

WEST VALLEY/MISSION COMMUNITY COLLEGE DISTRICT
 BOARD OF TRUSTEES
AUDIT AND BUDGET OVERSIGHT COMMITTEE

Date of meeting: May 26, 2020

UNAPPROVED MINUTES

Membership: Bob Owens, Chair; Susan Fish, Member; Randi Kinman, Member

1.0 CALL TO ORDER – PUBLIC SESSION

The meeting was called to order at 5:00pm by Mr. Owens.

1.1 Roll Call

	Present	Absent
Fish, Susan	X	
Kinman, Randi	X	
Owens, Bob	X	

Others Present: Ngoc Chim, Brad Davis, Pat Fenton, Omar Murillo, Danny Nguyen, Aram Shepherd

1.2 Approval of the Order of the Agenda

The order of the agenda was approved as presented. (Fish/Kinman, 3/0/0)

1.3 Oral Communication

None.

2.0 Regular Order of the Agenda

2.1 Approval of the May 11, 2020, meeting minutes (A)

The May 11, 2020, meeting minutes were approved as presented. (Kinman/Fish, 3/0/0)

2.2 FY 20/21 Tentative Budget (A)

Ms. Chim provided an overview of the FY 20/21 Tentative Budget. She indicated that the information had also been shared with the Fiscal Workgroup, Classified and Academic Senates, and District Council. Developing the budget was fairly difficult due to the uncertainty from the COVID-19 pandemic. She indicated that the changes from the Governor’s January budget proposal to the May revision are grim, but that WVMCCD should be OK, for the time being, because it is a community supported district. The one area of the District that will be significantly impacted by the FY 20/21 State’s proposal will be categorical programs, which

could see cuts up to 40%. The only categorical programs not impacted by the cuts are EOPS & DSPS. Moving forward, the District will need to carefully plan for the future due to the expected length of the recession and the expected decreases in property tax revenues that could result in cash flow issues.

The State recognizes the current budget challenges and has granted districts' an extension to October 31, from September 15, to develop and adopt a final budget. WVMCCD will take advantage of the extension and plans to present its final budget at the October 6 Board meeting.

For the FY 20/21 Tentative Budget, Ms. Chim reviewed the following:

- The principals behind the Governor's May revision
- The State budget
- Impacts of State budget on community colleges
- System-wide budget comparison from January proposal to May revise
- Student Center Funding Formula
- CARES Act
- The District's budget development process
- FY 20/21 budget assumptions
- Revenue allocation by location
- District's unrestricted general fund revenue comparison – actual vs. SCFF
- District's unrestricted general fund expense – actual vs. SCFF
- Projected ending fund balance
- Statutory requirements
- Challenges

Following the review, Mr. Owens stated that the tentative budget was not developed using the May Revise. Ms. Chim confirmed that, due to the late release of the May Revise, the tentative budget was developed using the assumptions from the Governor's January budget. The May Revise will be used to develop the Final Budget. A brief discussion and questions/answers related to the tentative budget took place.

There was a motion by Kinman, seconded by Fish, to "accept the FY 20/21 Tentative Budget as presented and recommend it to the Board for approval." The motion passed unanimously.

3.0 Staff Members Comments

Chancellor Davis thanked staff for their work developing the budget. He recognized that discussions need to take place on how to deal with the cuts to categorical programs and also how to deal with the decrease in revenue for the programs and services that receive funding from student fees. He indicated that

decisions will be made that are both fiscally responsible and empathetic, as faculty/staff will be impacted.

4.0 Committee Members Comments

Ms. Kinman expressed concern about the proposed cuts and stated that she expects things to get much worse. Mr. Owens agreed. He added that there is a good possibility that, as the recession continues, the revenue streams the district has become accustomed to could diminish or completely disappear.

5.0 Adjournment

The meeting adjourned at 5:53 PM.