

**WEST VALLEY-MISSION
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING**

SEPTEMBER 16, 2004

**Mission College
3000 Mission College Boulevard, Santa Clara, CA 95054
Hospitality Management Dining Room**

**5:30 p.m. Public Session
5:35 p.m. Closed Session
7:00 p.m. Public Session**

1.0 CALL TO ORDER - PUBLIC SESSION

1.1 Roll Call Oral

2.0 ADJOURN TO CLOSED SESSION

Public Employee Discipline/Dismissal/Release Pursuant to Government Code 54957

Conference with Labor Negotiator Pursuant to Government Code 54957.6

- Provide direction to Sandi Dillon, negotiator, regarding negotiations with ACE, SEIU, Teamsters, POA, and unrepresented groups.

Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (Two cases)

3.0 RECONVENE PUBLIC SESSION

3.1 Pledge of Allegiance Oral

3.2 Report of Closed Session Action Oral

3.3 Approval of the Order of the Agenda (A) Oral

3.4 Approval of the minutes of the September 2, 2004, Board of Trustees Meeting (A)

3.5 Presentations/Recognitions (I) Oral

- International Students Program Presentation

3.6 Oral Communications From The Public (I) Oral

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda. No action will be taken.

3.7 Written Communications From the Public (I) Oral

3.8 Mission College Update (**Chong**) (I) Oral

3.9 West Valley College Update (**Hartley**) (I) Oral

3.10 Vice Chancellor's Report (**Hendrickson**) (I) Oral

3.11 Chancellor's Update (**Arterberry**) (I) Oral

(A) = Action (I) = Information

***In compliance with the Americans with Disabilities Act, individuals needing special accommodations should contact the Chancellor's Office at 408-741-2011 one week prior to the meeting date.**

APPROVAL OF CONSENT AGENDA ACTION ITEMS

Action items will be acted upon in one motion unless they are removed from the Consent Agenda. Information items will not be discussed unless they are removed from the Consent Agenda.

4.0 COLLEGES, PROGRAMS, AND SERVICES – Consent Agenda

There are no items.

5.0 HUMAN RESOURCES – Consent Agenda

5.1 PERSONNEL TRANSACTIONS TO BE ACTED UPON BY THE BOARD OF TRUSTEES (A)

Recommendation: That the Board of Trustees approve the following items.

Classified Appointments

- a. Lan Nguyen, Child Development Center, Mission College.
- b. Lee-Geok Chan, Child Development Center, Mission College.
- c. Madhavi Sudarsana, Child Development Center, Mission College.
- d. Xuan Lu, EOPS, Mission College.
- e. Meredith Dillon, Physical Education, West Valley College.

Hourly Classified Ratifications

Part-time, hourly student, and volunteer employees as listed on Exhibit A.

Academic Paid Leave of Absence

- a. Tom Trask, Instructor, Bioscience, Mission College.

Associate Faculty

Emergency hire and other associate faculty as listed in Exhibit B.

6.0 BUSINESS AND FINANCE - Consent Agenda

There are no items.

REGULAR ORDER OF AGENDA

COLLEGES, PROGRAMS, AND SERVICES

4.1 MISSION COLLEGE ACCREDITATION MIDTERM REPORT (A)

Recommendation: That the Board of Trustees approve the final draft of the Mission College Accreditation Midterm Report, allowing Mission College to submit the final report to the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC) before October 15, 2004.

HUMAN RESOURCES

There are no items.

BUSINESS AND FINANCE

6.1 AUTHORIZATION AND RESOLUTION OF DESIGNATION OF JOINT POWER AUTHORITY (JPA) REPRESENTATIVES (A)

Recommendation: That the Board of Trustees adopt Resolution No. 04091601 designating Bay Area Community College Joint Power Authority representatives.

6.2 AUTHORIZE DESIGNATION OF WORKERS' COMPENSATION JOINT POWER AUTHORITY REPRESENTATIVES (A)

Recommendation: That the Board of Trustees adopt Resolution No. 04091602 designating Joint Power Authority (JPA) representatives.

- 6.3 ESTABLISHMENT OF THE 2004-2005 APPROPRIATIONS LIMIT & RESOLUTION (A)
 Recommendation: That the Board of Trustees establish the 2004-2005 appropriations limit at \$199,031,165 and adopt Resolution No. 04091603.
- 6.4 INCREASE IN THE CONTRACT AMOUNT FOR ARCHITECTURAL SERVICES FROM MBT FOR THE SCIENCE AND TECHNOLOGY COMPLEX AT MISSION COLLEGE (A)
 Recommendation: That the Board of Trustees approve the increase to the contract with MBT in the amount of \$5,000. The original contract amount for preliminary designs, working drawings and construction administration was \$842,000.
- 6.5 APPROVAL OF CHANGE ORDER PACKAGE NO. 10, FOR THE SCIENCE AND TECHNOLOGY COMPLEX PROJECT AT MISSION COLLEGE (A)
 Recommendation: That the Board of Trustees approve Change Order Package No. 10 with Lathrop Construction Associates, totaling \$56,135, for the Science and Technology Complex project at Mission College. The revised contract amount with Lathrop Construction Associates is \$10,506,785.
- 6.6 APPROVAL OF CONTRACT FOR CONSULTING SERVICES WITH 3DI (A)
 Recommendation: That the Board of Trustees approve a contract with 3DI, not to exceed \$278,000, beginning September 20, 2004 through June 30, 2006.
- 6.7 APPROVAL OF CONTRACT FOR CONSULTING SERVICES WITH CCSGroup (A)
 Recommendation: That the Board of Trustees approve a contract with CCSGroup in the amount of \$50,000 for the period of August 18, 2004 through November 18, 2004.
- 6.8 2003-2004 FOURTH QUARTER FINANCIAL REPORT (A)
 Recommendation: That the Board of Trustees accept the 2003-04 Fourth Quarter Financial Report, authorize Business Services to forward the 311Q Report to Sacramento and approve the adjusted budget changes between the major object codes as identified in the Attachment 311 Fourth Qtr.
- 7.0 INFORMATION REPORTS
 There are no Reports.
- 8.0 BOARD
- 8.1 RESOLUTION NO. 04091604 IN SUPPORT OF THE CITY OF SARATOGA MEASURES "V" AND "U" (A)
- 8.2 REVISION OF DISTRICT POLICY MANUAL – CHAPTER 6 (BUSINESS OPERATIONS) – FIRST READING (A)
 Recommendation: That the Board of Trustees discuss the revision of Chapter 6 and recommend any changes in the First Reading, and approve the revisions to the District Policy Manual at the Second Reading.
- 8.3 New Business – Trustees (I) Oral
 The Trustees may report at this time on any item not appearing on the agenda.
- 8.4 New Business – Administration (I) Oral
 The Administrators may report at this time on any item not appearing on the agenda.

ADJOURNMENT