



DISTRICT COUNCIL - APPROVED SUMMARY OF THE JUNE 13, 2016, MEETING

Present	District Council Member:	Representing:
X	Abdeljabbar, Wael	Faculty, Mission College
	Chim, Ngoc	(non-voting) Director of Fiscal Services
X	Davis, Brad	Administrator, WVC President
X	Farnsworth-Ryan, Cheryl	Administrator, District Administrative Services Representative
X	Johnson, Tracy	(non-voting) Recorder
X	Maduli, Ed	(non-voting) Vice Chancellor, Administrative Services
X	McGowan, Sean	Classified, District Administrative Services Representative
X	McMahon, Barbara	Classified, WVMCEA President
X	McMahon, Barbara	Classified, Classified Senate President, MC
X	Moore, Albert	(non-voting) Facilitator, and AVC of Human Resources
X	Pape, Eric	Faculty, Academic Senate President, WVC
X	Peck, Daniel	Administrator, MC President
	Ceresa, Melissa	Classified, Classified Senate President, WVC
X	Schmitt, Patrick	(non-voting) Chancellor
X	Sebo, Johnathan	Student, Associated Student Organization President, WVC
	Sobczyk, Joanna	Student Representative, Mission College
X	Wasserbauer, Ann Marie	Faculty, ACE President
X	Williams, Debra	Administrator, Managers Association Representative
X	Winsome, Thais	Faculty, Academic Senate President, MC
X	Yoshimoto, Lani	Student, Associated Student Government President, MC
	Vacant	Student, WVC
<u>Others</u>		

The meeting was called to order at 1:38 p.m. by facilitator Albert Moore.

1. Order of Agenda

Action taken: It was M/S/P (Farnsworth-Ryan/McGowan) to approve the Order of the Agenda.

2. Oral Communications

There were none.

3. Approval of the Minutes

Recorder Tracy Jonson indicated that approval of the minutes of the May 9 meeting would take place at the July 11 meeting.

4. Review of the June 21, 2016, Draft Board Agenda

Chancellor Patrick Schmitt reviewed the draft Board Agenda with members.

5. EEO Multiple Methods Allocation Certification Report

Human Resources representative Sean McGowan provided information on this new report.

Each year, districts receive money from the State EEO Fund, allocated proportionally to the FTES of each district. The purpose of implementing a new funding model is to increase compliance with legal EEO requirements and provide our students with the educational benefits of a diverse workforce. The State Chancellor's Office Equal Employment Opportunity and Diversity Advisory Committee and the Legal Affairs Division identified 9 best-practice areas for "success in promoting" EEO to serve as the "multiple methods" for allocating the EEO Fund:

Pre-Hiring

1. District's EEO Advisory Committee and EEO Plan
2. Board policies and adopted resolutions

3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

The District's EEO/Diversity Advisory Council was briefed on the generation of the new funding model and provided input to the Associate Vice Chancellor, who represented the members' ideas and concerns to the State Chancellor's EEO Advisory Committee throughout development of the new multiple methods funding plan. Representatives of the District attended webinars and summits in the fall of 2015. The form requires districts to report the various activities that they are implementing to promote EEO for each of the 9 multiple methods. The Human Resources Recruitment Specialist and the Associate Vice Chancellor prepared a draft report form based on input and direction from the local Advisory Council.

The Council approved the completed form on May 31, 2016. The completed form was signed by the Associate Vice Chancellor and Chancellor, and submitted to the State Chancellor's Office by the deadline of June 1, 2016. Due to timing constraints, the State Chancellor had issued a directive that districts would have until the end of June 2016 to complete local governing board certification of the report.

The submitted reports were reviewed by the legal office to identify responses that could be utilized in a best practices manual to be shared state-wide. WVMCCD had been nominated in five of the seven methods for which our district submitted compliance reports, and was selected in three of those five categories (it was noted that in the interest of not having a few districts feature too prominently in the manual, a decision was made by the statewide committee to limit any one district to three methods in which to be featured). WVMCCD will be acknowledged for excellence in compliance on Method 1: District's EEO Committee and EEO Plan, 5: Procedures for addressing diversity throughout hiring steps and levels, and 6: Consistent and on-going training of hiring committees.

6. FY 16/17 Tentative Budget Presentation

Vice Chancellor Maduli delivered a presentation regarding the Tentative Budget. He explained the process of budget development and noted that the collaboration between the two Colleges and Fiscal Services was great. The document was provided to ABOC to study the document prior to its meeting.

Mr. Maduli reviewed:

- FY 15/16 District's projected ending balance
- FY 16/17 State budget
- FY 16/17 State community college budget
- FY 16/17 District budget
 - Major Budget Assumptions in the development of the District's budget:
 - No State COLA
 - 5% salary enhancement from Community Support Funds
 - No growth or restoration
 - WSCH: 530
 - FTES target: 14,550
 - Compensation Study Funding: \$2 million
 - 5% reserve and no more than 3% contingency reserve
 - 304.0 FTE faculty funded
 - Student categorical funding same as 2015/16
 - Proposition 30 funded at \$100/FTES
 - Meet statutory obligations

He discussed the Land Corporation allocation for 2016/17, the District's FTES target, current and future District liabilities, property tax history and projection for 2016/17, and factors affecting the District budget in outlying years.

Chancellor Schmitt thanked Vice Chancellor Maduli and his fiscal team for their extraordinary work.

7. **Banner Implementation Update**

Mr. Maduli reported that Fiscal Services' implementation continues to be right on schedule for live implementation on July 1, 2016. All trainings for the Core Team have been completed. Trainings will be set up at each campus for the users of the system, starting in June and continuing through August. The District's 2016-17 Tentative Budget will be loaded into the new system, which will go live at the end of June, with the exception of the Foundation and Fixed Asset portions.

8. **Classification and Compensation Study Update**

Mr. Moore briefly updated the group regarding the compensation portion of the study. All bargaining units and meet-and-confer units are meeting with HR to discuss the recommendations and will move forward to the Board following approval.

9. **Other** – There were none.

10. **Announcements** –

Recorder Tracy Johnson reminded District Council that meetings from July – December take place at West Valley College in the Club Room.

11. **Future Agenda Items** - There were none.

The meeting was adjourned at 2:45 p.m.