

Emergency Preparedness & Response Guidelines

EARTHQUAKE

WHEN THE GROUND SHAKES

Panic kills more people than earthquakes!

IF YOU ARE INSIDE A BUILDING

- Drop to the ground, cover your head (under a table if available), close your eyes to protect from breaking glass, hold on to any sturdy object. Instruct others to do the same. If you can not get under something, protect your head as best you can.
- · Wait for the shaking to stop.
- Carefully get up being cautious of possible hazards, fallen and broken items.
- Check for injuries and help if you can.

IF YOU ARE OUTSIDE

- Drop to the ground and cover your head until the shaking stops.
- Avoid areas near glass windows and downed wires.
- Go to any parking lot and check in with any supervisor. Don't stand UNDER solar panels.

IF YOU ARE IN A CAR

- Stay in the car with your seatbelt on until the shaking stops
- Pull to the side of the road as soon as it is safe.
- Avoid parking under overhanging structures or near poles, wires and large trees
- Keep the road clear for emergency vehicles.
- Turn on the radio and listen for updates.



DID THINGS FALL OFF SHELVES OR FALL OVER?

If yes, then:

- ✓ EVACUATE see "BUILDING EVACUATION" guidelines.
- ✓ Be ready for aftershocks.
- ✓ Report Hazards (smell of natural gas, smoke/fire, water leaks, wires down) to a Campus Response Team member.

If no. then:

- ✓ Confirm that no evacuation is needed
- ✓ Be ready for aftershocks
- Check the room for items that could fall off shelves and move them to a safer place



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STAY OFF THE TELEPHONE!

- The phone system is designed to only handle 10% of the population at one time.
- Phones will stop working when too many people call family and friends after earthquakes.
- Keep the phones free for people who have life threatening emergencies.
- TEXT family and friends instead.
- If you DO need to call 9-1-1, be sure you have a plug-in-the wall type phone because cordless phones will not work if the power is out. (Your cell phone may be broken or not charged)
- If you do not immediately get a dial tone, stay on the line and wait, you are in a que for the next available dial tone. If you click the receiver, you go to the end of the line.
- If you don't get a dial tone within 60 seconds, they system may be too overloaded and you will have to come up with another method of addressing the emergency.
- Pay phones will receive more dial tones than residential phones.
- Calls to the local area code will not be completed, to reduce the impact to the system, but long distance calls can be made. (Hence your need for an out of area contact)

DO NOT LEAVE CAMPUS

- The surrounding area may be experiencing fires, explosions, road damage that could be hazardous to you. As soon as the campus receives updated safety information from the City, they'll pass it along to you.
- Listen to local AM radio stations for updates.
- · Get out your emergency supplies to help yourself and others.
- If you must leave, notify an Emergency Response Team member.

BEFORE THE GROUND SHAKES

- ✓ Check your surroundings for possible hazards
- ✓ Move heavy or valuable items from high shelves or secure them
- Decide where the safest places are to drop, cover and hold on (away from glass or heavy equipment)
- ✓ Make sure all cabinets, equipment and shelves are strapped to the wall
- ✓ Keep emergency supplies with you (see Emergency Supplies list)
- ✓ Read all campus safety guidelines
- ✓ Learn how to turn off gas, water and electricity and how to use a fire extinguisher
- Designate an out of area telephone contact to serve as your message center
- √ Take a personal preparedness and/or emergency aid class
- ✓ Join the Campus Emergency Response Team!