

**WEST VALLEY-MISSION
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

AUGUST 4, 2005

**West Valley College
14000 Fruitvale Avenue, Saratoga, CA 95070
Board Room**

**6:00 p.m. Public Session
6:05 p.m. Closed Session
7:00 p.m. Public Session**

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call Oral

2.0 ADJOURN TO CLOSED SESSION

Conference with Labor Negotiator Pursuant to Government Code 54957.6

- Provide direction to Sandi Dillon, negotiator, regarding negotiations with ACE, SEIU, Teamsters, POA, and unrepresented groups.
- Provide direction to Stan Arterberry regarding salary and benefits for the following unrepresented employees: Chancellor, Vice Chancellor, and College Presidents

Conference with Legal Counsel – Existing Litigation

- Pursuant to subdivision (a) of Government Code section 54956.9
- Case Number 105CV034595
- Case Number 105CV034762

Public Employee Discipline/Dismissal/Release
(Government Code 54957)

3.0 RECONVENE PUBLIC SESSION

3.1 Pledge of Allegiance Oral

3.2 Report of Closed Session Action Oral

3.3 Approval of the Order of the Agenda (A) Oral

3.4 Approval of the Minutes of the July 14, 2005, Regular Meeting (A)

3.5 Presentations/Recognitions (I) Oral

3.6 Oral Communications From The Public (I) Oral

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.

(A) = Action (I) = Information

***In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.**

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| 3.7 | Written Communications From the Public | (I) | Oral |
| 3.8 | Mission College Update (Chong) | (I) | Oral |
| 3.9 | West Valley College Update (Hartley) | (I) | Oral |
| 3.10 | Vice Chancellor's Report (Mahrt) | (I) | Oral |
| 3.11 | Chancellor's Update (Arterberry) | (I) | Oral |

APPROVAL OF CONSENT AGENDA ACTION ITEMS

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

4.0 COLLEGES, PROGRAMS, AND SERVICES - Consent Agenda

There are no items.

5.0 HUMAN RESOURCES - Consent Agenda

5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES (A)

Recommendation: That the Board of Trustees approve the following items.

Position Action Request

- a. Approve position changes (Attachment A) for WVMCCD.

Classified Job Descriptions

- a. Consolidate all job descriptions (EOPS, Counseling, Admissions and Records and Financial Aid) under one generic description for Student Services Technician (Attachment B).
- b. Approve job description changes for Senior Student Services Technician (Attachment C).
- c. Approve job description changes for Financial Aid Advisor (Attachment D).

Classified Job Descriptions/Reclassifications

- a. Approve job description changes, title and range for Groundskeeper/Sprinkler Specialist to Irrigation Technician (Attachment E).
- b. Approve job description changes, title and range for Groundskeeper/Sprinkler Specialist to Irrigation and Ornamental Turf Application Specialist (Attachment F).

Internal Classified Appointment

- a. Patrice LaSala, Child Development Center, Mission College.

External Classified Appointments

- a. Kimberly Reed, Physical Education, West Valley College.
- b. Heather Sawler, Disability and Educational Support Program, West Valley College.
- c. Katherine Rawson, Student Health Services, Mission College.
- d. Lisa McCahill, Community Education, Mission College.

Classified Leaves of Absence

- a. Cynthia Estrada, Admissions & Records, West Valley College.
- b. Pertilla Domingue, REBRAC, Mission College.
- c. Lamia Hsain, Library, West Valley College.
- d. Laura Gagliasso, Child Development Center, West Valley College.
- e. Cora Marandino, President's Office, West Valley College.
- f. Marsha Robertson, Child Development Center, West Valley College.
- g. Lan Nguyen, Child Development Center, Mission College.
- h. Tu-Lan Trinh, Admissions & Records, West Valley College.

Out-of-Class Assignments

- a. Alvaro Lopez, Admissions & Records, West Valley College.
- b. Diane Brien, Admissions & Records, West Valley College.
- c. Kim Habian, Purchasing, WVMCCD.

Hourly Classified Ratifications

Part-time, hourly student, and volunteer employees, as listed on Exhibit A.

Academic Appointments

- a. Jennifer Hernandez, History, Mission College.
- b. Nancy Ghodrat, Accounting, West Valley College.
- c. Thuy Trang, Counselor (Bilingual English/Vietnamese), Mission College.
- d. Yiqi Zhou, Librarian Mission College.

Associate Faculty

Emergency hire and other associate , as listed in Exhibit B.

5.2 APPROVAL OF PROFESSIONAL GROWTH AND DEVELOPMENT
SALARY INCREMENT AWARDS

Recommendation: That the Board of Trustees award Professional Growth and Development (PG&D) increments to the herein-listed individuals, effective July 1, 2005, on the basis that the compliance report for each of the faculty members has been submitted to the Committee prior to April 4, 2005.

6.0 BUSINESS AND FINANCE - Consent Agenda

6.1 RATIFICATION OF VENDOR WARRANTS (A)

Recommendation: That the Board of Trustees ratify vendor payments from May 1, 2005 through June 30, 2005; Datatel warrant numbers 100047-102376 totaling \$7,148,623.

REGULAR ORDER OF AGENDA

COLLEGES, PROGRAMS, AND SERVICES

4.1 REQUEST TO WAIVE FEES (A)

Recommendation: That the Board of Trustees reject the request to waive fees for off-campus lipreading classes for the following reasons:

- (1) it is District policy that state-authorized fees be charged to all students regardless of the location of their classes;
- (2) the Campus Center, which is available to all registered students regardless of the location of their classes, is not state-supported and relies on the Campus Center fees for its operations; and
- (3) the Student Health Center offers a breadth of health services that are available to all students, and it is the Health fees that permit it to do so.

4.2 BOARD APPROVAL FOR ADOPTION OF THE REVISED DISTRICT
FULL-TIME FACULTY HIRING POLICY AND PROCEDURES (A)

District Academic Senate's Recommendation: That the Board of Trustees approve the changes and revisions to the District Full-Time Faculty Hiring Policy and Procedures.

HUMAN RESOURCES

There are no items.

BUSINESS AND FINANCE

- 6.2 PRESENTATION ON A REIMBURSEMENT PROGRAM USING CERTIFICATES OF PARTICIPATION (I)

7.0 INFORMATION REPORTS

- 7.1 MIDDLE COLLEGE ANNUAL REPORT-MISSION COLLEGE (I)

8.0 BOARD

- 8.1 New Business - Trustees (I) Oral
The Trustees may report at this time on any item not appearing on the agenda.

- 8.2 New Business - Administration (I) Oral
The Administrators may report at this time on any item not appearing on the agenda.

ADJOURNMENT