

**WEST VALLEY-MISSION
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

JANUARY 19, 2006

**West Valley College
14000 Fruitvale Avenue, Saratoga, CA 95070**

6:00 p.m.	Public Session	Baltic Room
6:05 p.m.	Closed Session	Baltic Room
7:00 p.m.	Public Session	Board Room

		<u>Page</u>
1.0	CALL TO ORDER - PUBLIC SESSION	
1.1	Roll Call	Oral
2.0	ADJOURN TO CLOSED SESSION	
	Conference with Labor Negotiator Pursuant to Government Code 54957.6 - Provide direction to Sandi Dillon, negotiator, regarding negotiations with ACE, SEIU, Teamsters, POA, and unrepresented groups. Public Employee Discipline/Dismissal/Release (Government Code 54957)	
3.0	RECONVENE PUBLIC SESSION	
3.1	Pledge of Allegiance	Oral
3.2	Report of Closed Session Action	Oral
3.3	Approval of the Order of the Agenda	(A) Oral
3.4	Approval of the Minutes of the December 8, 2005, Regular Meeting and the December 8, 2005, Financing Corporation Meeting	(A) 1a 16a
3.5	Presentations/Recognitions	(I) Oral
3.6	Oral Communications From The Public This portion of the meeting is reserved for persons desiring to address the Board on any matter <u>not</u> on the agenda. No action will be taken.	(I) Oral
3.7	Written Communications From the Public	(I) Oral
3.8	Mission College Update (Chong)	(I) Oral
3.9	West Valley College Update (Hartley)	(I) 1
3.10	Vice Chancellor's Report (Mahrt)	(I) Oral

(A) = Action (I) = Information
*In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.

3.11 Chancellor's Update (**Arterberry**) (I) Oral

APPROVAL OF CONSENT AGENDA ACTION ITEMS (A)

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

4.0 COLLEGES, PROGRAMS, AND SERVICES

4.1 CONSIDER APPROVAL OF CURRICULUM CHANGES AT MISSION COLLEGE (A) 3

Recommendation: That the Board of Trustees approve the curriculum changes at Mission College as presented.

4.2 ACCEPT THREE VTEA MINI-GRANTS TOTALING \$26,943 (A) 5

Recommendation: That the Board of Trustees accept three VTEA Mini-grants from the California Community Colleges listed herein.

5.0 HUMAN RESOURCES

5.1	PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES	(A) 7
	Recommendation: That the Board of Trustees approve the following items.	
	Position Action Request	
	a. Approve position changes (Attachment A) for WVMCCD.	10
	Extend Temporary Positions	
	a. James M. Bracy, Interim Vice President, Student Services, Mission College.	
	b. Sandra Dillon, Interim Director, Human Resources, WVMCCD.	
	Job Descriptions	
	<i>New</i>	
	a. Approve job description for Principal Accountant, Finance (Attach. B), WVMCCD.	11
	<i>Changes</i>	
	a. Approve job description changes, title and range for Physical Education and Athletic Operations Coordinator, Physical Education (Attach. C), West Valley College.	14
	Appointments	
	<i>Academic Administrative</i>	
	a. Fred Prochaska, Dean, Career Education and Workforce Development, West Valley College.	
	<i>Classified</i>	
	a. Li Yu, Admissions and Records, West Valley College.	
	<i>Internal Classified</i>	
	a. Mehrzad Karimabadi, Community Education, Mission College.	
	b. My Loi, Office of Instruction, Mission College.	
	<i>Short Term Classified</i>	
	a. Tagen Ormonde, Title V Program, Mission College.	
	Out-of-Class Assignment	
	a. Rhonda Kirkland, Financial Aid, West Valley College.	

Leaves of Absence

Classified

- a. Chau Ngoc Nguyen, Institute for International Students, Mission College.
- b. Katrina Perryman, Facilities, WVMCCD.
- c. Analiza Bibat-Dasalla, Admissions & Records, Mission College.

Academic

- a. Lungyee Lin, Instructor, Chemistry, West Valley College.
- b. Blaine Harrison, Instructor, Chemistry, West Valley College.

Resignations

Classified

- a. Richard Perez, ACCESS Program, Mission College.
- b. Kelly Hagen, LATC, Mission College.

Hourly Classified Ratifications

Part-time, hourly student, and volunteer employees as listed in Exhibit A.

Associate Faculty

Emergency hire and other associate faculty as listed in Exhibit B.

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6.0 BUSINESS AND FINANCE - CONSENT AGENDA

There are no items.

REGULAR ORDER OF AGENDA

COLLEGES, PROGRAMS, AND SERVICES

There are no items.

HUMAN RESOURCES

- 5.2 ADMINISTRATIVE APPOINTMENT, ASSOCIATE VICE CHANCELLOR HUMAN RESOURCES, Lyle Engeldinger (A) 22
 Recommendation: That the Board of Trustees approve the appointment of Associate Vice Chancellor Lyle Engeldinger, Human Resources, WVMCCD; effective February 1, 2006.
- 5.3 2005-2006 CLASSIFIED RETIREMENT (A) 23
 Recommendation: That the Board of Trustees accept the following classified resignation.
Classified Retiree:
 a. Ernest Hammaker, District Peace Officer, Police Unit, effective December 14, 2005.
Length of Service: 33 years
- 5.4 2005-2006 ACADEMIC RETIREMENT (A) 24
 Recommendation: That the Board of Trustees accept the following academic resignation.
Academic Retiree:
 a. Tom Trask, Instructor, Bioscience/Anthropology, Mission College, effective May 27, 2006.
Length of Service: 31 years

5.5	2005-06 NEGOTIATION PROPOSALS FROM PEACE OFFICERS' ASSOCIATION	(A) 25
	Recommendation: That the Board of Trustees accept the proposals and set February 2, 2006 as the date for public hearing for input on the proposals herein.	
5.6	APPROVAL OF CONTRACT WITH ROBERT WICKSTROM AND WITH bhc ASSOCIATES, INC.	(A) 26
	Recommendation: That the Board of Trustees approve an ongoing contract with bhc Associates, Inc. in the amount of \$63,559.00 for Robert Wickstrom, Interim Dean of Administrative Services, West Valley College; effective January 20, 2006 through June 30, 2006.	
BUSINESS AND FINANCE		
6.1	STUDENT HEALTH FEE CHANGES	(A) 27
	Recommendation: That the Board of Trustees approve the implementation of AB 982 with the specification that all students are charged the health fee, effective with the summer 2006 schedule of classes.	
6.2	HEALTH FEE INCREASE	(A) 31
	Recommendation: That the Board of Trustees approve a \$1 increase in Student Health Fees effective Summer 2006. New fees would be \$14 per semester and \$11 for summer session.	
6.3	CARRY-OVER/AUGMENTATION BUDGET ADJUSTMENTS	(A) 33
	Recommendation: That the Board of Trustees approve the carryover/augmentation budget adjustments as specified herein.	
6.4	AWARD OF BID #5-0506 MISSION COLLEGE 3 RD FLOOR RECONSTRUCTION	(A) 35
	Recommendation: That the Board of Trustees award the following bids:	
	California Drywall \$510,206 - #2 Metal studs drywall & installation	
	BK Millwork \$121,910 - #4 Casework, carpet, doors, frames & hardware	
	Newline Products \$ 59,845 - #11 Specialties	
	Best \$867,077 - #12 Mechanical & Sheet metal	
	AGC Inc. \$ 82,630 - #14 Plumbing	
	Westco Iron Works \$ 79,941- #16 Misc. Steel & Struc. Steel	
7.0	INFORMATION REPORTS	
	There are no Reports.	
8.0	BOARD	
8.1	REVISION OF DISTRICT POLICY MANUAL – CHAPTER 1 (BASIC DISTRICT FOUNDATIONS/BOARD OF TRUSTEES) – FIRST READING	(A) 37
	Recommendation: That the Board of Trustees discuss the revision of Chapter 1 and recommend any changes in the First Reading, and approve the revisions to the District Policy Manual at the Second Reading.	
8.2	RESOLUTION NO. 06011901 REGARDING TRUSTEE ABSENCE	38
	Recommendation: That the Board of Trustees adopt Resolution No. 06011901 excusing Trustee Joy Atkins from attending the December 8, 2005, regular meeting.	

8.3 New Business - Trustees (I) Oral
The Trustees may report at this time on any item not appearing on the agenda.

8.4 New Business - Administration (I) Oral
The Administrators may report at this time on any item not appearing on the agenda.

ADJOURNMENT