



**West Valley - Mission**

Community College District

DISTRICT COUNCIL

APPROVED SUMMARY OF THE JANUARY 13, 2020, MEETING

Present	District Council Member:	Representing:
	Vacant	Faculty, West Valley College
X	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Stephanie Kashima (representing WVC President)	Administrator, WVC President
	Ehlers, Gretchen	Faculty, Academic Senate President, WVC
X	Holland, Kevin	Classified, WVMCEA President
X	Hutton, Susan	Administrator, District Administrative Services Representative
	Vacant	(non-voting) Vice Chancellor, Administrative Services
X	Massa, Cheryl	Classified, Classified Senate President, WVC
X	McGowan, Sean	Classified, District Administrative Services Representative
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Nguyen, Dat for Do, Thanh	Classified, Classified Senate President, MC
X	Nguyen, Danny for Peck, Daniel	Administrator, MC President
X	Johnson, Tracy	(non-voting) Recorder
X	Davis, Brad	(non-voting) Chancellor
X	Disney, Kate	Faculty, WVMFT President
	Williams, Debra	Administrator, Managers Association Representative
X	Shepherd, Aram	Faculty, Academic Senate President, MC
		Student, Associated Student Government President, WVC
		Student, Associated Student Organization President, MC
	Vacant	Student Representative, WVC
	Vacant	Student Representative, MC
<u>Others</u>	Danny Nguyen, Pat Fenton, Jeff Pallin, and Karen Chan	

Facilitator Albert Moore called the meeting to order at 1:35 p.m. He welcomed Kevin Holland as the new WVMCEA President. All present introduced themselves to Kevin.

**1. Order of Agenda**

Action taken: It was M/S/P (Hutton/Massa) to approve the Order of the Agenda.

**2. Oral Communications**

There were none.

**3. Approval of the Minutes of the December 2, 2019, District Council Meeting**

Action taken: It was M/S/P (McGowan/Nguyen; Holland and Kashima abstained) to approve the

minutes of the December 2, 2019, meeting.

**4. Review of January 21, 2020, Draft Board Agenda Items**

Chancellor Brad Davis asked if there were any questions about the draft agenda items. He noted that the agenda will include the appointment of Stephanie Kashima as WVC President, Dan Borges as AVC of Informational and Educational Technology, and Brenda Rogers as the new Executive Assistant to the Board of Trustees. It will also probably include the appointments of the AVC of Finance & Administration and the AVC of Government Relations and Public Communications.

**5. 2020 Budget Development Calendar.**

Director of Fiscal Services, Ngoc Chim, highlighted the 2020-21 Budget Development Calendar.

Action taken: It was M/S/P (Kahima/Hutton) to accept 2020-21 Budget Development Calendar.

**6. First Reading, BP 3910, Use of Unmanned Aircraft Systems, and the Accompanying AP 3910.**

Mina Hernandez was present to discuss this new policy and its accompanying procedure. She noted that she had worked with both colleges in developing the policy and procedure, which mirrors those at San Jose/Evergreen CCD and South Orange CCD. It has already been shared with the Academic Senates at both colleges and with Administrative Services Council. In addition, the Board's Ad Hoc Policy Committee will review the policy. It will return at the next DC meeting for second reading and will then be forwarded to the Board.

**7. Other**

**8. Announcements**

There were none.

**9. Future Agenda Items –**

No future agenda items determined at this time.

The meeting was adjourned at 2:50 p.m.