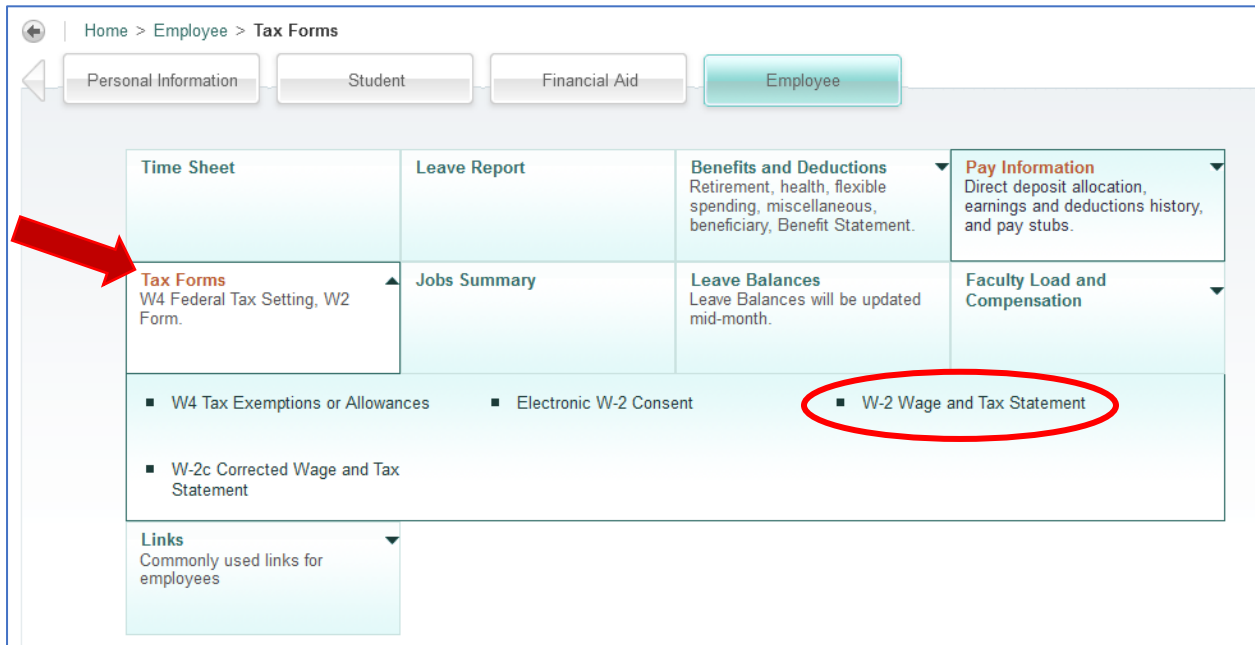
1. Go To the district website: [www.wvm.edu](http://www.wvm.edu)
2. Choose the **WVM Employee Portal** option
3. Select **My Web Services - SSB**



4. Select **Employee**



5. Choose **Tax Forms**
6. Select **W-2 Wage and Tax Statements**



7. Use the drop menu to choose the **Tax Year**
8. Employer or Institution: **West Valley-Mission CCD**
9. Select **Display**



10. To Print - Go to the bottom of the page and select **Printable W-2**

**Congratulations, you are done!**