



West Valley - Mission
Community College District

DISTRICT COUNCIL

APPROVED SUMMARY OF THE JULY 29, 2019, MEETING

Present	District Council Member:	Representing:
	Abdeljabbar, Wael	Faculty, Mission College
X	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Bullock, Charles (Interim WVC President)	Administrator, WVC President
	Ehlers, Gretchen	Faculty, Academic Senate President, WVC
	Hampton, Lori	Classified, WVMCEA President
X	Hutton, Susan	Administrator, District Administrative Services Representative
X	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	Massa, Cheryl	Classified, Classified Senate President, WVC
X	McGowan, Sean	Classified, District Administrative Services Representative
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
	Do, Thanh	Classified, Classified Senate President, MC
X	Peck, Daniel	Administrator, MC President
X	Johnson, Tracy	(non-voting) Recorder
X	Davis, Brad	(non-voting) Chancellor
	Disney, Kate	Faculty, WVMFT President
X	Williams, Debra	Administrator, Managers Association Representative
X	Shepherd, Aram	Faculty, Academic Senate President, MC
		Student, Associated Student Government President, WVC
		Student, Associated Student Organization President, MC
	Vacant	Student Representative, WVC
	Vacant	Student Representative, MC
Others	Danny Nguyen, Pat Fenton, Marsha Hovey	

Facilitator Albert Moore called the meeting to order at 1:35 p.m.

1. Order of Agenda

Action taken: It was M/S/P (McGowan/Hutton) to approve the Order of the Agenda.

2. Oral Communications

There were none.

3. Approval of the Minutes of the July 1, 2019, Meeting

Action taken: It was M/S/P (Hutton/Massa) to approve the minutes of the July 1, 2019, meeting.

4. Review of the August 6, 2019, Draft Board Agenda Items

Chancellor Davis reviewed draft Board agenda items and discussed the upcoming meeting.

5. Approval of the Emergency Operations Plan

Vice Chancellor Maduli indicated that the plan is being presented as a first reading; members should share the plan with their constituencies and let him know of any suggested changes. Administrative Services Council has reviewed the plan and suggested minor changes, which have been incorporated. The plan will return to District Council at the next meeting for second reading and approval.

Police Chief Chris Rolan and Marsh Hovey presented the new Emergency Operations Plan (EOP). It is a high-level plan that outlines roles and responsibilities of District employees in the event of an emergency or the aftermath of a disaster. Once the plan is approved, the assignment of responsibilities as outlined in the plan are confirmed. Those individuals with assignments must become familiar with their area of responsibility and all that it entails. The District must have an Emergency Operations Plan in place to be compliant with law and be eligible for state/federal aid following a disastrous event.

Chancellor Davis reminded members to be sure and share the plan with their constituent groups. He reminded members that, if their group does not meet over the summer, they have been empowered to make decisions on the group's behalf so that work can continue to move forward.

6. First Reading, New Administrative Class Specification: Manager, Contracts Compliance

Council members reviewed the new class specification. Mr. Maduli this position is necessary as the District moves forward with Measure W facilities improvements and construction. He also noted that the program is more complex under the Project Labor Agreement. It is a bond-funded position. Sean McGowan noted that the salary is still being developed and the figure will be brought to the next DC meeting. Members will share the job description with their constituencies as needed. It will return for second reading at the next DC meeting. Chancellor Davis noted that the position is not on the wrong side of the 50% law.

7. Other

Vice Chancellor Maduli noted that he had attended the recent state budget workshop. He thanked Aram Shepherd for attending.

8. Announcements

There were none.

9. Future Agenda Items –

No future agenda items determined at this time.

The meeting was adjourned at 2:00 p.m.