

**WEST VALLEY-MISSION
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

JANUARY 17, 2008

**Mission College
3000 Mission College Blvd., Santa Clara, CA 95054
Hospitality Management Dining Room**

**6:00 p.m. Public Session
6:05 p.m. Closed Session
7:00 p.m. Public Session**

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call

2.0 ADJOURN TO CLOSED SESSION

Conference with Labor Negotiator (Government Code 54957.6)

- Provide direction to James Andrews, negotiator, regarding negotiations with ACE, SEIU, Teamsters, and POA; and to Stan Arterberry regarding unrepresented groups

Conference with Legal Counsel - Existing Litigation (Government Code 54956.9(a))

- Case No. 107CV099585

Public Employee Discipline/Dismissal/Release

3.0 RECONVENE PUBLIC SESSION

3.1 Pledge of Allegiance

3.2 Report of Closed Session Action

3.3 Approval of the Order of the Agenda (A)

3.4 Approval of the Minutes of the December 13, 2007, Regular and Financing Corporation Meetings and the December 18, 2007, Special Meeting

3.5 Presentations/Recognitions (I)

3.6 Oral Communications from the Public (I)
This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.

3.7 Written Communications from the Public (I)

(A) = Action (I) = Information

***In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.**

- 3.8 Academic Senate Update (**Bangle**) (**Cox**) (I)
- 3.9 Classified Senate Update (**Kinley**) (**Singh**) (I)
- 3.10 Student Senate Update (**Brodie**) (**Li**) (I)
- 3.11 Mission College Update (**Robles**) (I)
- 3.12 West Valley College Update (**Hartley**) (I)
- 3.13 Vice Chancellor's Report (**Kozitza**) (I)
- 3.14 Chancellor's Update (**Arterberry**) (I)

APPROVAL OF CONSENT AGENDA ACTION ITEMS (A)

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

4.0 COLLEGES, PROGRAMS, AND SERVICES - Consent Agenda

There are no items.

5.0 HUMAN RESOURCES - Consent Agenda

5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES (A)

Recommendation: That the Board of Trustees approve the following items.

I. Position Action Request

- a. Approve position changes (Attachment A) for WVMCCD.

II. Appointment (s)

Classified

- a. Aileen DeGuzman, Office of Instruction, Mission College.
- b. My Loi, Matriculation/ Student Services, Mission College.
- c. Justin Gault, Instructional Development/Distance Learning, West Valley College.

Confidential

- d. Azar Babakan, Office of Instruction , Mission College.

III. Out-of-Class Assignments

Classified

- a. Laura Gagliasso, Child Studies, West Valley College.
- b. Marsha Robertson, Child Studies, West Valley College.

Confidential

- c. Aileen de Guzman, Office of Instruction, Mission College.

IV. Leaves of Absence

Administrative

- a. Calvin Baker, Facilities Construction and Maintenance, WVMCCD.

Classified

- b. Alicia Cardenas, EOPS, West Valley College.
- c. Melissa Ceresa, ATT, West Valley College.
- d. Melissa Ceresa, ATT, West Valley College.

- e. Lynn Welker, Child Development Center, Mission College.
- f. Sonia McVeyHealth Occupations, Mission College.
- g. Victoria Chaides, Child Studies, West Valley College.

Hourly Classified Ratifications

Part-time, hourly student, and volunteer employees, as listed in Exhibit A.

6.0 BUSINESS AND FINANCE - Consent Agenda

6.1 RATIFICATION OF VENDOR WARRANTS (A)

Recommendation: That the Board of Trustees ratify vendor payments from September 1, 2007 through October 31, 2007; Datatel warrant numbers 147935-151545 totaling \$10,284,473.44.

6.2 AGREEMENT WITH SARATOGA NJB, INC. FOR FACILITY USE (A)

Recommendation: That the Board of Trustees authorize the administration to permit non-exclusive use of the facility (Gymnasium, PE 10) to Saratoga NJB, Inc., a non-profit youth organization, California ID# 9556804, from January 20, 2008 through March 30, 2008 in accordance with District Policy 6.24 on Facilities Use.

6.3 APPROVE CONTRACT INCREASE WITH AMERICAN MODULAR SYSTEMS (AMS) (A)

Recommendation: That the Board of Trustees ratify change order numbers 1 through 4 to American Modular Systems for the additional amount of \$25,430 for the Bio/Science Portable Lab.

6.4 ACCEPT CONTRACT AS COMPLETE - INSTALLATION OF THE PORTABLE BIOLOGY LABORATORY BY AMERICAN MODULAR SYSTEMS FOR THE BIO/SCIENCE PORTABLE LABORATORY AT WEST VALLEY COLLEGE (A)

Recommendation: That the Board of Trustees accept the contract with American Modular Systems (AMS) as complete and authorize the District to file a Notice of Completion.

6.5 ACCEPT CONTRACT AS COMPLETE - SITE DATA/TELECOM INSTALLATION BY COMMUNICATION TECHNOLOGY SERVICES (CTS) COMPANY FOR THE BIO/SCIENCE PORTABLE LABORATORY AT WEST VALLEY COLLEGE (A)

Recommendation: That the Board of Trustees accept the contract with CTS Company as complete and authorize the District to file a Notice of Completion.

6.6 ACCEPT CONTRACT AS COMPLETE - SITE PLUMBING INSTALLATION BY CALIFORNIA PLUS ENGINEERING (CPE) COMPANY FOR THE BIO/SCIENCE PORTABLE LABORATORY AT WEST VALLEY COLLEGE (A)

Recommendation: That the Board of Trustees accept the contract with CPE Company as complete and authorize the District to file a Notice of Completion.

6.7 ACCEPT CONTRACT AS COMPLETE - SITE PAVING BY E. M. GODLEY PAVING COMPANY FOR THE BIO/SCIENCE PORTABLE LABORATORY AT WEST VALLEY COLLEGE (A)

Recommendation: That the Board of Trustees accept the contract with E. M. Godley Paving Company as complete and authorize the District to file a Notice of Completion.

- 6.8 ACCEPT CONTRACT AS COMPLETE - DEMOLITION OF EXISTING IS BUILDING AND AQUATICS CENTER AT WEST VALLEY COLLEGE BY EVANS BROTHERS COMPANY (A)
 Recommendation: That the Board of Trustees accept the contract with Evans Brothers Company as complete and authorize the District to file a Notice of Completion.

REGULAR ORDER OF AGENDA

- 4.0 COLLEGES, PROGRAMS, AND SERVICES
 There are no items.

- 5.0 HUMAN RESOURCES
 There are no items.

- 6.0 BUSINESS AND FINANCE

- 6.9 APPROVAL OF VERDE DESIGN, INC., CIVIL ENGINEERS, TO PROVIDE ENGINEERING DESIGN SERVICES FOR THE MISSION COLLEGE BASEBALL FIELD IMPROVEMENTS (A)
 Recommendation: That the Board of Trustees authorize the District to enter into an agreement with Verde Design, Inc., to prepare the drawings and specifications for the Mission College Baseball Field improvements in the amount of \$112,000.

- 6.10 APPROVE THE 2008/2009 NON-RESIDENT TUITION RATE AND CAPITAL OUTLAY FEE (A)
 Recommendation: That the Board of Trustees establish a non-resident tuition fee of \$181 per credit unit for fiscal year 2008/2009 as well as a foreign citizen and resident capital outlay fee of \$10 per credit unit.

- 6.11 CARRY-OVER BUDGET ADJUSTMENTS (A)
 Recommendation: That the Board of Trustees approve the carry-over budget adjustments from FY 06/07 to FY 07/08 as specified herein.

- 7.0 INFORMATION REPORTS
 There are no reports.

- 8.0 BOARD

- 8.1 PROVISIONAL TRUSTEE APPOINTMENT (A)
 Recommendation: That the Board of Trustees select January 23 for a Special Board Meeting for trustee finalist interviews, and hold January 24 as an additional interview date, if one is necessary.

Further, that the Board President consider appointing an ad hoc subcommittee to review applications and to make a recommendation to the full Board (if the number of applications submitted is great enough to warrant review by a subcommittee).

- 8.2 NEW BUSINESS - TRUSTEES (I)
 The Trustees may report at this time on any item not appearing on the agenda.

ADJOURNMENT