



DISTRICT COUNCIL - APPROVED SUMMARY OF THE OCTOBER 9, 2017, MEETING

Present	District Council Member:	Representing:
	Abdeljabbar, Wael	Faculty, Mission College
	Massa, Cheryl	Classified, Classified Senate President, WVC
	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Davis, Brad	Administrator, WVC President
X	Moore, Albert for Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Goo, Brian	Classified, Classified Senate President, MC
X	Johnson, Tracy	(non-voting) Recorder
X	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Ehlers, Gretchen	Faculty, Academic Senate President, WVC
X	Bennett, Rick for Peck, Daniel	Administrator, MC President
X	Schmitt, Patrick	(non-voting) Chancellor
X	Wasserbauer, Ann Marie	Faculty, ACE/AFT 6554 President
X	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
	Lazari, Mikela	Student, Associated Student Government President, WVCC
	Vacant	Student Representative, WVC
	Sharma, Navsan	Student, Associated Student Organization President, MC
	Vacant	Student Representative, MC
Others	Beard, Jessica; Fenton, Pat	

Facilitator Albert Moore called the meeting to order at 1:35 p.m.

1. **Order of Agenda**

Action taken: It was M/S/P (Ehlers/McMahon) to approve the Order of the Agenda.

2. **Oral Communications**

There were none.

3. **Approval of Minutes of September 25, 2017, DC Meeting (A)**

Action taken: It was M/S/P (McMahon/McGowan; Williams and Goo abstained) to approve the minutes of the September 25, 2017, meeting.

4. **Review of the October 17, 2017, Draft Board Agenda Items (Schmitt) (I)**

Chancellor Patrick Schmitt reviewed the October 17, 2017, draft Board agenda items and discussed the meeting. It is ‘Stakeholder Conversation’ meeting, although it also has a full agenda of business items.

5. **Update Re Faculty Email Addresses**

Chancellor Schmitt indicated that startup of this process will take place in the next few months, as part of the HR onboarding procedures for new employees. A draft of the process will be brought to a future DC meeting. All employees will be assigned a .edu email address. Official communications will take place via district email and all employees will be encouraged always to communicate via email.

6. **Update Re Bullying Procedure Development (Task Force) (I)**

Chancellor Schmitt recapped that the proposed procedure had been sent to legal counsel for review and

returned at the September 25 DC meeting for discussion of counsel's comments. Final changes were made to the procedure based on those comments: Counsels' suggestions were accepted. Chancellor Schmitt's suggested changes were accepted. Chris Rolen's suggestion was accepted. Ms. Winsome indicated that the 'mitigating circumstances' language would be removed and the procedure titled 'Bullying and Bullying Investigations.' Following that meeting, DC members were to take the procedure to their constituencies for final review and return with any last comments for discussion at the November 6 meeting. Afterward, the finalized version will be returned to legal counsel for a last review.

7. **Banner Implementation Update (Maduli/Moore/Schmitt) (I)**

Chancellor Schmitt said that overall, the process seems to be continuing on course and moving forward. Issues are being addressed as they arise. If anyone is aware of unaddressed issues, they should be brought to the team's attention. He has informed Ellucian that, because we are a 24/7 organization, their responses to certain issues must also be 24/7.

Mr. Maduli indicated that the HR/Payroll implementation is on target to go live by January. The last module will be the Foundation module; following that, there will be an upgrade of the Finance Module.

8. **Other**

There were none.

9. **Announcements**

There were none.

10. **Future Agenda Items**

The meeting adjourned at 2:10 p.m.