

**WEST VALLEY-MISSION  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING**

**JUNE 2, 2005**

**West Valley College  
14000 Fruitvale Avenue, Saratoga, CA 95070  
Board Room**

**6:00 p.m.     Public Session  
6:05 p.m.     Closed Session  
7:00 p.m.     Public Session**

**1.0 CALL TO ORDER - PUBLIC SESSION**

1.1 Roll Call

Oral

**2.0 ADJOURN TO CLOSED SESSION**

Conference with Labor Negotiator Pursuant to Government Code 54957.6

- Provide direction to Sandi Dillon, negotiator, regarding negotiations with ACE, SEIU, Teamsters, POA, and unrepresented groups.

Conference with Legal Counsel - Existing Litigation

- Pursuant to subdivision (a) of Government Code section 54956.9
- Case Number 105CV034595
- Case Number 105CV034762

Public Employee Discipline/Dismissal/Release  
(Government Code 54957)

- Public Employee Performance Evaluation
- Chancellor

**3.0 RECONVENE PUBLIC SESSION**

3.1 Pledge of Allegiance

Oral

3.2 Report of Closed Session Action

Oral

3.3 Approval of the Order of the Agenda

(A) Oral

3.4 Approval of the Minutes of the May 19, 2005, Regular Meeting

(A)

3.5 Presentations/Recognitions

(I) Oral

- West Valley College Athletic Program Presentation

**(A) = Action     (I) = Information**

**\*In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.**

3.6 Oral Communications From The Public

( I ) Oral

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.

- |      |   |       |      |
|------|---|-------|------|
| 3.7  | Written Communications From the Public        | ( I ) | Oral |
| 3.8  | Mission College Update ( <b>Chong</b> )       | ( I ) |      |
| 3.9  | West Valley College Update ( <b>Hartley</b> ) | ( I ) |      |
| 3.10 | Vice Chancellor's Report ( <b>Mahrt</b> )     | ( I ) | Oral |
| 3.11 | Chancellor's Update ( <b>Arterberry</b> )     | ( I ) | Oral |

**APPROVAL OF CONSENT AGENDA ACTION ITEMS**

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

**4.0 COLLEGES, PROGRAMS, AND SERVICES - Consent Agenda**

There are no items.

**5.0 HUMAN RESOURCES - Consent Agenda**

**5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES**

Recommendation: That the Board of Trustees approve the following items.

**Position Action Request**

- a. Approve position changes (Attachment A) for West Valley-Mission Community College District.

**Job Description/New: Approve the following job description:**

- a. Grant Management/Development Specialist - Foster and Kinship Care Education Program (Attachment B).

**Classified External Appointments**

- a. Denise Kast, Library, Mission College.
- b. Aileen DeGuzman, Office of Administrative Services, Mission College.
- c. Geraldine Oliver, Divisions of Math, Communications and ESL, Mission College.

**Academic Appointments**

- a. Tiina Keller, Fashion Design, West Valley College.
- b. Jeff Forehan, Music, West Valley College.
- c. Stacy Hopkins, Paralegal, West Valley College.

**Leave of Absence Change**

- a. Wen-Xian Xu, History, Mission College.

**Academic Administrative Out-of-Class Pay**

- a. Dave Fishbaugh, Learning Services, West Valley College.

**Hourly Classified Ratifications**

Part-time, hourly student, and volunteer employees, as listed on Exhibit A.

**6.0 BUSINESS AND FINANCE - Consent Agenda**

**6.1 REVIEW OF PURCHASE ORDER TRANSACTIONS ( I )**

Education Code Section 81656 states that the Board of Trustees of a community college district must review the purchases of the district. Herein are purchase orders that were issued that are in excess of \$10,000.

## REGULAR ORDER OF AGENDA

### **COLLEGES, PROGRAMS, AND SERVICES**

There are no items.

### **HUMAN RESOURCES**

- 5.2 PUBLIC HEARING FOR WEST VALLEY-MISSION COMMUNITY COLLEGE DISTRICT, 2005-06 NEGOTIATION PROPOSALS FOR ACE (A)

Recommendation: That the Board of Trustees conduct a public hearing on the proposals inviting public comment, close the hearing, and adopt the proposals.

- 5.3 2004-2005 ACADEMIC RETIREMENTS (A)

Recommendation: That the Board of Trustees acknowledge the following academic retirements.

#### **Academic Retirees:**

- a. William E. Whitney, Instructor, History, West Valley College.  
*Length of Service: 39 Years*
- b. Birgit Aquilonius, Instructor, Mathematics, West Valley College.  
*Length of Service: 21 Years*
- c. John Hancock, Instructor-Athletic Director, West Valley College.  
*Length of Service: 18 Years*

- 5.4 RATIFICATION OF THE DISTRICT AND ASSOCIATION OF COLLEGE EDUCATORS (ACE) 2004-2005 COLLECTIVE BARGAINING AGREEMENT (A)

Recommendation: That the Board of Trustees approve the proposal as presented at the June 2, 2005 Board of Trustees meeting.

### **BUSINESS AND FINANCE**

- 6.2 AUTHORIZE DESIGNATION OF WORKERS' COMPENSATION JOINT POWER AUTHORITY REPRESENTATIVES (A)

Recommendation: That the Board of Trustees adopt Resolution No. 05060201 designating Joint Power Authority (JPA) representatives.

- 6.3 AUTHORIZATION AND RESOLUTION OF DESIGNATION OF JOINT POWER AUTHORITY (JPA) REPRESENTATIVES (A)

Recommendation: That the Board of Trustees adopt Resolution No. 05060202 designating Bay Area Community College Joint Power Authority representatives.

### **7.0 INFORMATION REPORTS**

- 7.1 SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS (I)

The District's funds are invested in the County treasury. Herein is their report.

### **8.0 BOARD**

- 8.1 DATE CHANGE FOR THE JULY 21 BOARD OF TRUSTEES AND MISSION-WEST VALLEY LAND CORPORATION MEETINGS (A)  
 Recommendation: That the Board of Trustees approve the proposed date change for the July Board of Trustees and Mission-West Valley Land Corporation meetings from July 21 to July 14, 2005, due to conflicting staff schedules.
- 8.2 REVISION OF DISTRICT POLICY MANUAL - CHAPTER 5 (STUDENT SERVICES) PROGRAMS AND SERVICES FOR DISABLED STUDENTS - FIRST READING (A)  
 Recommendation: That the Board of Trustees discuss the proposed addition to the programs and services for disabled students policies in Chapter 5, recommending any changes in the First Reading and approving the changes at the Second Reading.
- 8.3 New Business - Trustees (I) Oral  
 The Trustees may report at this time on any item not appearing on the agenda.
- 8.4 New Business - Administration (I) Oral  
 The Administrators may report at this time on any item not appearing on the agenda.

**ADJOURNMENT**