

**WEST VALLEY-MISSION
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

JUNE 1, 2006

**Mission College
3000 Mission College Boulevard, Santa Clara, CA 95054
Hospitality Management Dining Room**

**5:00 p.m. Public Session
5:05 p.m. Closed Session
7:00 p.m. Public Session**

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call Oral

2.0 ADJOURN TO CLOSED SESSION

Conference with Labor Negotiator Pursuant to Government Code 54957.6
- Provide direction to James Andrews/Deanna Mouser, negotiators, regarding negotiations with ACE, SEIU, Teamsters, POA, and unrepresented groups.

3.0 RECONVENE PUBLIC SESSION

3.1 Pledge of Allegiance Oral

3.2 Report of Closed Session Action Oral

3.3 Approval of the Order of the Agenda (A) Oral

3.4 Approval of the Minutes of the May 18, 2006, Regular Meeting (A)

3.5 Presentations/Recognitions (I) Oral
- Recognition of Outgoing Student Trustees Kellie Raczkowski and Kathi Tran

3.6 Oral Communications from The Public (I) Oral
This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.

3.7 Written Communications from the Public (I) Oral

3.8 Academic Senate Update (I) Oral

3.9 Classified Senate Update (I) Oral

3.10 Student Senate Update (I) Oral

(A) = Action (I) = Information

***In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.**

- 3.11 Mission College Update (**Chong**) (I) Oral
- 3.12 West Valley College Update (**Hartley**) (I) Oral
- 3.13 Vice Chancellor's Report (**Mahrt**) (I) Oral
- 3.14 Chancellor's Update (**Arterberry**) (I) Oral

APPROVAL OF CONSENT AGENDA ACTION ITEMS

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

4.0 COLLEGES, PROGRAMS, AND SERVICES - Consent Agenda

- 4.1 ACCEPTANCE OF CAREER TECHNICAL EDUCATION GRANT (A)
 - Recommendation: That the Board of Trustees accept the new Career Technical Education Associate Degree Nursing – Registered Nurse (RN) Program Capacity Building Initiative from the Chancellor's Office, California Community Colleges. The term of the grant is May 1, 2006 to and including June 30, 2008.

5.0 HUMAN RESOURCES - Consent Agenda

- 5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES (A) 3

That the Board of Trustees approve the following items.

I. Position Action Request

- a. Approve position changes (Attachment A) for WVMCCD.

II. Appointments

- a. Cigdem Bulut, Instructor, Interior Design, West Valley College.
- b. Rachel Sandoval, Librarian, Learning Resources, West Valley College.
- c. Amy Vu, Instructor, Math, West Valley College.

III. New Job Description/Reclassification(s)

- a. Approve job description for Internal Auditor, WVMCCD (Attachment B).
- b. Approve job description revisions, title change and range (Attachment C) for Instructional Technology Distance Coordinator *to* Program Director, Distance Learning and Instructional Technology.

IV. Extend Temporary Positions

- a. James M. Bracy, Interim Vice President, Student Services, Mission College.
- b. Robert Wickstrom, Interim Dean, of Administrative Services, West Valley College.

Hourly Classified Ratifications

Part-time, hourly student, and volunteer employees as listed on Exhibit A.

6.0 BUSINESS AND FINANCE - Consent Agenda

There are no items.

REGULAR ORDER OF AGENDA

4.0 COLLEGES, PROGRAMS, AND SERVICES

There are no items.

5.0 HUMAN RESOURCES

5.2 2005-2006 ACADEMIC RETIREMENT (A)

Recommendation: That the Board of Trustees accept the following academic resignations to retire.

Academic Retiree:

- a. Carol Toppel, Coordinator, DSPS, Mission College.
Length of Service: 24.5 Years

5.3 RATIFICATION OF THE DISTRICT AND CONFIDENTIAL UNIT PROPOSAL (A)

Recommendation: That the Board of Trustees approve the proposal as presented herein.

5.4 RATIFICATION OF THE DISTRICT AND MANAGERS' UNIT PROPOSAL (A)

Recommendation: That the Board of Trustees approve the proposal as presented herein.

6.0 BUSINESS AND FINANCE

6.1 APPROVAL OF CONTRACT - ENVIRONMENTAL IMPACT REPORT (A)

Recommendation: That the Board of Trustees approve the contract for Geier & Geier Consulting Inc., in the amount of \$173,180, to complete the Environmental Impact Report (EIR) for Mission College.

6.2 AGREEMENT WITH SAINT ANDREWS EPISCOPAL CHURCH FOR VEHICLE PARKING DURING CONSTRUCTION (A)

Recommendation: That the Board of Trustees authorize the administration to enter into an agreement with the Saint Andrews Episcopal Church to provide vehicle parking on Sundays in conjunction with church activities.

6.3 ACQUISITION OF HEWLETT PACKARD HARDWARE, SOFTWARE AND MAINTENANCE. (A)

Recommendation: That the Board of Trustees ratify the acquisition of Hewlett Packard hardware, software and maintenance in the amount of \$186,749.22.

6.4 AWARD CONTRACT FOR BENEFITS CONSULTANTS (A)

Recommendation: That the Board of Trustees authorize the District to enter into a contract with Gallagher Benefit Services, in the amount of \$80,000 annually. The length of the contract is for three years beginning July 1, 2006 and expiring on June 30, 2009 with a one year extension if mutually agreed upon.

6.5 2007-2011 REVISED FIVE-YEAR CONSTRUCTION PLAN (A)

Recommendation: That the Board of Trustees approve the revisions to the 2007-2011 Five Year Construction Plan for submittal to the State Chancellor's Office.

- 6.6 2005-2006 THIRD QUARTER FINANCIAL REPORT (A)
That the Board of Trustees accept the 2005-06 Third Quarter Financial Report and authorize Business Services to forward the CCSF-311Q Report to Sacramento.
- 6.7 FINANCIAL STATEMENTS AND BUDGET ADJUSTMENTS (A)
Recommendation: That the Board of Trustees approve the accompanying financial statements and budget adjustments as specified below for the period of January 1, 2006 through March 31, 2006 (Third Quarter).
- 7.0 **INFORMATION REPORTS**
There are no reports.
- 8.0 **BOARD**
- 8.1 REVISION OF DISTRICT POLICY MANUAL - CHAPTER 1 (BASIC DISTRICT FOUNDATIONS/BOARD OF TRUSTEES) - FIRST READING (A)
Recommendation: That District policy be modified to specify that minutes of open session Board of Trustees meetings be summary minutes rather than the action minutes as specified by current policy.
- 8.2 New Business - Trustees (I) Oral
The Trustees may report at this time on any item not appearing on the agenda.
- 8.3 New Business - Administration (I) Oral
The Administrators may report at this time on any item not appearing on the agenda.

ADJOURNMENT