

**WEST VALLEY-MISSION
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

MARCH 6, 2008

**Mission College
3000 Mission College Blvd., Santa Clara, CA 95054
Hospitality Management Dining Room**

**6:00 p.m. Public Session
6:05 p.m. Closed Session
7:00 p.m. Public Session**

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call Oral

2.0 ADJOURN TO CLOSED SESSION

Conference with Labor Negotiator (Government Code 54957.6)

- Provide direction to James Andrews, negotiator, regarding negotiations with ACE, SEIU, Teamsters, and POA; and to Stan Arterberry regarding unrepresented groups

Confidential Student Matter – Appeal of findings regarding unlawful discrimination/sexual harassment complaint

Public Employee Discipline/Dismissal/Release

- non-reelection of one contract faculty member
- potential discipline/dismissal/release of classified employees

3.0 RECONVENE PUBLIC SESSION

3.1 Pledge of Allegiance Oral

3.2 Report of Closed Session Action Oral

3.3 Approval of the Order of the Agenda (A) Oral

3.4 Approval of the Minutes of the February 7 Regular Meeting and the February 23 Special Meeting & Board Budget Workshop 1a
30a

3.5 Presentations/Recognitions (I)

3.6 Oral Communications from the Public (I) Oral
This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.

3.7 Written Communications from the Public (I)

(A) = Action (I) = Information

***In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.**

5.0 HUMAN RESOURCES

5.5 STUDENT APPEAL OF FINDINGS REGARDING UNLAWFUL DISCRIMINATION/SEXUALHARRASSMENT COMPLAINT (I) Oral

CONTINUE ITEM 3.0

3.8 Academic Senate Update (**Bangle**) (**Cox**) (I) Oral

3.9 Classified Senate Update (**Kinley**) (**Singh**) (I) Oral

3.10 Student Senate Update (**Brodie**) (**Li**) (I) Oral

3.11 Mission College Update (**Robles**) (I) Oral

3.12 West Valley College Update (**Hartley**) (I) Oral

3.13 Vice Chancellor’s Report (**Kozitza**) (I) Oral

3.14 Chancellor’s Update (**Arterberry**) (I) Oral

APPROVAL OF CONSENT AGENDA ACTION ITEMS

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda. (A)

4.0 COLLEGES, PROGRAMS, AND SERVICES - Consent Agenda

There are no items.

5.0 HUMAN RESOURCES - Consent Agenda

5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES (A) 1

Recommendation: That the Board of Trustees approve the following items.

I. Appointment (s)

Academic

a. Nanette Wylde, Child Development, Mission College.

II. Academic Resignation

Administrative

a. Antoinette Wheeler, Office of Instruction, Mission College.

III. Administrative Leave of Absence

a. Patricia Minicucci, Business Services, WVMCCD.

b. Rosalie Ledesma, Workforce and Continuing Education, Mission College.

IV. Academic Banked Leave

a. Joan Powers, ESL, Mission College.

V. Academic Temporary Assignment

a. Christina Oborn, Sponsored Research and Grants, WVMCCD, and Workforce and Continuing Education (Special Projects), Mission College.

VI. Academic Phase-In Retirement

a. Carol Wilson, English, Mission College.

VII. Resignation

Classified

a. Sarah Hudson, LATC & DISC, Mission College.

VIII. Leave(s) of Absence

- a. Jenny Shyu, Child Development Center, Mission College.
- b. Judy Su, Child Development Center, Mission College.

Hourly Classified Ratifications

Part-time, hourly student, and volunteer employees, as listed in Exhibit A.

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- 5.2 **CONFIDENTIAL UNIT HANDBOOK AND REGULATIONS** (A) 6
Recommendation: That the Board of Trustees approve the new “Handbook and Regulations” for the Confidential Unit of the West Valley-Mission Community College District.
- 5.3 **ADMINISTRATIVE HANDBOOK AND REGULATIONS** (A) 7
Recommendation: That the Board of Trustees approve the new “Handbook and Regulations” for the Administrative Unit of the West Valley-Mission Community College District.
- 6.0 **BUSINESS AND FINANCE - Consent Agenda**
- 6.1 **ACQUISITION OF HEWLETT PACKARD HARDWARE, SOFTWARE AND MAINTENANCE** (A) 8
Recommendation: That the Board of Trustees ratify the acquisition of Hewlett Packard hardware, software, and maintenance (3 year support) in the amount of \$549,505.32. This includes: HP Blade Servers and HP EVA SAN.

REGULAR ORDER OF AGENDA

4.0 COLLEGES, PROGRAMS, AND SERVICES

- 4.1 **MERGER OF THE ADVANCEMENT AND COLLEGES FOUNDATION BOARDS** (A) 9
Recommendation: That the Board of Trustees approve, pass and adopt Board Resolution No. 08030601 regarding the merger of the West Valley-Mission Colleges Foundation and the West Valley-Mission Advancement Foundation.

5.0 HUMAN RESOURCES

- 5.4 **2007-2008 ACADEMIC RETIREMENTS** (A) 26
Recommendation: That the Board of Trustees accept the following academic retirements.
Academic Retirees:
 - a. Quinlynn Jackins, Mathematics, Mission College.
Length of Service: 19.5 years.
 - b. Thomas Green, Biology, West Valley College.
Length of Service: 23 years.

6.0 BUSINESS AND FINANCE

- 6.2 **BUDGET CALENDAR** (A) 27
Recommendation: That the Board of Trustees review and adopt the 2008/2009 budget calendar (herein).

7.0 INFORMATION REPORTS

- 7.1 **SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS** (I) 29
The District’s funds are invested by the County Treasurer. Herein is its report.

7.2	PRESENTATION ON THE ACCOUNTABILITY REPORTING FOR THE COMMUNITY COLLEGES FOR THE WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT	(I)	30
8.0	BOARD		
8.1	DISTRICT POLICY REGARDING NO-BID CONTRACTS FOR ENGINEERING SERVICES AND COSTS Trustee Stampolis requested that this topic be agendized for discussion.	(I)	32
8.2	REVIEW OF SELECTED SECTIONS OF THE CALIFORNIA ATTORNEY GENERAL’S “GUIDE TO THE BROWN ACT” Trustee Stampolis requested that this topic be agendized for discussion.	(I)	33
8.3	NEW BUSINESS – TRUSTEES The Trustees may report at this time on any item <u>not</u> appearing on the agenda.	(I)	Oral
	ADJOURNMENT		