



DISTRICT COUNCIL - APPROVED SUMMARY OF THE NOVEMBER 6, 2017, MEETING

Present	District Council Member:	Representing:
X	Abdeljabbar, Wael	Faculty, Mission College
X	Rogers, Brenda for Massa, Cheryl	Classified, Classified Senate President, WVC
	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Davis, Brad	Administrator, WVC President
X	Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
	Goo, Brian	Classified, Classified Senate President, MC
X	Johnson, Tracy	(non-voting) Recorder
X	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Ehlers, Gretchen	Faculty, Academic Senate President, WVC
X	Peck, Daniel	Administrator, MC President
X	Schmitt, Patrick	(non-voting) Chancellor
X	Wasserbauer, Ann Marie	Faculty, ACE/AFT 6554 President
X	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
	Lazari, Mikela	Student, Associated Student Government President, WVCC
	Vacant	Student Representative, WVC
	Sharma, Navsan	Student, Associated Student Organization President, MC
	Vacant	Student Representative, MC
<u>Others</u>	Beard, Jessica	

Facilitator Albert Moore called the meeting to order at 1:35 p.m.

1. **Order of Agenda**

Order of the Agenda.

2. **Oral Communications**

There were none.

3. **Approval of Minutes of October 6, 2017, DC Meeting**

Approval of these minutes will take place at the December 4 meeting.

4. **Review of the November 14, 2017, Draft Board Agenda Items**

Chancellor Patrick Schmitt reviewed the draft Board agenda items and discussed the meeting.

5. **1st Quarter Budget Adjustments and Financials**

Vice Chancellor Ed Maduli discussed the reports with District Council. He noted that expenditures and revenues are standard for this point in the fiscal year.

Action taken: It was M/S/P (Ehlers/Rogers) to approve the First Quarter Budget Adjustments and Financials.

6. **1st Quarter 311 Report**

Mr. Maduli reviewed the First Quarter 311 report, noting that the District is doing well financially and has no significant problems to address this year.

Action taken: It was M/S/P (Farnsworth-Ryan/Wasserbauer) to approve the First Quarter 311 Report.

7. **Approval of Chapter 6 Administrative Procedure Changes**

- AP 6350 Contracts-Construction
- AP 7337 LiveScan

Vice Chancellor Maduli discussed the proposed changes to these procedures.

Action taken: It was M/S/P (Ehlers/Rogers) to approve the changes to AP 6350 and AP 7337.

8. **Review of Finalized Bullying Procedure**

Chancellor Schmitt recapped that the proposed procedure had been sent to legal counsel for review and returned at the September 25 DC meeting for discussion of counsel's comments. Final changes were made to the procedure based on those comments: Counsels' suggestions were accepted. Chancellor Schmitt's changes were accepted. Chris Rolan's suggestion was accepted. The 'mitigating circumstances' language was removed and the procedure titled 'Bullying and Bullying Investigations.' Following that meeting, DC members took the procedure back to their constituencies for final review and were to return with any last comments for discussion at the November 6 meeting.

DC members indicated that their constituents had made no additional changes during the final review.

The procedure will be sent to counsel for a final review.

9. **Classified-Administrative Recruitment Procedures for District Council Review**

Associate Vice Chancellor Moore indicated that the revision of the Classified & Administrative Recruitment Procedures was started at the beginning of 2016-17 to update out-of-date practices and to bring them into compliance with current EEO regulations. The procedures were submitted to the EEO Diversity Advisory Council to review, discuss and contribute. Once input from the EEO Diversity Advisory Council was incorporated, the procedures were reviewed by the Executive Management Team and sent to the District's legal counsel for review. The procedures were sent to District Council members in September. No comments had been received from the constituent groups.

10. **Banner Implementation Update**

Chancellor Schmitt said that overall, the process seems to be continuing on course and moving forward. Issues are being addressed as they arise. If anyone is aware of unaddressed issues, they should be brought to the team's attention.

Mr. Maduli indicated that the HR/Payroll implementation is on target to go live by January. The last module will be the Foundation module; following that, there will be an upgrade of the Finance Module.

11. **Other**

Mission College Academic Senate President Thais Winsome indicated that although deans have been implemented, the Senate does not want to see others diminished. President Peck said that concerns have been expressed that there are a diversity of programs under one dean and faculty from those programs want to serve to represent their areas. Mr. Moore will review the concerns.

12. **Announcements**

Mr. Maduli indicated that the State Budget workshop will take place on January 18. He invited the Senate Presidents to attend.

13. **Future Agenda Items**

There were none.

The meeting adjourned at 2:17 p.m.