



**West Valley - Mission**

Community College District

DISTRICT COUNCIL

APPROVED SUMMARY OF THE DECEMBER 2, 2019, MEETING

Present	District Council Member:	Representing:
	Abdeljabbar, Wael	Faculty, Mission College
X	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Bullock, Charles (Interim WVC President)	Administrator, WVC President
X	Ehlers, Gretchen	Faculty, Academic Senate President, WVC
	Hampton, Lori	Classified, WVMCEA President
X	Hutton, Susan	Administrator, District Administrative Services Representative
	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	Massa, Cheryl	Classified, Classified Senate President, WVC
X	McGowan, Sean	Classified, District Administrative Services Representative
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Nguyen, Dat for Do, Thanh	Classified, Classified Senate President, MC
X	Peck, Daniel	Administrator, MC President
X	Johnson, Tracy	(non-voting) Recorder
X	Davis, Brad	(non-voting) Chancellor
X	Disney, Kate	Faculty, WVMFT President
	Williams, Debra	Administrator, Managers Association Representative
X	Shepherd, Aram	Faculty, Academic Senate President, MC
		Student, Associated Student Government President, WVC
		Student, Associated Student Organization President, MC
	Vacant	Student Representative, WVC
	Vacant	Student Representative, MC
<u>Others</u>	Danny Nguyen, Pat Fenton	

Facilitator Albert Moore called the meeting to order at 2:35 p.m.

**1. Order of Agenda**

Action taken: It was M/S/P (Hutton/Massa) to approve the Order of the Agenda.

**2. Oral Communications**

There were none.

**3. Approval of the Minutes of the November 4, 2019, District Council Meeting**

Approval of these minutes will take place at a future meeting.

**4. Review of December 10, 2019, Draft Board Agenda Items**

Chancellor Brad Davis asked if there were any questions about the draft agenda items. He indicated that this is the Board’s annual reorganizational meeting at which a new president and vice president will be elected; he also noted that it is Vice Chancellor Ed Maduli’s last meeting. The ESSP will be a Mission College STEM update and there is a resolution exempting the WVC Learning Resource Center from the CEQA.

**5. DEMC Recommendation for FY 20/21 FTES Goa.**

Director of Fiscal Services, Ngoc Chim, indicated that the committee discussed and recommended realistic goals that the colleges will be able to achieve:

**Resident Credit and Non-Credit FTES, including Non-Resident Non-Credit FTES**

	Credit	Non-Credit	Total
Mission College	5,150	550	5,700
West Valley College	5,952	448	<u>6,400</u>
			<b>12,100</b>

**Non-Resident Credit FTES Only**

Mission College	259
West Valley College	<u>120</u>
	<b>379</b>

Action taken: It was M/S/P (Bullock/Hutton) to accept DEMC’s recommendations.

Second Reading and Approval of Emergency Operations Plan

**6. Revision to AP 4070, Auditing and Auditing Fees**

**7. Revision of AP 4235, Credit by Exam**

The above administrative procedures were presented to District Council for information and review and were discussed together.

Re AP 4070, Ms. Ehlers indicated that most changes were cosmetic. There was one substantive change to allow any student to audit a course, whether or not they are eligible to take the course for credit.

Re AP4235, a change was made to the ‘Credit by satisfactory completion’ section to clarify that the measurement is not only mastery of the course content but also achievement of any delineated objectives and outcomes set forth in the outline of record.

Action taken: It was M/S/P (Shepherd/McGowan) to approve the revisions to AP 4070 and AP 4235.

**8. Other**

**9. Announcements**

There were none.

**10. Future Agenda Items –**

No future agenda items determined at this time.

The meeting was adjourned at 3:00 p.m.