



DISTRICT COUNCIL - APPROVED SUMMARY OF THE MARCH 27, 2017, MEETING

Present	District Council Member:	Representing:
	Abdeljabbar, Wael	Faculty, Mission College
	Ceresa, Melissa	Classified, Classified Senate President, WVC
X	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Fenton, Pat for Davis, Brad	Administrator, WVC President
X	Chim, Ngoc for Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Goo, Brian	Classified, Classified Senate President, MC
X	Johnson, Tracy	(non-voting) Recorder
	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
	Pape, Eric	Faculty, Academic Senate President, WVC
X	Peck, Daniel	Administrator, MC President
X	Schmitt, Patrick	(non-voting) Chancellor
	Wasserbauer, Ann Marie	Faculty, ACE/AFT 6554 President
X	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
	Yoshimoto, Lani	Student, Associated Student Government President, MC
	Vacant	Student Representative, WVC
	Vacant	Student, Associated Student Organization President, WVC
	Vacant	Student Representative, MC
Others		

Acting facilitator Sean McGowan called the meeting to order at 1:37 p.m. Mr. McGowan introduced HR Specialist Ryan Ng, who played an integral role in the updating of the EEO plan that was to be discussed during the meeting.

**1. Order of Agenda**

Action taken: It was M/S/P (Williams/McMahon) to approve the Order of the Agenda with the following change: Item 8, Update from Bullying Procedure Task Force, was continued to the next meeting.

**2. Oral Communications**

There were none.

**3. Approval of the Minutes**

Action taken: It was M/S/P (Williams/McMahon) to approve the summary of the March 13, 2017, meeting.

**4. Review of the April 4, 2017, Draft Board Agenda**

Chancellor Patrick Schmitt reviewed the draft Board Agenda with members, particularly noting the following items on the agenda:

- ESSP: Strong Workforce Program.
- A lengthy consent agenda consisting of routine business items, along with WVC faculty contracts, an appointment to the Citizens' Bond Oversight Committee, approval of a list of architects for on-going services, and approval of an updated Measure C project priority list.

- The regular agenda included public opportunity for comment on WVMCEA initial proposals to the District, the granting of tenure at WVC, the CBOC annual report, the Board's vote for trustees statewide to serve on the statewide CCCT board, continuation of student trustee privileges, and a resolution proclaiming May 21 – 27 as classified staff appreciation week.

5. **Review and Approval of 2017/18 Fixed Cost Schedule**

Ms. Chim had previously provided DC members with a handout detailing the fixed costs projections to be used in the development of the District's 17/18 Tentative Budget; she briefly discussed the projections. They will be reviewed and updated during development of the Final Budget and will be brought again to DC for approval at that time.

Ms. Chim pointed out that the projections are based on the fixed cost amounts used for the 2016-17 Final District Budget. Any changes from those 2016-17 amounts are listed in the second column from the right on the handout, with the totals to be used in the Tentative Budget listed in the last column of the handout. Pat Fenton noted that the Fixed Cost Schedule is developed collaboratively by him, Rick Bennett, and Ngoc Chim and then presented and explained in detail to the Fiscal Workgroup.

Action taken: It was M/S/P (Fenton/Winsome) to approve the 2017/18 Fixed Cost Schedule for use in the Tentative Budget.

6. **Review and Approval of Associate Faculty Funding Model**

As DC reviewed the funding model, it was pointed out that the model reflects current conditions, including existing salary schedules. If there are future changes in the salary schedule, the model will be recalculated. The total allocation is less than last year's because of the reductions in FTES at the Colleges. The total resident FTES listed on the 2016-17 document was 14,550 and the 2017-18 FTES goal listed on this year's document is 13,700.

Action taken: It was M/S/P (Fenton/Chim) to approve the 2017/18 Associate Faculty Funding Model for use in the Tentative Budget.

7. **EEO Plan**

Mr. McGowan had provided District Council members with the draft revisions to the EEO Plan for review prior to the meeting. He reminded members that the plan, originally approved 3 years ago, is to be reviewed and revised every three years. The information regarding legal changes is provided by the state Chancellor's Office. He requested that DC members share it with their constituencies and indicated that it will return to District Council for approval on April 24 and will go to the Board at the May 2 meeting.

Ms. Winsome asked whether it is correct to keep both the terms 'gender' and 'sex' under Item 2 of the Definitions section, and Mr. McGowan replied that those are changes from the SCO, and President Peck indicated that this makes the document more inclusive of all the variable ways of referring to sex and gender.

Mr. McGowan thanked the EEO Advisory Council for its work.

8. **Banner Implementation Update**

Chancellor Schmitt reported that the implementation is moving along relatively smoothly as a whole, and appears to be on track regarding the student module, with registrations beginning in the middle of April. HR is involved in the payroll implementation and then will turn to the Talent Management module. The implementation is coming in close to budget.

Information is being collected for post-implementation work that will need to be done; for instance, training, analysis, etc.

He indicated that questions, issues, and requests for training by individuals should be communicated to the supervisor. Ms. Winsome asked whether there are plans to continue or increase backfill. Chancellor Schmitt said that hiring new staff for backfill has been found to be impractical because of their need for training. Existing staff often want overtime, and so existing staff have been handling the 'backfill' necessary.

9. **Other**

There were none.

**10. Announcements**

There were none.

**11. Future Agenda Items**

There were none suggested.

The meeting adjourned at 2:03 p.m.