

**WEST VALLEY-MISSION
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

November 16, 2006

**West Valley College
14000 Fruitvale Avenue, Saratoga, CA 95070**

6:00 p.m.	Public Session	Baltic Room
6:05 p.m.	Closed Session	Baltic Room
6:45 p.m.	Reception for Outgoing Board Member Jeff Schwartz in Lobby near the Board Room	
7:00 p.m.	Public Session	Board Room

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call Oral

2.0 ADJOURN TO CLOSED SESSION

Conference with Labor Negotiator Pursuant to Government Code 54957.6
- Provide direction to James Andrews/Deanna Mouser, negotiators, regarding negotiations with ACE, SEIU, Teamsters, and POA; and to Stan Arterberry regarding unrepresented groups.

3.0 RECONVENE PUBLIC SESSION

3.1 Pledge of Allegiance Oral

3.2 Report of Closed Session Action Oral

3.3 Approval of the Order of the Agenda (A) Oral

3.4 Approval of the Minutes of the November 2 Regular Meeting (A)

3.5 Presentations/Recognitions (I) Oral

- Recognition of Outgoing Board Member Jeff Schwartz

3.6 Oral Communications from the Public (I) Oral

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken

3.7 Written Communications from the Public (I) Oral

3.8 Academic Senate Update **(Buendia-Bangle) (Cox)** (I) Oral

3.9 Classified Senate Update **(Ludwig) (Masury)** (I) Oral

3.10 Student Senate Update **(Montoya) (Schwabe)** (I) Oral

(A) = Action (I) = Information

***In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.**

- 3.11 Mission College Update (**Robles**) (I) Oral
- 3.12 West Valley College Update (**Hartley**) (I) Oral
- 3.13 Vice Chancellor's Report (**Mahrt**) (I) Oral
- 3.14 Chancellor's Update (**Arterberry**) (I) Oral

APPROVAL OF CONSENT AGENDA ACTION ITEMS

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

4.0 COLLEGES, PROGRAMS, AND SERVICES - Consent Agenda

There are no items.

5.0 HUMAN RESOURCES - Consent Agenda

5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES (A)

That the Board of Trustees approve the following items.

I. Position Action Request

- a. Approve position changes (Attachment A) for WVMCCD.

II. Appointments

Classified

- a. Kelly Murphy, Personnel, West Valley College.
- b. Patricia Montgomery, Alternate Media Instructional Support Assistant, West Valley College.

III. Extend Temporary Positions

- a. Christina Oborn, Sponsored Research and Grants, WVMCCD.
- b. James M. Bracy, Student Services, Mission College.

IV. Academic Banked Leave

- a. Sandra LaFave, Philosophy, West Valley College.

V. Academic Pre-Retirement Banked Leave

- a. Margaret Burroughs, Fire Protection Technology, Mission College.

VI. Academic Leave of Absence

- a. Clementina Golaw, English, West Valley College.

Hourly Classified Ratifications

Part-time, hourly student, and volunteer employees, as listed in Exhibit A.

Associate Faculty

Emergency hires and other associate faculty, as listed in Exhibit B.

6.0 BUSINESS AND FINANCE - Consent Agenda

There are no items.

REGULAR ORDER OF AGENDA

4.0 COLLEGES, PROGRAMS, AND SERVICES

- 4.1 MISSION COLLEGE MAIN BUILDING (I)
The Chancellor requests that the Board of Trustees discuss the Mission College proposed option of building new facilities.

5.0 HUMAN RESOURCES

- 5.2 RATIFICATION OF THE DISTRICT AND ASSOCIATION OF COLLEGE EDUCATORS (ACE) 2005-2008 COLLECTIVE BARGAINING AGREEMENT (A)
Recommendation: That the Board of Trustees approve the proposed collective bargaining agreement with ACE as presented at the November 16, 2006 Board of Trustees meeting.

6.0 BUSINESS AND FINANCE

- 6.1 CARRY-OVER BUDGET ADJUSTMENTS (A)
Recommendation: That the Board of Trustees approve the carry-over budget adjustments as specified herein.

- 6.2 REAFFIRM THE CONSTRUCTION MANAGEMENT MASTER AGREEMENTS FOR SWINERTON MANAGEMENT & CONSULTING AND CCS GROUP, INC., APPROVED AT THE JULY 20, 2006 BOARD MEETING (ITEM 6.11) (A)
Recommendation: That the Board of Trustees reaffirm the action taken on July 20, 2006 to add the Multiple-Prime project delivery method matrix to the already approved General Contractor project delivery method compensation matrix.

- 6.3 AUTHORIZE THE ACCEPTANCE OF A RENTAL INCREASE FROM THE MISSION-WEST VALLEY LAND CORPORATION (A)
Recommendation: That the Board of Trustees approve the rental increase from the Mission-West Valley Land Corporation from 10 percent of gross annual ground lease revenues to 25 percent of gross annual ground lease revenues.

- 6.4 AWARD OF BID FOR THE MISSION COLLEGE SCIENCE AND TECHNOLOGY BUILDING ROOF - PAVERS (A)
Recommendation: That the Board of Trustees approve the low, responsible, responsive bidder, and reject all other bids. The bidders and their bids are as follows:
- | <u>Company</u> | <u>Base Bid</u> |
|--------------------------------------|-----------------|
| Cramer Partitions | \$182,000 |
| Fernandes & Sons General Contractors | \$215,878 |

7.0 INFORMATION REPORTS

- 7.1 SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS (I)
The District's funds are invested in the County treasury. Herein is the County's report.
- 7.2 DISCUSSION OF VIDEOTAPING OF BOARD OF TRUSTEES MEETINGS (I)
- 7.3 ADVANCEMENT OFFICE UPDATE (I)

8.0 BOARD

- 8.1 REVISION OF DISTRICT POLICY MANUAL – CHAPTER 3 (A)
(HUMAN RESOURCES) WORK AT OFF-SITE LOCATIONS POLICY
– FIRST READING

Recommendation: That the Board of Trustees discuss the proposed addition to District Policy in the area of Human Resources, recommending any changes in the First Reading and approving the revisions at the Second Reading.

- 8.2 FUNDS UNALLOCATED IN THE ADOPTED DISTRICT BUDGET – (A)
FIRST READING

This item has been agendaized at the request of Board President Schwartz.

- 8.3 NON-CREDIT COURSES FOR SENIORS (A)

This item has been agendaized at the request of Board President Schwartz.

There is some ongoing discussion about whether the West Valley College Community Education Program will receive additional funding to support an increase in its non-credit classes for Seniors, which are apportionment producing. I would request that the Board receive the best information available on the number of FTE's that we might expect to achieve, the value of those FTE's in apportionment dollars, and the additional cost that would be needed to generate those FTE's.

If the information presented to the Board about the costs required to support an expansion of the WVC noncredit FTES generating classes for Seniors warrants, it is recommended that the Governing Board allocate an amount of money to reasonably maximize enrollment in these community education senior course offerings, from one time money that has not yet been allocated, or from ongoing revenue.

- 8.4 New Business – Trustees (I) Oral

The Trustees may report at this time on any item not appearing on the agenda.

- 8.5 New Business – Administration (I) Oral

The Administrators may report at this time on any item not appearing on the agenda.

ADJOURNMENT