

**WEST VALLEY-MISSION
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

AMENDED AGENDA

MAY 15, 2008

**Mission College
3000 Mission College Blvd., Santa Clara, CA 95054
Hospitality Management Dining Room**

6:00 p.m. **Public Session**
6:05 p.m. **Closed Session**
7:00 p.m. **Public Session**

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call Oral

2.0 ADJOURN TO CLOSED SESSION

Conference with Labor Negotiator (Government Code 54957.6)

- Provide direction to James Andrews, negotiator, regarding negotiations with ACE, and to Stan Arterberry regarding unrepresented groups.

Public Employee Discipline/Dismissal/Release

Public Employee Employment: Chancellor

3.0 RECONVENE PUBLIC SESSION

3.1 Pledge of Allegiance Oral

3.2 Report of Closed Session Action Oral

3.3 Approval of the Order of the Agenda (A) Oral

3.4 Approval of the Minutes of the May 1, 2008, Regular Meeting (A)

3.5 Presentations/Recognitions (I)

3.6 Oral Communications from the Public (I) Oral

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.

3.7 Written Communications from the Public (I)

3.8 Academic Senate Update **(Bangle) (Cox)** (I) Oral

3.9 Classified Senate Update **(Kinley) (Singh)** (I) Oral

3.10 Student Senate Update **(Brodie) (Li)** (I) Oral

3.11 Mission College Update **(Robles)** (I) Oral

- 3.12 West Valley College Update (**Hartley**) (I) Oral
- 3.13 Vice Chancellor’s Report (**Kozitza**) (I) Oral
- 3.14 Chancellor’s Update (**Arterberry**) (I) Oral

APPROVAL OF CONSENT AGENDA ACTION ITEMS (A)

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

4.0 COLLEGES, PROGRAMS, AND SERVICES - Consent Agenda

- 4.1 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE (I)

Recommendation: That the Board of Trustees approve the curriculum changes at Mission College as presented. All comply with the Title 5 Regulations. In addition, as appropriate and according to policy, West Valley College personnel have been consulted so that the offerings are coordinated between the two institutions.

5.0 HUMAN RESOURCES - Consent Agenda

- 5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES 1

Recommendation: That the Board of Trustees approve the following items.

I. Position Action Request

- a. Approve position changes (Attachment A) WVMCCD.

II. Appointment(s)

Classified Management

- a. Jackie Slabaugh, Economic Workforce & Development, Mission College.

III. Leaves of Absence

Classified

- a. Daniel Baldwin, Financial Aid, West Valley College.
- b. Alicia Cardenas, EOPS, West Valley College.
- c. Sherry Montoya, President’s Office, West Valley College.

IV. Out-of-Class Assignments

Classified

- a. Maria Lopez, Financial Aid, West Valley College.

V. Reclassification

Classified

- 1. Kimberly Habian, Purchasing, WVMCCD.

VI. Academic Banked Leave

Revision:

- a. Ray Charland, Counselor, Counseling, Mission College.

VII. Academic Leaves of Absence

- a. Marsha Chan, Instructor, ESL, Mission College.
- b. Whitney Clay, Instructor, Reading, West Valley College.

Hourly Classified Ratifications

Part-time, hourly student, and volunteer employees as listed in Exhibit A.

Associate Faculty

Emergency hires and other associate faculty as listed in Exhibit B.

6.0 BUSINESS AND FINANCE - Consent Agenda

- 6.1 FINANCIAL STATEMENTS AND BUDGET ADJUSTMENTS (A) 15
Recommendation: That the Board of Trustees approve the accompanying financial statements and budget adjustments as specified below for the period of January 1, 2008 through March 31, 2008 (Third Quarter). For the third quarter only, the summary of significant changes lists the third quarter's cumulative budget transactions.
- 6.2 2007-08 THIRD QUARTER FINANCIAL REPORT (A) 24
Recommendation: That the Board of Trustees accept the FY 2007-08 Third Quarter Financial Report and authorize Fiscal Services to forward the CCFS-311Q Report to Sacramento.

REGULAR ORDER OF AGENDA

4.0 COLLEGES, PROGRAMS, AND SERVICES

There are no items.

5.0 HUMAN RESOURCES

- 5.2 ACADEMIC ADMINISTRATIVE APPOINTMENT (A) 29
Recommendation: That the Board of Trustees ratify the Agreement of Employment for Norma Ambriz-Galaviz and appoint her as Vice President of Instruction, Mission College beginning June 23, 2008.

6.0 BUSINESS AND FINANCE

- 6.3 AWARD OF BID #8-0809 ON-SITE UTILITIES PROJECT AT WEST VALLEY COLLEGE (A) 31
Recommendation: That the Board of Trustees approve the lowest responsible bid of Terno, Inc., and reject all other bids.
- 6.4 REJECT ALL BIDS FOR THE FOX TECHNOLOGY CENTER PROJECT AT WEST VALLEY COLLEGE (A) 34
Recommendation: That the Board of Trustees reject all bids.
- 6.5 RESOLUTION NO. 08051501 AUTHORIZING THE EXECUTION AND DELIVERY OF LEGAL DOCUMENTS IN CONNECTION WITH A LEASE-PURCHASE FINANCING AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH (A) 37
Recommendation: That the Board of Trustees authorize the adoption of Resolution No. 08051501 authorizing the execution and delivery of legal documents in connection with a lease-purchase financing and authorizing certain actions in connection therewith.
- 7.0 INFORMATION REPORTS
There are none.

8.0 BOARD

8.1 DIVISION CHAIR/DEPARTMENT CHAIR STRUCTURE AND DIVISION GOALS (I) 51

Trustee Stampolis agendized a review of the current Division Chair/ Department Chair structure and each Division’s cumulative goals at each college, specifically information regarding:

1. The general duties of Division Chairs and Department Chairs at each college;
2. the current long-range goals for each division at Mission; and
3. the most recent annual department “summation reports” from each West Valley College department.

8.2 NEW BUSINESS - TRUSTEES (I) Oral

The Trustees may report at this time on any item not appearing on the agenda.

ADJOURNMENT