

**WEST VALLEY-MISSION  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING**

**JUNE 15, 2006**

**Mission College  
3000 Mission College Boulevard, Santa Clara, CA 95054  
Hospitality Management Dining Room**

6:00 p.m.    **Public Session**  
6:05 p.m.    **Closed Session**  
7:00 p.m.    **Public Session**

**1.0    CALL TO ORDER - PUBLIC SESSION**

1.1    Roll Call Oral

**2.0    ADJOURN TO CLOSED SESSION**

Conference with Labor Negotiator Pursuant to Government Code 54957.6  
- Provide direction to James Andrews/Deanna Mouser, negotiators, regarding negotiations with ACE, SEIU, Teamsters, and POA; and to Stan Arterberry regarding unrepresented groups

Public Employment

- Mission College President

Public Employee Performance Evaluation

- West Valley College President

**3.0    RECONVENE PUBLIC SESSION**

3.1    Pledge of Allegiance Oral

3.2    Report of Closed Session Action Oral

3.3    Approval of the Order of the Agenda (A) Oral

3.4    Approval of the Minutes of the June 1, 2006, Regular Meeting (A)

3.5    Presentations/Recognitions (I) Oral

- Oath of Office Administered to Student Trustees Brenda Pinal and Kelly Traschler

- Recognition of Outgoing Mission College President Frank Chong

**(A) = Action    (I) = Information**

**\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.**

|      |   |       |      |
|------|---|-------|------|
| 3.6  | Oral Communications from The Public<br>This portion of the meeting is reserved for persons desiring to address the Board on any matter <u>not</u> on the agenda. No action will be taken. | ( I ) | Oral |
| 3.7  | Written Communications from the Public  | ( I ) | Oral |
| 3.8  | Academic Senate Update  | ( I ) | Oral |
| 3.9  | Classified Senate Update  | ( I ) | Oral |
| 3.10 | Student Senate Update   | ( I ) | Oral |
| 3.11 | Mission College Update ( <b>Chong</b> )   | ( I ) | Oral |
| 3.12 | West Valley College Update ( <b>Hartley</b> )   | ( I ) | Oral |
| 3.13 | Vice Chancellor’s Report ( <b>Mahrt</b> )   | ( I ) | Oral |
| 3.14 | Chancellor’s Update ( <b>Arterberry</b> )   | ( I ) | Oral |

**APPROVAL OF CONSENT AGENDA ACTION ITEMS**

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

**4.0 COLLEGES, PROGRAMS, AND SERVICES - Consent Agenda**

There are no items.

**5.0 HUMAN RESOURCES - Consent Agenda**

**5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES (A)**

Recommendation: That the Board of Trustees approve the following items.

**I. Position Action Request**

- a. Approve position changes (Attachment A) for WVMCCD.

**II. Appointments**

*Academic*

- a. Gretchen Ehlers, Math, West Valley College.
- b. Barbara Upton, Philosophy, West Valley College.

**III. Leave(s) of Absence**

*Classified*

- a. Thuy Tran, Admissions & Records Office, West Valley College.

*Academic*

- b. Heidi Davis, Instructor, West Valley College.

**IV. Extend Temporary Position(s)**

- a. Christina Oborn, Interim, Dean, Sponsored Research and Grants, WVMCCD.
- b. Ginny Aragon, Interim, Dean, Student Support Services, West Valley College.

- V. **Academic Banked Leave(s)**
  - a. Heidi Davis, Instructor, West Valley College.
  - b. James Henderson, Instructor, Business, West Valley College.
  - c. Edward Janke, Instructor, Architecture, West Valley College.

- VI. **Academic Phase-In Retirement**
  - a. Edward Janke, Instructor, Architecture, West Valley College.

VII. **Out-of-Class Assignment(s)**

*Classified*

- a. Vinh Phan, Student Activities, West Valley College.
- b. Lien Pham, Financial Aid, West Valley College.
- c. Scott Ludwig, Instructional Technology and Services, West Valley College.
- d. Maritza Cantarero, Financial Aid, West Valley College.
- e. Rhonda Kirkland, Financial Aid, West Valley College.
- f. Paula Homrig, Instruction, West Valley College.

VIII. **Administrative Academic Resignation**

- a. Frank Chong, President, Mission College.

IX. **Job Description(s)**

*Faculty (New)*

- a. Approve job description for Learning Assistance and Tutorial Center Coordinator (5.1 Attach. B).

*Administrative (Revised)*

- b. Approve job description revisions for Dean of Instruction (5.1 Attach. C).
- c. Approve job description revisions for Evening and/or Weekend Manager to Director of Evening, Weekend and Emergency Programs and Services, (5.1 Attach. D).
- d. Approve job description revisions for Dean, Administrative Services to Vice President, Administrative Services (5.1 Attach. E.)

**Hourly Classified Ratifications**

Part-time, hourly student, and volunteer employees as listed in Exhibit A.

**Associate Faculty**

Emergency hire and other associate faculty as listed in Exhibit B.

**6.0 BUSINESS AND FINANCE - Consent Agenda**

- 6.1 AGREEMENT WITH MONTALVO ARTS CENTER FOR VEHICLE PARKING DURING MONTALVO SUMMER 2006 CONCERT SERIES (A)

Recommendation: That the Board of Trustees authorize the administration to enter into an agreement with Montalvo Arts Center to provide vehicle parking for patrons of the Montalvo Summer 2006 Concert Series.

- 6.2 AGREEMENT WITH SANTA CLARA VALLEY THUNDERBIRDS CLUB TO USE BOARD ROOM FOR MONTHLY CLUB MEETINGS (A)

That the Board of Trustees authorize the administration to enter into an agreement with the Santa Clara Valley Thunderbirds Club to use the West Valley College Board Room for their monthly club meetings.

## **REGULAR ORDER OF AGENDA**

### **4.0 COLLEGES, PROGRAMS, AND SERVICES**

There are no items.

### **5.0 HUMAN RESOURCES**

#### **5.2 PROPOSED AGNEW'S DEVELOPMENTAL CENTER INSTRUCTOR SALARY SCHEDULE (A)**

Recommendation: That the Board of Trustees approve the 5% salary increase for the Agnew's Developmental Center instructors with the resultant revised 2005-06 salary schedule, herein.

#### **5.3 PROPOSED NON-CREDIT FTES GENERATING INSTRUCTOR SALARY SCHEDULE (A)**

Recommendation: That the Board of Trustees approve the following three proposed items:

1. Restore by 1% the non-credit FTES generating salary schedule to its pre-2002 level, in line with all other ACE members.
2. Increase the non-credit salary schedule by 1 % as was give to the ACE associate faculty in 2004-05.
3. Increase the non-credit faculty salary schedule by the same amount as the ACE associate faculty at the completion of the current round of negotiations.

#### **5.4 2005-2006 CLASSIFIED RETIREMENT (A)**

Recommendation: That the Board of Trustees acknowledge the following classified retirement.

**Classified Retiree:**

- a. Cora Marandino, President's Office, West Valley College.  
Length of Service: 16 years, 11 months

#### **5.5 RENEW ADMINISTRATOR CONTRACTS (A)**

Recommendation: That the Board of Trustees issue employment contracts for academic and classified administrators listed herein. The length of the contract will be July 1, 2006 through June 30, 2008.

### **6.0 BUSINESS AND FINANCE**

#### **6.3 2006-2007 TENTATIVE BUDGET (A)**

Recommendation: That the Board of Trustees adopt the 2006/2007 Tentative Budget and set September 7, 2006 as the date for a public hearing concerning the Final Budget for 2006/2007.

#### **6.4 FINANCIAL STATEMENTS AND BUDGET ADJUSTMENTS (A)**

Recommendation: That the Board of Trustees approve the accompanying financial statements and budget adjustments as specified herein for the period of January 1, 2006 through March 31, 2006 (Third Quarter).

### **7.0 INFORMATION REPORTS**

There are no reports.

**8.0 BOARD**

- 8.1 NOTICE OF ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER (A)  
Authorization to transmit a Notice of Election to the Counties of Santa Clara and Santa Cruz to conduct an election for the open board seats of the West Valley-Mission Community College District on November 7, 2006, and to adopt Resolution No. 06061501 entitled, "Request for and Consent to Consolidation of Elections"
- 8.2 BROWN ACT NOTIFICATION OF THE BOARD BUDGET COMMITTEE AND THE BOARD LEGISLATION COMMITTEE MEETINGS (I/A)
- 8.3 REFURBISHMENT FOR THE MISSION COLLEGE BASEBALL DUGOUTS (I/A)  
Review, consideration and possible action regarding the refurbishment or construction status and/or timelines for Mission College's baseball dugouts.
- 8.4 DISTRICT BUDGET ADVISORY COMMITTEE (I)  
Review and discussion of the WVMCCD District Budget Advisory Committee processes, membership and role.
- 8.5 WVMCCD DISTRICT BENEFITS COMMITTEE (I)  
Review and discussion of the WVMCCD District Benefits Committee processes, membership and role, including the five topics listed herein.
- 8.6 LAND CORPORATION QUESTIONS (I/A)  
Review, consideration and possible action to submit the questions, herein, to the Attorney General of the State of California for opinions, and/or submission of the questions to other appropriate venues as the Board may decide.
- 8.7 New Business - Trustees (I) Oral  
The Trustees may report at this time on any item not appearing on the agenda.
- 8.8 New Business - Administration (I) Oral  
The Administrators may report at this time on any item not appearing on the agenda.

**ADJOURNMENT**