



DISTRICT COUNCIL - APPROVED SUMMARY OF THE FEBRUARY 17, 2017, MEETING

Present	District Council Member:	Representing:
X	Abdeljabbar, Wael	Faculty, Mission College
X	Masa, Cheryl for Ceresa, Melissa	Classified, Classified Senate President, WVC
	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Fenton, Pat for Davis, Brad	Administrator, WVC President
X	Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Goo, Brian	Classified, Classified Senate President, MC
X	Johnson, Tracy	(non-voting) Recorder
X	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Pape, Eric	Faculty, Academic Senate President, WVC
X	Peck, Daniel	Administrator, MC President
X	Schmitt, Patrick	(non-voting) Chancellor
X	Wasserbauer, Ann Marie	Faculty, ACE/AFT 6554 President
X	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
X	Yoshimoto, Lani	Student, Associated Student Government President, MC
	Vacant	Student Representative, WVC
	Vacant	Student, Associated Student Organization President, WVC
	Vacant	Student Representative, MC
Others	Bennett, Rick; Fenton, Pat	

The meeting was called to order at 1:35 p.m. by facilitator Albert Moore.

1. Order of Agenda

Action taken: It was M/S/P (Wasserbauer/Pape) to approve the Order of the Agenda.

2. Oral Communications

There were none.

3. Approval of the Minutes

Action taken: It was M/S/P (McGowan/Williams) to approve the summary of the January 30, 2017, meeting.

4. Review of the February 21, 2017, Draft Board Agenda

Chancellor Patrick Schmitt reviewed the draft Board Agenda with members.

There were curriculum changes, personnel transactions, and a number of bid acceptances for the WVC student services building. The majority of the meeting would be devoted to the focus topic of Campus Safety, presented by Police Chief Ken Tanaka, and to the Board's discussion of a resolution in support of DACA.

5. College Enrollment Reports

Enrollment continues to be below goal at both Colleges. On February 10, 2017, Mission College has 2,365.09 FTES and West Valley has 2,695.85. West Valley's percentage for spring as of that date was 53.27%, Mission's was 46.73%. At Mission, administration is studying the issue to determine how much of

the enrollment decrease is the result of the Foothill Sunnyvale Center and the San Jose/Evergreen Milpitas Center.

6. **Review and Approval of Revised Chapter 6 Administrative Procedures**

Vice Chancellor Maduli indicated that updates had been made to AP6330, Purchasing; AP6340, Bids and Contracts; AP6345, bids, Contracts, and UPCCA; and AP6360, Contracts – Electronic Materials. After discussion, it was decided that the procedures would return to the February 27 meeting for approval. In the meantime, District Council members will further review the procedures and take them to their constituency groups, if necessary.

7. **2nd Quarter Financial Reports**

Vice Chancellor Maduli noted that expenditures in most budgets are about at the expected levels, although the student advocacy fund is remaining untouched. Since the students are paying the fee, it should be used for its intended purpose.

The District has sufficient cash flow to pay its payroll and accounts receivable; it is in good financial shape.

Action taken: It was M/S/P (McMahon/Winsome) to approve the 2nd Quarter Financial Report.

8. **2nd Quarter 311**

Vice Chancellor Maduli discussed the report.

Action taken: It was M/S/P (Pape/Williams) to approve the 2nd Quarter 311 Report.

9. **Banner Implementation Update**

Chancellor Schmitt reported that the implementation is moving along relatively smoothly. The plan is for the student module and accounts receivable to go live on April 1 and payroll will go live on July 1.

10. **Other**

11. **Announcements**

There were none.

12. **Future Agenda Items**

There were none suggested.

The meeting adjourned at 2:05 p.m.