



DISTRICT COUNCIL - APPROVED SUMMARY OF THE FEBRUARY 26, 2018, MEETING

Present	District Council Member:	Representing:
	Abdeljabbar, Wael	Faculty, Mission College
	Massa, Cheryl	Classified, Classified Senate President, WVC
X	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Davis, Brad	Administrator, WVC President
X	Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Goo, Brian	Classified, Classified Senate President, MC
X	Johnson, Tracy	(non-voting) Recorder
X	Chim, Ngoc for Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	McGowan, Sean	Classified, District Administrative Services Representative
X	Hampton, Lori	Classified, WVMCEA President
	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Ehlers, Gretchen	Faculty, Academic Senate President, WVC
X	Peck, Daniel	Administrator, MC President
X	Schmitt, Patrick	(non-voting) Chancellor
X	Pritchard, Mel for Wasserbauer, Ann Marie	Faculty, WVMFT President
	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
	Kennedy, Thaddious	Student, Associated Student Government President, WVCC
	Vacant	Student Representative, WVC
	Sharma, Navsan	Student, Associated Student Organization President, MC
	Vacant	Student Representative, MC
Others	Beard, Jessica; Fenton, Pat; Bennett, Rick, and Ng, Ryan	

Acting facilitator Sean McGowan called the meeting to order at 1:35 p.m.

1. **Order of Agenda**

Action taken: It was M/S/P (Farnsworth-Ryan/Davis) to approve the Order of the Agenda.

2. **Oral Communications**

There were none.

3. **Approval of Minutes of the January 8 and February 12, 2018, DC Meeting (A)**

Action taken: It was M/S/P (Farnsworth-Ryan/Peck; Pritchard and Winsome abstained) to approve the minutes of the January 8, 2018, meeting.

Action taken: It was M/S/P (Peck/Hampton; Goo, Pritchard, and Winsome abstained) to approve the minutes of the February 12, 2018, meeting.

4. **Review of the March 6, 2018, Draft Board Agenda Items (Schmitt) (I)**

Chancellor Patrick Schmitt reviewed the draft Board agenda items and discussed the meeting. He noted that there would be a reception for all college deans at the start of the meeting. The ESSP would be a report by West Valley College students who participated in the recent Study Abroad Program session in Paris.

5. **Review and Approval of Revisions to AP3505 and AP6330**

Mr. Maduli that the suggested changes will align the procedures with Board policy.

Action taken: It was M/S/P (Davis/Farnsworth-Ryan) to approve the suggested revisions to AP3505 and AP6330.

6. **Second Reading of Proposed Changes to Board Policy BP 3250 and 3505**

Mr. Moore had briefly reviewed the changes at the February 12 meeting and indicated that District Council members should distribute to their constituencies. Action taken: It was M/S/P (Hampton/Davis) to approve the proposed changes to BPs 3250 and 3505.

7. **Second Quarter Financial Statements**

Mr. Maduli reviewed the statements with Council members. He particularly noted the Student Representation Fee at Mission College that is carried-over every year. It is meant to allow students to participate in advocacy at the state level; however, it is seldom utilized. He encouraged that it be used.

He also noted that the District will meet its goal of fully funding the OPEB trust fund. It will be validated once all retirees are in CALPers. There will be an actuarial study.

He noted that the financial statements were reviewed by the Fiscal Workgroup and would be reviewed by ABOC.

Action taken: It was M/S/P (Ehlers/Davis) to accept the Financial Statements.

8. **Second Quarter 311 Report**

Mr. Maduli reviewed the 311 Report with Council members. He noted that it was reviewed by the Fiscal Workgroup and would be reviewed by ABOC.

Action taken: It was M/S/P (Farnsworth-Ryan/Peck) to accept the Financial Statements.

9. **Banner Implementation Update (Maduli/Moore/Schmitt) (I)**

Mr. Maduli indicated that payroll is now live and the County has accepted the first CalSTRS and CalPERS reports. Chancellor Schmitt said that the payroll implementation was exceptionally smooth. Issues that developed were dealt with. Regarding Argos reporting, he noted that writing on requested reports for information that is not available in another way is moving forward. Eventually, this report writing will be done in house.

Ms. Ehlers suggested that a presentation be made on ‘where is the data and how can we access it?’

Mr. Maduli indicated that the District is now embarking on work on the Customer Relationship Module with the Foundation, a database for tracking actual and potential donors.

Chancellor Schmitt said that issues are being addressed as they arise. If anyone is aware of unaddressed issues, they should be brought to the team’s attention. Trainings are continuing and training will continue to be available as long as necessary, and there will be continual updating of Banner and its documentation.

10. **Other**

There were none.

11. **Announcements**

There were none.

12. **Future Agenda Items**

The meeting adjourned at 2:25 p.m.